

S E C R E T

True Copy

4 Mar 1964

Mr. Julian F. Cannon
 Chief Disbursing Officer
 Division of Disbursement
 Department of the Treasury
 Washington, DC 20226

Dear Mr. Cannon:

This is to advise that under the authority of 31 U.S.C. 82 the Director of Finance and the Deputy Director of Finance are hereby delegated the authority to appoint Certifying Officers for this Agency and revoke such appointments. This delegation supercedes that set forth in the letter dated January 11, 1951 from the Director of this Agency to the Secretary of the Treasury.

Further, pursuant to Treasury Department Circular No. 1030, revised June 1, 1962, the authority to request the designation and revocation of individuals to serve as Cashiers for this Agency is hereby delegated to the Director of Finance and the Deputy Director of Finance.

It would be appreciated if you would advise all Treasury officials concerned of these delegations in order that requests signed by the above designated officials will be promptly honored.

Faithfully yours

Distribution:

O & 1 - Mr. Cannon
 1 - Executive Registry
 1 - Signing Official
 2 - DD/S
 1 - Ex.Dir.-Compt.
 1 - D/Finance
 1 - PSS Files
 PSS/HNL/bj - (6 February 1964) FILE-A-20

(Signed) Marshall S. Carter

Marshall S Carter
 Lieutenant General, USA
 Deputy Director

CONCURRENCES: 29 Feb 1964
 Date

CONCURRENCES: 16 Feb 1964
 Date

Lyman B. Kirkpatrick
 Executive Director-Comptroller

True Copy

S E C R E T

DD/A Registry
83-4446

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM: Allen R. Elkins
Director of Finance
1212 Key Building

EXTENSION

NO.

DATE: 29 September 1983

TO: (Officer designation, room number, and building)

	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		

1. *EO* / Deputy Director for Administration
7D24 HQS.

4 OCT 1983

4 OCT 1983

[Signature]

2. ADDA

5 OCT 1983

[Signature]

3. ODA

5 OCT 1983

[Signature]

4. D/OF

5.

6. *Let's delegate,*

7. *it to you*

8.

9.

10.

11. 5 OCT 1983

12.

13. AD/OF

14.

15.

Harry:

This is the second request of this nature that I have sent to you this week. In retrospect, I can see no reason why you would want this paper on your desk to sign as approving officer. The history of this, contained in the attached references, was established in a completely different era. Since the Director of Finance already has the delegated authority to designate agent cashiers for the Agency to the Department of Treasury, it is a proforma request that we are sending to you for your approval. I would suggest that you may wish to delegate this authority to the Director of Finance. If you concur, I will prepare the appropriate delegation and send it forward for your signature.

If you approve the delegation, we would also change to insure that the regulations also reflect the Director of Finance's responsibility for appointment of agent cashiers.

FYI: This type of designation probably only occurs on an average of once a year since there are only four (4) agent cashiers.

Allen R. Elkins

Att
Agree

REFERENCE

25X1

25X1

25X1

25X1

25X1

Date

ROUTING AND TRANSMITTAL SLIP

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. <i>EO/DDA</i>	<i>[Signature]</i>	1 NOV 1983
2. <i>ADDA</i>	<i>[Signature]</i>	1 NOV 1983
3. <i>DDA</i>	<i>[Signature]</i>	1 NOV 1983
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg. Phone No.
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