

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM: Don I. Wortman
Deputy Director for Administration
7D18 Hqs.

EXTENSION

NO.

DATE

7 OCT 1980

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Director of Finance
616 Key

RECEIVED

FORWARDED

W.I. Wortman

The National Academy of Public Administration (NAPA) is presently under contract to evaluate the organization, functions, and effectiveness of the GSA. The Assistant Secretaries Management Group was instrumental in establishing this evaluation and through this group I have arranged for a meeting with NAPA to discuss this Agency's relationship and problems with GSA as outlined in the draft attachment. I would appreciate any comment or suggestion you might have. It is my intent to have the DCI forward this paper to NAPA and GSA as the initial round in the negotiations to effect improved relationship and responsiveness from GSA. I would appreciate your comments by 21 October since NAPA is working under a tight deadline.

An Executive Summary is provided in the paper for your convenience.

1. to 10.:

Given the GSA track record on renovations in Key Building, we wholeheartedly concur with the recommendations contained herein.

DD/Finance

Att

10. ~~Mr.~~ Don I. Wortman
7D24 Hqs.

11.

12.

13.

14.

15.

STATINTL