

EXECUTIVE SECRETARIAT
Routing Slip

TO:		ACTION	INFO	DATE	INITIALS
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS				
5	DDI				
6	DDA	✓			
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/EEO				
14	D/Pers				
15	D/OEA				
16	C/PAD/OEA				
17	SA/IA				
18	AO/DCI				
19	C/IPD/OIS				
20					
21					
22					
		SUSPENSE			

Remarks:

Executive Secretary
[Signature]
Date

ROUTING AND TRANSMITTAL SLIP

Date **12 SEP 1983**

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. <i>D/Logistics</i>		
2.		
3.		
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

REGISTRY
45-17

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
<i>EO/DDA</i>	
	Phone No.

STAT



Services Administration Washington, DC 20405

Executive Registry
83-2827/1

DD/A Registry
83-1425/2

SEP 7 1983

Honorable William J. Casey
Director
Central Intelligence Agency
Washington, D.C. 20505

Dear Mr. Casey:

Thank you for your letter supporting the Presidential initiative for government workspace management reform and for your remarks concerning sensitivity of certain space information relating to your agency. It is encouraging to hear that the Central Intelligence Agency is already close to the space utilization goal.

GSA agrees that it is not appropriate to disclose detailed space information which might compromise your agency's mission. We, therefore, welcome the opportunity to discuss specific space management information on a classified basis. Your representative should contact Mr. Arthur O. Barton on 535-8120 to make the necessary arrangements for the briefing. For your information we have enclosed a copy of the space initiative kit previously forwarded to Mr. Harry E. Fitzwater, Deputy Director for Administration, on July 28, 1983.

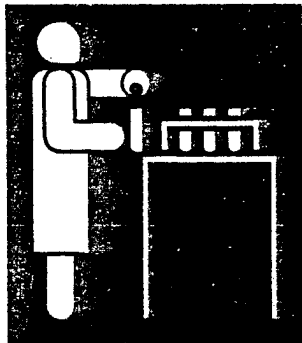
Thank you again for advising us of your concerns and support for this important cost-cutting initiative. Your cooperation is greatly appreciated.

Sincerely,

PATRICIA Q. SCHOENI
Acting Administrator

Enclosure





Presidential Initiative on Work Space



U.S. General Services Administration
Work Space Management Program
Washington, DC 20405