

PROCUREMENT MANAGEMENT STAFF

ACCOMPLISHMENTS 1979

1. CONTRACT ACTIVITY
2. AGENCY CONTRACT REVIEW BOARD
3. PERSONNEL
4. TRAINING
5. CONIF
6. EXTERNAL LIAISON
7. BLACK COLLEGE INITIATIVES
8. INSPECTOR GENERAL
9. ICIS
10. PROCUREMENT LAW AND REGULATIONS

OFFICE EVALUATION CONFERENCE

PMS Briefing

[Redacted]

25X1

The National Program Contract Review Board kicked off in FY 1979. Either the Director of Logistics or the Chief of the Office of Logistics, Procurement Management Staff, have sat as a member of that Board.

3. Personnel

a. 23 rotations of procurement officers

[Redacted]

25X1

c. 2 new hires - [Redacted]

25X1

d. 3 transfers to procurement - [Redacted]

25X1

[Redacted]

e. 5 Procurement officers in process:

[Redacted]

25X1

4. Training

A two-day seminar on Source Selection was run in house. All procurement, audit and legal personnel working with procurement participated.

Four members of the Agency Contract Review Board participated in an executive level 1 week seminar on procurement.

Three runnings of the Project Officer for the Contract Cycle were held with 84 technical representatives participating.

25X1

4. Training (Continued)

Procurement officers participated in various outside courses to meet specific needs, such as Contracting With Small and Minority Business, Federal Contract Funding, and Fraud in Government.

A Graduate Fellow [] worked in the procurement system for 4 months.

25X1

5. CONIF

CONIF III went on line with the Agency's General Accounting System in FY 1978. In FY 1979 data discrepancies were reduced to the barest minimum and bugs were eliminated to result in an operating production system.

6. External Liaison

Liaison was maintained with the Office of Federal Procurement Policy in OMB, the General Services Administration through the Inter Agency Procurement Policy Committee, and with Department of Labor for EEO matters.

7. Black College Initiatives

In February of 1979 President Carter issued a statement in support of historically black colleges. The OL/PMS has been interfacing with White House personnel as the Agency focal point on this matter.

8. Inspector General

Considerable time was spent by all procurement personnel in responding to an inspection by a special Inspection Team established to review Industrial Contracting and Industrial Security. This was the seventh review in 3 years of some part of the acquisition process. While areas were noted for improvement, the comments were generally favorable.

9. ICIS

PMS considered as Agency coordinator for compiling 51 recommendations by the task force on Industrial Security and Industrial Contracting. All approved recommendations are complete except for 6 which have simply required a lot of time.

10. Procurement Law and Regulations

13 Procurement Notes have been issued on a wide range of subjects, such as Wage and Price Standards for Federal Contractor, Implementation of the Contract Disputes Act of 1978, and Evaluation of Compensation for Professional Employees.

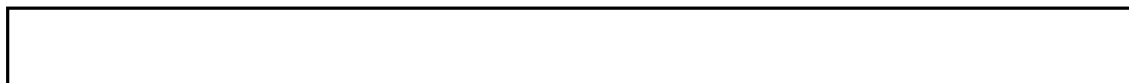
25X1

Approved For Release 2005/07/12 : CIA-RDP85-00988R000200020002-7

Approved For Release 2005/07/12 : CIA-RDP85-00988R000200020002-7

There were 13 Procurement Notes issued on a wide range of subject, as follows:

<u>Procurement Note No.</u>	<u>Subject</u>
122	Documentation Supporting Noncompetitive Acquisitions - Plus Amendment #1
123	Requirement for Procurement Statistics Plus Amendment #1
124	Wage and Price Standards for Federal Contractors
125	Storage and Retrieval of Contract Information
126	Solicitation Documents and Procedures Plus Revision #1 and #2



25X1

128	Implementation of the Contract Disputes Act of 1978 (PL 95-563, 41 U.S.C. 601-613)
129	Evaluation of Compensation for Professional Employees
130	Policies and Procedures to Improve the CONIF III System and Processing of Contractor Invoices
131	Memorandum of Understanding between Office of Finance (OF) and Office of Logistics (OL)
132	Closeout of Agency Contracts
133	Price Negotiation Policies and Techniques
134	Predetermined Indirect Rates