

ROUTING AND TRANSMITTAL SLIP

Date

TO: (Name, office symbol, room number, building, Agency/Pos)	Initials	Date
1. [Redacted]		
2. <u>SPACE 275</u>		
3. (2nd parking level down)		
4. go down ONE level)		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

- ① *MAIL Questions*
- ② *Roger Butts letter*
- ③ *Ask for Unique Finance Questions*

Blue line to National 50/jury
Blue line to Stadium

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102

★ U. S. Government Printing Office: 1979-281-184/8

OPTIONAL FORM 41 (Rev. 7-76)
 Prescribed by GSA
 FPMR (41 CFR) 101-11.206



STAT

615 Key

1:30

Tom Eubrey - 697-7241

Alan will be at River
Entrance Name TCIS @ 1400

Questions For Tom Embrey

- ✓ concession
- ✓ 1. Who (what organization) runs the Paid Parking Program
 - ✓ 2. Computer USAGE - What extent? Software?
 - ✓ 3. How do they handle ONE-day situations OR TOYERS?
 - ✓ 4. Do they pro-rate Charges on a daily basis if someone is departing unexpectedly?
 - ✓ 5. do they have a Refund Policy?
 - ✓ 6. How do they handle part-time Contractors? IBM Servicemen etc? Do they have a Visitor permit System?
 7. Is their program exclusive to the Pentagon Building?
If not, how do they handle Satellite organizations?
 - ✓ 8. What problems or Complaints have arisen out of the "one rate policy" for outside parking?
 - ✓ 9. What Are their biggest problems?
6500 permits - 1st month
5400 - Dec
Demand - Jan
150 Violation notices a day

Daily rate basis

STAT

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Plan Security

Need to establish OL/OF/ODP Task Force to write
paper within 30 days to recommend with
options, approved to SMO Program at Hill

Problems of Current System

- A. Lack of Audit Trails
- B. Too dispersed as to collection points at Hill
- C. No computerization (see #)
- D. Problems with area of responsibility to
- E. Pre-Auth, -Disks, -prints, -copy prints etc.

OF - Feels that other options aren't necessary, closes
Other options -

- (1) Contracting Program over
- (2) Audit Union
- (3) etc.
- (4) Contract Analysis of Program

ODP - Some get into project but need to have
approved.