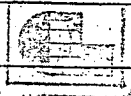


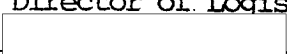
DD/A Registry
83-1026/1

ROUTING AND RECORD SHEET

SUBJECT: (Optional)
Request for Approval to Acquire Office Space

FROM: R. E. Hineman DDS&T 6 E 56	EXTENSION	NO. DDS&T 368 - 83	
		DATE	

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		

1. <i>A</i> Director of Logistics 	11 May 83		<i>EH</i>	
2. <i>DDA</i>	12 May 83		<i>J</i>	<i>Hummer</i>
3. Executive Director 7 D 55 Hqs				
4.				
5. DDCI 7 D 6011 Hqs				
6.				
7. DCI 7 D 60 Hqs				
8.				
9. DDS&T 6 E 56 Hqs				
10.				
11.				
12.				
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15.				

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25X1



DD/A Registry
83-1026/i.

S E C R E T

6 MAY 1983

DDS&T 368 - 83

MEMORANDUM FOR: Director of Central Intelligence

THROUGH: Deputy Director of Central Intelligence
Executive Director
Director of Logistics

FROM: R. E. Hineman
Deputy Director for Science and Technology

SUBJECT: Request for Approval to Acquire Office Space

REFERENCE: DDS&T 295 - 83, 15 April 1983; SUBJECT:
Request for Leased Space

1. Approval is requested to expend approximately \$40,000 to lease and renovate 1,920 square feet of office space for use by the Office of SIGINT Operations (OSO).

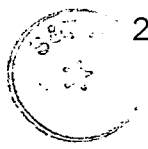
2. OSO has an immediate requirement to accommodate the additional personnel required to support its approved FY-83 expanded and new SIGINT collection projects and transcribers/translators with external clearances only. The current unavailability of office space at the [redacted] or another Agency building necessitates rental of office space on the local market. I have by Reference requested the Director of Logistics to investigate the possibility of leasing space sufficient to meet their needs through at least FY-84. However, neither of the facilities in question are apt to be available until the September/October time frame and would not be suitable for housing the transcribers/translators mentioned above.

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3. The Office of Logistics has identified office space at the [redacted] which meets OSO's immediate requirements. This space is a certified Special Compartmented Facility and at the same time provides a segregated area where transcribers/translators with external clearances only can work under controlled

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S E C R E T



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S E C R E T

SUBJECT: Request for Approval to Acquire Office Space

conditions. Only minor alterations will be required; i.e., installation of a vault and conduits for secure telephones. It is estimated that these alterations will cost approximately \$10,000. The lease cost is \$15 a square foot or approximately \$29,000.

4. In accordance [redacted] approval is requested for the Office of Logistics to lease and renovate this space with expected occupancy of 1 June 1983. DDS&T will make funds available to pay for the renovation plus the first year's lease cost.

25X1

[redacted signature box]

R. E. Hineman

25X1

CONCUR

[redacted signature box]

A/ Director of Logistics

25X1

11 May 83

Date

APPROVED

Director of Central Intelligence

Date

S E C R E T