1.

OCD AS OF 1954

At the beginning of 1954 OCD was two-thirds of the way through the Jamie Andrews era. It had completed ~~passed through~~ its running-in phase and was functioning well in carrying out its mission of providing a central reference service to CIA and to the Intelligence Community. Organizationally, ~~it was much the same as it had been for several years and as it would remain~~ It consisted of seven divisions--the CIA Library; the Biographic, Industrial, Graphics and Special Registers; and the Liaison and Machine Divisions--and two/staffs--Administrative internally oriented and Operations.

The divisions can best be understood as a series of three concentric rings. On the outer ring was the ~~key~~ Liaison Division, which arranged for the receipt and dissemination of the incoming ~~documents~~ information. In the center were grouped the CIA Library, which filed and cataloged documents providing access by subject, area, source, date or security classification, and ~~that~~ which was also responsible for all overt CIA publications procurement; and the four Registers, which concentrated on specialized segments of the total input. At the center ~~was~~ the Machine Division, providing the mechanization needed to tie all this together.
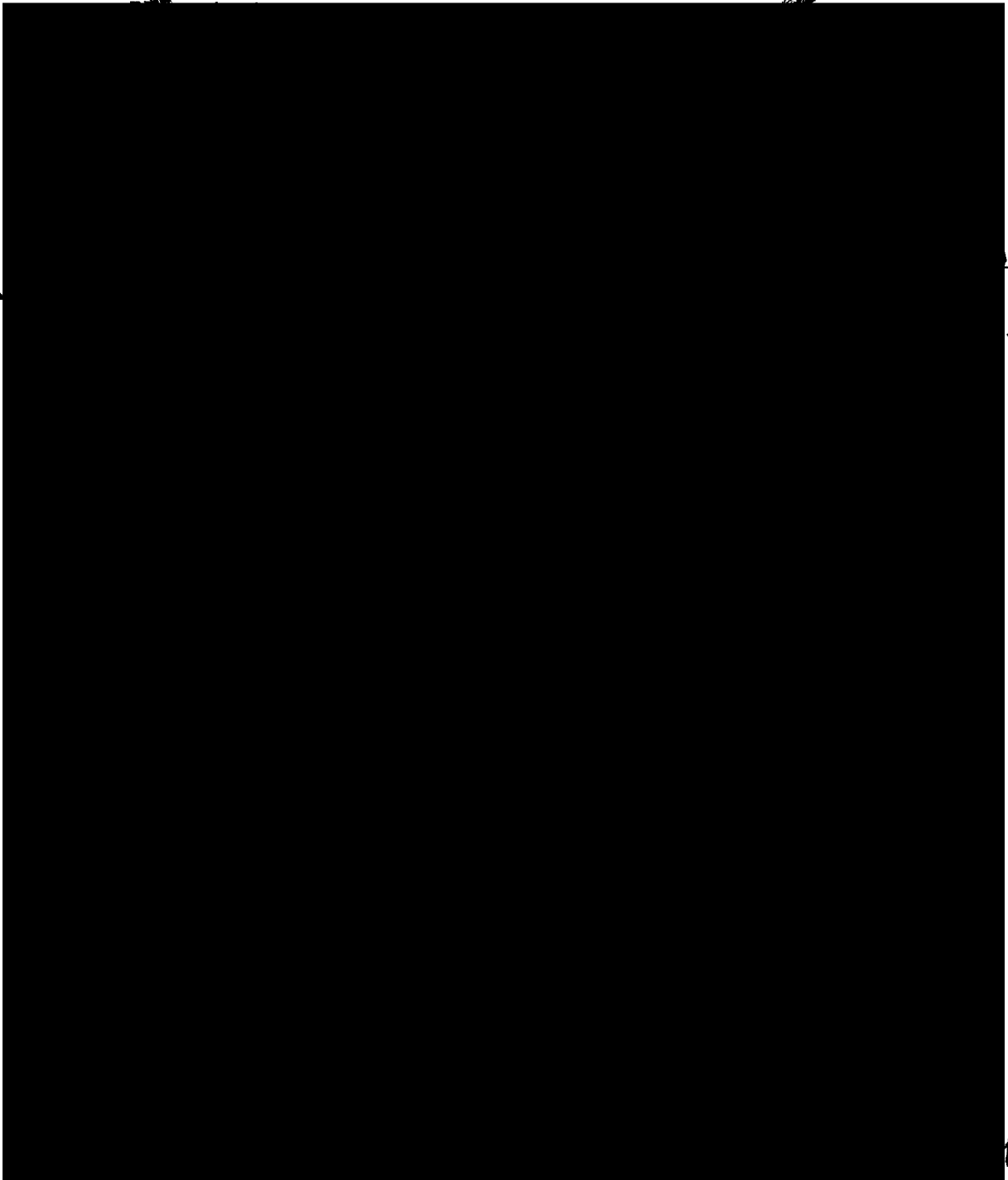
Because researchers required references quickly and because the quantity of intelligence documentation was staggering even in those early days, OCD developed the Intellofax System--the facsimile reproduction of citations to and abstracts from intelligence documents. 1/

In summary, OCD had promoted a system for assembling a composite of information on any intelligence subject that could

show: (1) key documents bearing on the problem and (2) cumulations

2.

Following is a brief description of each of the seven

OCD divisions as they were in 1954, giving their basic
organizations
missions, ~~the~~ services ~~they~~ provided, ~~their~~ resources and

~~their~~ information handling systems.

Biographic Register (BR)

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as
※

figures

Graphics Register (GR)

The Graphics Register was responsible for providing a
central reference collection, index and loan service of motion
picture films and photographs on foreign areas, subjects and
personalities for use by CIA and other IAC agencies. GR had

25X1A9a   OO employees. At the beginning of 1954 it was located in

25X1A9a   Building 14. It was still under its original chief, ████████

25X1A9a   ████████ There were two branches--Photograph Branch, under

25X1A9a   ████████, and Film Branch, under ████████ 15/ du F Y-54

_of conwriting a 6,792 requests , (See 13)

The Photograph Branch maintained a large collection of
photographs covering foreign areas, subjects and personalities
of intelligence interest. ~~Researchers could visit the Register~~
~~and search the files or they could request copies of photos~~
~~for retention.~~ retention copies of The branch ~~also~~ provided photographs in accordance
with standing requirements as well as in response to specific
requests. If photographs requested were not available in GR
files, the Register obtained them from other sources. The
photos were indexed by machine methods, and listings of those

25X1X2 available on any subject or area could be supplied.

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The Film Branch maintained an indexed ~~a film library of~~ collection of motion picture films considered useful for intelligence and training purposes. ~~Thenkmanin~~ It showed or supplied these films as requested and ~~also sometimes~~ often obtained films from other sources to fulfill specific requests. In addition to ~~running~~ showing films in its own projection room, the branch ~~loaned films could~~ arrange film showings in any CIA building. ~~It It~~ within CIA. ~~It~~ sometimes loaned films and projection equipment to a requester for showing in other locations. Upon request, the branch supplied Intellofax tapes ~~that gave~~ containing abstracts of the content of films covering any given subject and geographic area. It also gave assistance on all questions relating to the selection and use of films for intelligence purposes., ~~advised~~ To fulfill the collection requirements of CIA and other IAC agencies it conducted liaison for film procurement with commercial producers and distributors, industrial corporations and other government agencies.

by persons in CIA or other IAC agencies

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OCD in 1954 -

LY, 4 Registers (BR, IR, GR, SR), MD, LD, Adm. Staff, Ops. Staff

Major changes:

55 -
OCD to
OCR

1956 - addition of Doc. Div. (Nov)

1957 - dissolution of Ops Staff (Nov)
     - addition of Statistical Div. (Nov)

1958 - ~~add~~ formation of Composite Group (Jan)
     - division of LD & renaming as LCD (Apr)
     - transfer of Stat. Div. to PIC (Jul)
     - est. of Automation Development Group (Aug)

1959 - no changes

1960 - no changes

1961 - Comp. Gp. name changed to Intellofax Ref. Gp. (Jan)
     - CIA ADP Staff est. (Jun)
     - LCD Coll. Br. trans. to OO/C and Div renamed Liaison Staff (Jul)
     - ADG abolished (Oct)
  h - Central Requirements Registry est. ~~(Oct)~~ in LS (Oct)

1962 - no changes

1963 - Requirements Registry separated from LS and made Requirements Coord
       Staff resp. to AD/CR (Jan)
     - RCS trans. to CGS, O/DDI (Jun)
     - IR disestab. (Sep)
     - addition of FDD (Dec)

1964 - CODIB Support Staff operational in OCR

1965 - SAS est, responsible to D/CR (May)
     - IRG trans. from LY to DocDiv as IRS (Nov)

OCR in 1965 -

LY, 3 Registers (BR, SR, GR), MD, DD, FDD, Adm Staff, Liaison Staff,
SAS, CHIVE Task Force, ~~XXXX~~ CODIB Support Staff