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DDA 83-0435/12

3 0 MAR 1983

DDA REGISTRY
FILE: ~~100-20 30-7~~   25X1
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MEMORANDUM FOR THE RECORD

SUBJECT: DDA Office Directors Conference [   ]
          23 and 24 March 1983

1. The conference opened in the afternoon, 23 March 1983, with general comments by the ADDA, DDA, and others. Unofficial guidance levels for FY 1985 were reviewed as were the funding profiles of the directorate's Ongoing Initiatives. A composite ranking of New and Ongoing Initiatives as submitted by the Office Directors was distributed for discussion.

2. A proposal was made that we hold a similar meeting in about six months (September) to discuss planning and strategy for our FY-86 Program submission. We will be making the necessary reservations [   ] in the near future.   25X1

3. The Office Directors were provided with an opportunity to discuss their various submissions as well as their views on the entire program. Some major points made:

   a. Given the nature of CAMS II, the DDA was urged to ask the Comptroller to exclude CAMS II resources from the directorate guidance level because the project supports the entire Community.

   b. DDA stated that we should not cite the specific numbers of employees who will occupy the new building and requested that the mention [   ] be deleted from OL's New Headquarters Building   25X1 Support package.

   c. Also in the New Headquarters Building Support package, we should expand our explanations re the movement of the Signal Center and Computer Center, procurement lead times, etc. We should also have the package reflect the savings to be achieved when we relinquish the out-lying buildings.

   d. The DDA stated that he would need a much more detailed justification in order to defend the increase in resources contained in our Ongoing Initiatives at the EXCOM. Among those specifically mentioned were LIMS, Commo Recap, CPU Upgrade, and the Airlift Capability.

[   ]   25X1

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4. A considerable number of adjustments were suggested in the ranking order of the New and Ongoing Initiatives as well as changes in various resource levels. In addition, a number of Initiatives were consolidated. It was agreed that three New Initiatives in support of covert action activities submitted by the Office of Logistics [   ]   25X1
[   ] would not be included in the DA 1985 Program, but forwarded   25X1
to [   ] the Directorate of Operations for inclusion in its Program   25X1
submission for 1985.

5. There was a lengthy discussion on the need to redistribute budgeted positions and funds within the DA as the execution year approaches in order to meet the realities of support requirements which exist at that time. There appeared to be unanimous agreement among all that this reexamination and shift of resources is a necessity.

6. A number of lengthy exchanges occurred throughout the conference on such major issues as the need for an overall architecture for information hand-ling systems; the need for backup communications and computer centers; the increasing costs of ADP systems; etc.

7. After extensive discussions, the participants arrived at a commonly agreed ranking of Ongoing and New Initiatives as indicated in the listing attached hereto.

8. A discussion of our hard unfunded requirements for FY 1983 ensued along with a review of several options we might pursue in satisfying them. It was generally agreed that, to the extent feasible, each Office would try to satisfy its own unfunded needs by reprogramming actions, i.e., OTE--SOTC, I.C. Annu-itants, and Clerical Training Requirements; OS--Technical Monitor Program and Confidential Correspondent Program. It was further agreed that we will continue to forward the following needs to the Comptroller for his action: OL--Parking [   ] (rank 2rd); OC--Project MERCURY (rank 1st); FBIS Support (rank 3rd);   25X1
and Military Reimbursements (rank 4th).

9. Before the conclusion of the conference each participant was asked to dis-cuss the highlights of his component's activities over the recent past.

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Executive Officer to the DDA

Attachment

APPROVED:

Deputy Director for Administration

3-30-83
Date

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23 and 24 March 1983

EO/DDA/☐(29Mar83)   25X1
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