

MEMORANDUM FOR: All Agency Energy Committee Members

FROM: James H. McDonald
Director of Logistics

SUBJECT: Agency Energy Committee Meeting
16 January 1980

1. I have scheduled a meeting of the Energy Committee for 1:30 p.m., 16 January, in Room [redacted]. We have a number of items to consider, and I would expect to spend the better part of the afternoon discussing these issues and deciding on a course of action to be taken relative to the proposed energy savings ideas.

2. I have attached a copy of our agenda, and have also included the materials you should review in preparation for the meeting. Please contact [redacted] of my staff, extension [redacted] if you have any questions.

[redacted]
James H. McDonald

Atts.

STATIN

STATIN

ILLEC

OL 9 5267

I. Old Business:

1. Review Responses - Handout - Restricted Use of POV's.
2. Notice on Use of Heaters and Fans.
3. Review response to Uninterrupted Power System.
4. Status of Small Boiler.
5. Costing Out Energy Saving Ideas:
 - a. drapes
 - b. mylar coating
 - c. closing DCI's garage
6. Van Pools
7. Flextime

II. New Business:

1. DCI/MAG memo to DCI and Response.
2. Action Items for the Committee:
 - a. Agency notice on Energy Committee
 - b. Installation of thermal glass in building windows to reduce heat loss.
 - c. Retrofitting or replacing existing heating systems with more energy efficient systems.
 - d. Installation of solar collectors to augment or replace existing hot water or space heating systems.
 - e. Use of heat generated by computers.
 - f. Eliminate hot water systems where not needed.
 - h. Suggestion Box - appropriate incentives.

III. Review of Employees Suggestions:

ILLEGIB

1. Power Chopper
2. Energy Conserving Automatic Light Output (79-347)
3. Conservation of Energy (80-70)

Attachments:

- A. Summary of POV Reimbursement Survey
- B. DCI/MAG Memo and Response
- C. UPS Response
- D. Suggestions:
 - 80-70
 - 79-347
 - NASA Hits
- E. Employee Buletins:
 - Restricted use of heaters and fans
 - Agency Energy Committee

SUMMARY

Handout - Restricted Use of Privately-Owned Vehicles

A. Question - At what level should approval be required?

Response - Approving levels seem to be appropriate depending how organization is structured. Approvals are given by Division Chiefs, Branch Chiefs and "supervisors" depending on the needs of the office or component.

B. Question - Should we reimburse for mileage over routes with shuttle service?

Response - All respondents favor reimbursement over established routes. Basis is lack of sufficient shuttle service and time-consuming.

C. Question - Should the use of U-Drive-It official vehicles be encouraged?

Response - Yes, if they could be made available in sufficient quantities. Some doubt as to whether or not U-Drives would, in fact, save energy.

D. Question - To what extent should we resort to regulating issuance to enforce approved policy?

Response - Reactions were mixed. Some favor a regulation which would establish standards and approval criteria. Others do not on the basis that supervisor discretion is limited.

Attachments:

Handout
Responses -
 DDS&T - 6
 DDO - 1
 OP - 1
 NFAC - 1

HANDOUT - RESTRICTED USE OF PRIVATELY-OWNED VEHICLES

1. As discussed at the 8 August meeting of this Committee, we began to look at a proposed policy of restricted use of POVs on official business.

2. We are now asking each committee member to comment in this area, i.e.:

a. At what level should approval be required?

b. Should we reimburse for mileage over routes with shuttle service?

c. Should the use of u-drive-it official vehicles be encouraged?

d. To what extent should we resort to regulatory issuance to enforce approved policy?

3. Please forward your thoughts on this subject to P&PS/OL, Room by 19 October 1979.

STAT

STAT

Approved For Release 2003/08/13 : CIA-RDP85-00988R000500090028-9

Next 1 Page(s) In Document Exempt

Approved For Release 2003/08/13 : CIA-RDP85-00988R000500090028-9