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TO Mr. Edgar

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DATE: October 7, 1916

FROM

SUBJECT

Summary - 30 September-4 October.

- 1. Arranged meeting between personnel and administrative officers of CIG, WDC, and G-2 on detailed arrangements for handling War Department civilian personnel on duty at Washington Document Center. This meeting resolved the existent administrative problems and permitted the retention of this civilian personnel who otherwise would have been discharged October 9.
- 2. Conferred with ORE and members of ICAPS on minor revisions of proposed National Intelligence Requirements for China Area. Prepared new draft thereof.
- 3. Presided at second meeting for approval, of Plan for Coordination of Biographical Intelligence. Due to fundamental differences of principle brought out in discussion, called a special meeting of a small working group for following day to resolve these differences and prepare a revised draft of plan. Progress is being made in this regard.

h. Arranged for and invited representatives to a meeting of the proper administrative people to resolve the problem of CIO eventually taking over military and naval personnel on duty at Washington Document Center. Meeting will be in ICAPS Conference Room at 1000 8 October.

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