

83-1056

**ROUTING AND RECORD SHEET**

SUBJECT: (Optional)

Allocation of New Agency SIS Positions for Fiscal Year 1984

FROM: Robert W. Magee  
Director of Personnel  
5E58 HQS

EXTENSION

NO. 83-4798

DATE

STAT

TO: (Officer designation, room number, and building)

DATE RECEIVED FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.	TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
		RECEIVED	FORWARDED		
1.	EC/ DDA 7D18 HQS	7 NOV 1983	- [initials]	R	cy to c/cms/DAAG 7 NOV 1983
2.	ADDA		7 NOV 1983	[initials]	
3.	DDA	8 NOV 1983		[initials]	
4.	DDIT/CMD (separate copy)				
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7 1983

83-4798

MEMORANDUM FOR: Deputy Director for Administration

FROM: Robert W. Magee  
Director of Personnel

SUBJECT: Allocation of New Agency SIS Positions  
for Fiscal Year 1984

1. The Deputy Director of Central Intelligence has approved the allocation of [ ] SIS positions for the Directorate of Administration for Fiscal Year 1984. This allocation is based on a figure of [ ] SIS positions for the Agency in Fiscal Year 1984. From this number, the Director will maintain a reserve of [ ] positions to be allocated throughout the year for special requirements.

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2. In the future, new position allocations will be made to each Directorate on an annual basis. The difference between this and the present system is that there will be annual SIS position limitations placed on Directorates. The new system allows the Agency to maintain some control of the gap between positions and ceiling. Positions are determined by PMCD evaluation and ceiling is set by OMB. The ceiling controls the number of SIS employees, i.e., promotions.

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3. Each Deputy Director will have three options for establishing new SIS positions in Fiscal Year 1984 and future years:

- A. Use the Fiscal Year position allocation;
- B. Establish a new position by eliminating an existing SIS position; or
- C. Obtain DDCI approval to use positions from the DCI SIS position reserve.

Each option requires all new SIS position requirements to be reviewed by the Position Management and Compensation Division (PMCD) and approved by the DDCI.

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4. The Office of Personnel will provide guidance to Directorates circa March 1984 for submitting Fiscal Year 1985 SIS position requirements to PMCD for review.

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/Robert W. Magee

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