


SUMMARY - 16-21 September, 1946

1. Visited War Department Document Center and studied its operations, functions and value. Recommended, with Captain Watts, that CIG take over 55 WD civilian personnel of WDC without delay and before 9 October, and that plans be made to take over the entire Document Center in its present location on or about 1 December.
2. Received clearance from Mr. Heck on State Department Plan for Biographical Intelligence.
3. Prepared draft of a Composite CIG Plan on Biographical Intelligence and arranged ICAPS meeting for approval of same. (C&I and ORE representatives were present) Plan was approved with revisions, for submission to a meeting of IAD representatives.
4. Prepared notes and comment on ONI proposals regarding Static Intelligence and on Mr. Lay's proposal regarding relationship of CIG with JIC.
5. Attended conference at which Col. McCoy explained operation of Document Center at Wright Field. This Document Center is purely Air Technical Intelligence and should remain an Air Force responsibility. Discovered, however, that allied document centers such as Aberdeen Proving Ground, Camp Ritchie, GMDS, etc. will eventually need coordination by CIG.
6. Conference with Mr. McHugh on administrative arrangements on taking over WDC.
7. Conference with Lt. Col. Lyons on War Intelligence Directives.

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SUMMARY - 23-27, SEPTEMBER

1. Assisted in revision of notes on CIG projects for use of DCI in conference with NIA.
2. Prepared directive to ORG requiring that office to be prepared and make definite plans to take over control of Washington Document Center by 1 December. Progress reports on 15 October and 15 November.
3. Conferred with Colonels Emnis, Williams and St. Clair over administrative problems of WDC, with the point being made that if CIG transfer civil service personnel, War Department must leave the key military personnel now at WDC in place.
4. Prepared memorandum calling second meeting on Coordination of Biographical Data with draft plan attached. Advance copies of draft delivered informally to Mr. Heck and Mr. Neal of State, to Colonel Lacey of War, and Commander Radon of Navy. ✓
5. Prepared comments on FIE plan strongly recommending that CIG be the parent of "flying squads" incident thereto. ✓
6. Attended and took notes for minutes on ICAPS meeting on Coordination of Dissemination. Representatives asked for certain information by 8 October upon which second meeting on this subject will be based.
7. Attended meeting with Secretary SWNCC at which procedure for CIG cooperation with SWNCC was decided. Plan to be prepared for DCI to this effect and presented by DCI to SWNCC at an early meeting of SWNCC.
8. After ICAPS conference on incidental administrative problems, prepared memorandum for DCI to General Chamberlin stating CIG's policy in regard to WDC and asking him to submit his definite desires in this regard.
9. Prepared draft of CIG directive announcing the procedure for establishment of NIR and attaching Special NIR for China Area.
- 10.- Attended meeting with representatives of US/SS and National Archives where procedure on turn-over of files of the former to the latter (under CIG control and monitor) was decided upon. Master index of this file to be made as closely as possible to that of the Washington Document Center.
11. Notes on meeting concerning departmental primary responsibilities in Collection and Evaluation of Intelligence. CIG will prepare a draft plan for coordination of Collection and Collection Directives. Departmental representatives will each submit their plan for allocation of primary responsibilities in the broad field, to include Evaluation. ✓

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