

PMS

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DDS+T Report

3 runs

Special Report # 6 for each contracting officer
in OTS

Hours - computer time

Length varies

4 copies

Report run 4 times 1 original and 1 xeroxed
copy of each report

Report done monthly

Each contracting officer in CMG/OTS receives the
xeroxed copy of his report

Special report #6 for 2 contracting officers
in ORD

Hours - computer time

length varies

1 copy of each report 2

Report done monthly

Each contracting officer gets his copy of the
report

Special Run of Report #6 Active Contracts for
OEL

Hours - computer time

Length varies

1 original and 1 xeroxed copy

Report done monthly

OEL contracting team receives the xeroxed copy
of this report