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27 February'1969

DRAFT OCD/OCR CHRONOLOGY
1952 - 1966

Note to Reviewers

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There are two histories of OCD/OCR: 1) a draft paper, dated early 1952, describing the development of OCD, prepared by [redacted] and covering the period through 1952; and 2) Chapter V: Development of a Reference Center, part of the Organizational History of Central Intelligence Agency, 1950 - 1953, covering 1947 - 1953. The current project of the CRS Historical Staff is to prepare the history of OCD/OCR from 1953 to 1966.

The approach used by the Staff is based on topics which will be given individual treatment as follows:

- A. Central Reference Concept and Organization
- B. Collection and Procurement
- C. Information Handling
- D. Customer Support and Relations

These are condensations of the original listing of 12 topics the Staff has been considering in categorizing its source material.

The present chronology, 1952 - 1966, is arranged by year and month. We had to be highly selective; we are therefore hoping that interested "old hands" in OCR will review the chronology carefully and suggest changes. Obviously some events not necessarily initiated by OCR are included since OCR was the "office of vital concern." Usually, events below Branch level are not listed.

The sources listed are meaningful only to the CRS Historical Project. The references are to the material in the Project files, arranged by the 12 topics mentioned above. An abbreviated version of this chronology will appear as an appendix to the CRS history.

Comments are solicited and encouraged. Many thanks are due both to the reviewers and to those who have confirmed often elusive dates and events.

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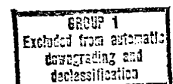
GROUP 1
Excluded from automatic
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OCD/OCR CHRONOLOGY
1952-1966

<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1952	January	<u>25X1A</u> [redacted], Executive, CD, since June 1948, transferred to a special assignment outside of OCD.	
	February	OCD/CIA Library established branch library for SO and PC (predecessors of DDP) effective 25 February 1952. Informally called "DDP" branch later.	1952-F
	March	OCD authorized to support the Library of Congress with funds to provide better information on the availability of Russian publications through a) a <u>Monthly List of Russian Accessions</u> and b) a <u>Union Catalog of Russian Publications</u> held by major U.S. libraries.	F-112
	April	Large segment of OCD moved to Riverside Stadium over the weekend of 4 April 1952 leaving M Building on Friday and <u>operational</u> Monday morning.	A-107
		The Library of Congress issued the first number of its <u>Monthly List of Russian Accessions</u> , sponsored by CIA/OCD.	A-105, A-110

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	<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
25X1	1952	May	[REDACTED]	F-507
				F-112
				A-110
25X1A			OCD/Biographic Register published <u>Soviet Men of Science</u> with data on some 18,000 persons.	
	July		[REDACTED] appointed Chief of the Biographic Register, vice [REDACTED]	
25X1A			[REDACTED]	
	August		[REDACTED]	
25X1A			[REDACTED]	
	25X1A		[REDACTED] appointed CIA Librarian, [REDACTED]	25X1A
25X1	November		[REDACTED]	K-109, G-128

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1953	January	Staff study, 15 December 1952, proposed creation of an additional Branch in Liaison Division, to be called "International Conference Branch". (Approved January 1953)	F-115
	February	AD/CD 25X1A proposed to DDI 19 February 1953 that State Department be consulted and requested to participate in an expanded overseas overt collection program, manned by DDI personnel and funded by DDI. Subsequent correspondence in March and September 1953 expanded on the deplorable status of the foreign publications procurement program.	B-115 (a-e)
	March	National Security Council Intelligence Directive No. 16 approved 3/7/53; it stated "The Director of Central Intelligence Agency shall ensure the coordination of the procurement of foreign language publications for intelligence purposes." Charter for OCD/OCR activities in foreign publications procurement.	B-106, Tab C-1 B-107
25X1A		CIA Library established a branch library for the Medical Office.	1953-F
		<div style="border: 1px solid black; height: 20px; width: 400px; margin: 5px 0;"></div>	
	July	As a result of budget cuts in State Department and approval of NSCID-16, the Foreign Publications Branch of State was abolished; some of its personnel plus additional positions from CIA constituted the Foreign (later Acquisitions) Branch of the CIA Library.	E-107a, B-106 B-107

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1953	October	OCD began to microfilm single-copy documents only in April 1953. It proposed to expand the microfilming program by providing in OCD <u>all</u> services required, i.e., filming, review, reproduction from film and reference service. An Organization & Methods Examiner was sent to review OCD proposal and recommended concurrence.	D-110
		Title of Intelligence Periodicals Index changed to Intelligence Publications Index (IPI) to reflect inclusion of finished intelligence items.	C-121
	November	The DCI (Dulles) informally discussed with the Director of the Bureau of the Budget (Dodge) the possibility that CIA finance and staff those PPO positions which State Department had to abolish. The Director of the Bureau of the Budget replied 13 November 1953 that he could not approve this proposal because such an arrangement could be construed as "a subversion of Congressional intent with respect to State Department activities".	E-106, Tab C B-107

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
		25X1A	
1954	February	[Redacted] (Various background papers available from 1954 to 1964.)	B-116 (a)
25X1A	April	Radio Stations Branch established in Special Register, OCD, in accordance with directives in National Security Council Action No. 169.	L-501 (SR)
	May	[Redacted]	L-502
		25X1A	
	September	AD/CD [Redacted] turned down the Rapid Selector Project as not suitable for CCD needs at the time.	D-107
		By September 1954, full-scale microfilm coverage of all IAC information reports and selected enclosures reached in CCD.	L-501 (LY)
		25X1A	
	November	Preparation of an extensive report by AD/CD [Redacted] to the Clark Committee (Col. Miller) of the Hoover Commission, 17 November 1954.	A-106

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1955	January	Intelligence Subject Code (ISC) released to SHAPE for adoption as a collating system for handling its intelligence materials.	G-126
		The Secretary of Commerce asked for CIA representation on the Interdepartmental Committee on International Exchange of Publications. CIA Librarian designated. Later the same year, on a shared basis, CIA assisted in funding the program with [] for 1955.	1955-G
25X1A	May	IAC Ad Hoc Subcommittee on Information Processing (AHIP) formed, with DAD/CR [] as Chairman.	1955-G (April) G-501
25X1A	June	[] 1955; OCD critique prepared.	L-105
	August	The Office of Collection and Dissemination was renamed the Office of Central Reference on 12 August 1955. No change in functions, but the title is a better description of actual mission.	L-501 (March 1958)
	December	Intelligence Reference Material - a guide for intelligence research (CR-1). Issued by the CIA Library, this was the first compilation of handy research tools, both classified and unclassified, prepared for the use of the intelligence analyst.	I-114

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
		25X6	
1956	January	The Biographic Register, OCR, issued, among others, the following publications: <u>Scientists and Technicians in the USSR (CR-2)</u> ; <u>Individual Subscribers in the 1954 Moscow Telephone Directory (CR-3, February)</u> ; and <u>Key Personalities, Academy of Sciences, People's Republic of China (CR-4)</u> .	L-501 (BR reports)
		The DCI issued a directive establishing the <u>Historical Intelligence Collection (HIC)</u> under the office of the DDI. The August 1959 reorganization placed HIC in OCR organizationally. It has been there ever since.	K-101
	March	OCR ended support to the Library of Congress for the preparation of the Cyrillic Union Subject Catalog.	CIA Library Reading Files
	April	Inspector General's Survey of OCR, with 38 recommendations for action.	K-108
		Through inter-agency agreement, OCR began to furnish NSA with a film copy and IBM cards for all material received and microfilmed by OCR, with certain exceptions.	L-501 (MD)
	May	OCR staff study on indexing of FBID reports recommended that this proposal await relief from manpower shortage; that further study by OCR be made on what items are excluded from Intellofax control.	C-129
25X1A	June	The Executive, OCR was designated Chairman of the DD/I Vital Materials Committee.	L-108

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1956	August	<div style="border: 1px solid black; height: 50px; width: 100%;"></div>	L-501 (LD report)
		25X1B	
		OCR participated in 1956.	L-106
		25X1A	
September		The IAC agencies, with the exception of State Department, approved the Intelligence Subject Code as the basis for the subject and area indexing of intelligence reports for their own systems.	L-501 (LY)
November		OCR/Document Division formed by combining the dissemination function from the Liaison Division and the Intellofax indexing function from the CIA Library. designated Division Chief.	K-104, C-121
		25X1A	

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1957	May	Report on the operations of the CIA Library submitted to the DDI by a panel of library consultants: [redacted]	K-106
	25X1A	[redacted]	
		25X1A	
	August	Change in OCR top management: [redacted] resigns from CIA. Had been AD/CR since May 1948.	
	September	Change in OCR top management: [redacted] transferred to another office from his position as DAD/CR, which he had occupied since April 1951.	25X1A
25X1A	25X1A	Changes in OCR top management: [redacted] was appointed AD/CR vice [redacted] and [redacted], DAD/CR vice [redacted]	L-501 (FY 1958)
	25X1A		25X1A
	October	The AD/CR (Borel), with the cooperation of customer offices, established 16 Task Teams to review OCR Library operations and the Library Consultants' Report recommendations. Each Team concentrated on a single aspect of OCR's work such as Intellofax, Publications Procurement, Customer Relations, etc.	L-501 (FY 1958)
	November	The OCR Operations Staff was dissolved and its functions decentralized to appropriate OCR divisions.	L-501 (FY 1958) 1957-E
		The Office of Training Library was transferred, with its personnel, to OCR. The purpose of the transfer was to make this specialized library service an integral part of the Agency's over-all library facilities.	L-501 (FY 1958) F-103
		Statistical Division formed from the Statistical Branch of the Special Register. Hans Scheufele named Chief of Statistical Division.	L-501, March 1958 K-104, p.2

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1958	January	Composite Group established consisting of members from Document, Library and Machine Divisions. It was hoped this group would give a better response to the requestor for an Intellofax run, since the coders who index, the reference librarians who search for the information and the Machine man responsible for the manipulation of the files, all would review the request.	C-121
25X1A		Due to the increase in the procurement of photographs and films in the [redacted] area, the Graphics Register established a vouchered [redacted]	L-501 (FY 1958)
25X1	25X1A	[redacted]	
25X1		AD/CR ([redacted]) organized a Central Reference Advisory Group (CRAG) to advise OCR on problems of mutual concern to OCR and the operating offices. The regular membership of CRAG includes the following officials: Assistant Director/Basic Intelligence, Assistant Director/Research and Reports, Assistant Director/Scientific Intelligence, Chief, Foreign Intelligence, Assistant Director/Central Reference, Chairman. Other operating components are invited to sit in on matters of direct interest to them.	L-501 (FY 1958)
25X1A			
	February	The CIA Library sent the first librarian to man the then station library in [redacted]. She began her tour of duty 15 February 1958.	F-103A
25X1	March	The AD/CR ([redacted]) prepared a "Status Report on OCR" for the purpose of informing senior Agency officials of CCR's progress and problems.	L-501 (FY 1958) L-501, March 1958

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1958	April	NSCID-2, 21 April 1958, established the policy for the coordination of collection activities. It was revised 15 September 1958 and again 18 January 1961. This directive is important to OCR because it announces that CIA shall be responsible, among others, for the selective exploitation within the U.S. of non-governmental organizations and individuals as sources of foreign intelligence information; for the monitoring of foreign radio, television and press broadcasts; for the exploitation of foreign language publications for intelligence purposes. See also DCID's as follows: 2/1-8 March 1960, 2/3-25 July 1963, 2/4-25 July 1963, and 	L-112
		Under DCID 1/4, the IAC approved the establishment of a standing Committee on Documentation (CODIAC). The new DCID broadened the Agency's responsibilities in the fields of intelligence documentation and information processing; AD/CR was designated Chairman, CODIAC.	L-501 (FY 1958)
		The Liaison Division was reorganized into a two branch structure; a Liaison Branch and a Collection Branch. Accordingly, the new division was designated the Liaison and Collection Division. The Liaison Branch will maintain operational contact with other agencies and the Collection Branch will report new foreign information available through contacts	L-501 (FY 1958)
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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>	
1958	May	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	I-501 (FY 1958)	25X1
25X1A		Under DCID 2/5, the IAC approved the establishment of a standing Committee for the Procurement of Foreign Publications (PROCIAC); DAD/CR (<div style="border: 1px solid black; display: inline-block; width: 100px; height: 1em;"></div>) was designated Chairman, PROCIAC.	L-501 (FY 1958)	
25X1		Task Team studies were completed and recommendations submitted for review to AD/CR (<div style="border: 1px solid black; display: inline-block; width: 50px; height: 1em;"></div>). Joint sessions were held with the Library Consultants and the Task Team Chairmen to evaluate the total Library program.	L-501 (FY 1958) E-115 (a & b) K-107	
	June	As a result of a formal program review, the CIA Library was reorganized. Changes included: (a) reduction of ceiling by 8 positions; (b) increase in average grade level from GS-7.7 to GS-8.4; (c) improved administrative and professional guidance within the over-all Library organizational structure; (d) establishment of a Staff Assistant position to provide the CIA Librarian with support in coordinating internal library activities; (e) strengthening of reference function under a Chief Reference Librarian who also serves as division deputy.	L-501 (FY 1958) E-108 (d)	
		DCI approves release of unclassified CIA translations to the public via OCR, which in turn will provide copies to the Dept. of Commerce, Office of Technical Services, for dissemination.	C-101	
		The DDI approved an "Immediate Program for Implementing Recommendations of the Consultants and the Task Teams" - action to follow in FY 1959.	L-501 (FY 1958)	

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>	
25X1	1958	July	AD/CR [] introduced new reporting format at the start of FY 1959 and announced that OCR Annual Reports will be on a fiscal instead of calendar basis.	L-501 (FY 1959)
			Statistical Division transferred with 62 positions to PIC.	K-104, p.2
			Automation Development Group (ADG) established in OCR to follow automation developments in industry and government and to plan applications of new equipment in OCR.	1958-D K-104, p.2
	August		Machine unit of the Industrial Register combined with the Machine Division.	K-104, p.2
	25X1A		Special Assistant [] ^{25X1A} AD/CR enrolled for two years of training, to provide him with extensive computer techniques and applications, at []	L-501 (FY 1959)
	September		IAC merged with USCIB, 15 September 1958. CODIAC became CODIB. PROCIAC became PROCIB.	B-106, Tab A USIB D-1/1
	November		Minicard equipment received and evaluation tests begun.	K-104, p.2 D-111
	December		DCID 1/9, 17 December 1958, allocated biographic systems responsibilities; of particular importance to CCR/BR.	L-112

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1959	January	<u>Survey of OCR Functions</u> , 15 January 1959, prepared by AD/CR in response to request from office of the DDI. Paper is useful summary of programs, the authority for establishing them, and the costs both in manpower and dollars as of 1959.	E-141
	March	Established a branch library for the Office of Communications, based on a staff study prepared by the CIA Library and agreed to by Director of Communications. Transferred two positions from Commo to OCR for this purpose.	F-103
	May	The CIA Library began to change its book classification scheme from the Intelligence Subject Code to the Library of Congress system. Anticipated to take ten years.	L-501 (FY 1959)
	June	DCID No. 2/5 on Procurement of Foreign Publications was issued, effective 26 June 1959 (superseding previous issuances). It provided that CIA shall coordinate programs for the procurement of foreign publications and authorized establishment of the Procurement Committee (PROCIB).	B-106
		DCID No. 2/4 (New Series), effective 26 June 1959, assigned to CIA responsibility for the exploitation of foreign language publications. The directive was superseded by one effective 25 July 1963 with same text in general.	L-112
		Assignment of Aeronautical Chart and Information Center (ACIC) personnel to the Industrial Register for purposes of specialized exploitation of portions of IR files.	L-502, uncat. coll.
		OCR issued pamphlet " <u>Searching for Information</u> " as a guide to OCR services, files and collections.	Uncat. coll.

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1959	June	<u>Reference Aid on Photographs and Motion Picture Films</u> , first in a series (CIA/CR 25) of reference aids that was published by OCR as guides to its services and facilities.	C-137
		<u>Reference Aid on non-CIA Produced Cables</u> , second in a series (CIA/CR 25.1) of reference aids that was published by OCR as guides to its services and facilities.	I-114
		The first issue of the <u>World List of Future International Meetings</u> appeared, published by the Library of Congress and sponsored by the Liaison and Collection Division, OCR.	L-501 (FY 1959)
		Agency Data Processing Committee (ADP) established 25 June 1959 (Notice No. 7-200-2) with AD/CR representing DDI.	Chrono 1959-D
		The Document Division/CR for the first time utilized the document coding performed by another USIB agency (Air Force), based on the ISC.	L-501 (FY 1959)
	July	Report on the Office of Central Reference, by [redacted] 25X1A Co., 31 July 1959. A study to determine mechanization requirements of OCR.	I-115, D-506, Annex A 25X1A
	August	CIA Library ceased staffing Branch library for the Medical Office	1953-F

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1959	October	Report on the CIA Library Acquisitions Program, prepared by [redacted]	25X1A B-120
25X1A	25X1A	It was submitted in response to a request of [redacted] 15 October 1959.	
25X1A		then Chairman of the [redacted]	25X1A
	November	<u>Reference Aid on Document Processing</u> , third in a series (CIA/CR 25-2) of reference aids that was published by OCR as guides to its services and facilities.	C-132
	December	<u>Reference Aid on Machine Support Services</u> , fourth in a series (CIA/CR 25.3) of reference aids that was published by OCR as guides to its services and facilities.	Uncat. coll.

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1960	January	Activities (in OCR) reduced since 1 July 1955; memo from AD/CR to DDI 14 January 1960 covers major tasks and activities (involving 5 or more people) that were eliminated or curtailed from 1955 to 1959.	E-132
		Report of the study of the role of the Industrial Register in support of intelligence research in the DDI area, by the Ad Hoc DDI Review Panel for the Industrial Register [] Chairman). 15 January 1960	K-501
March		DCID 2/1 (New Series) issued 8 March 1960, <u>Coordination of Overt Collection Abroad</u> , is a revision, initiated by OCR, of DCID 2/1, 25 October 1948.	L-112
April		Minicard Project dropped by OCR. Equipment given to PIC.	D-106, I-501 (FY 1960)
		Extensive records disposal program by OCR prior to impending move to new Headquarters Building.	L-111
May		Statement by AD/CR (Borel) and others on Machine Translation before appropriate Congressional Committees.	L-110 (a-c)
June		Radio Stations Branch of the Special Register abolished (30 positions).	K-104, I-501 (FY 1960)
		Army began providing CIA with <u>Actifilm</u> copies of some of its material. OCR found the Actifilm compatible with the aperture card files and the Actifilm was interfiled.	C-121

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1960	July	25X1A [] appointed Chief, Special Register, vice [] resigned.	Bio. Files
		OTR requested a survey by the CIA Library of the library support needed for the Language and Area School (CTR). As a result, one position was transferred to the CIA Library and it staffed this Branch.	F-103
		Agency Data Processing Committee Acting Chairman announced as [] (Notice 20-190-197).	Chrono 1959-D
	August	OCR made several presentations to the Presidential Joint Study Group investigating the Intelligence Coordination mechanisms of the U.S. Government.	B-503, 504, 505
		Staff study prepared by OCR Chiefs of Document, Machine and CIA Library recommending 8-9 improvements in the Intellofax System on basis of newest developments. Approved.	C-108 or C-134 C-109
	September	Reorganization of the Special Register proposed by its Chief and approved by AD/CR, 23 September 1960. Proposed reorganization moves SR closer to "all source" approach.	E-142
	November	A memorandum from AD/CR (Borel) to DDI, 7 November 1960, Interagency Activities Involving State Department and OCR, summarizes statements by OCR divisions, to be used as a briefing paper for Mr. Richard Helms.	G-131

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1960	November	First major revision of the Intelligence Subject Code, issued by Document Division/CR for use within CIA and in the intelligence community. The revision incorporated the needs of both CIA and the Defense agencies.	C-121
	December	The Biographic Register/CR issued a comprehensive report on its system: The Biographic Register Information System, System Description.	

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1961	January	Composite Group name changed to <u>Intellofax Reference Group (IRG)</u> .	C-136
		Dissemination of non-CIA cables transferred from OCR to Cable Secretariat with 10 positions.	K-104
25X1A	March	<u>Information Processing Needs in the CIA</u> . A preliminary appraisal by [redacted], 17 March 1961. Results of 6-week study by [redacted]	I-115, D-506, Annex A
25X1A		DCID 2/8 (New Series) [redacted] 25X1C	I-112
25X1C		[redacted] was issued 21 March 1961 (superseded by DCID 2/8, New Series, 25 July 1963). It was originally drafted by CCR.	
	May	OCR computer needs stated by AD/CR (Mr. Borel) in response to recommendations by Chief, DDI Automation Staff.	D-508
25X1A	June	CIA Automatic Data Processing Staff (Chief, [redacted] 25X1A established effective 1 June 1961. [redacted] also appointed as Chairman of the CIA Automatic Data Processing Committee.	D-507
		OCR discontinues fiscal support of the Library of Congress' <u>East European Accessions List</u> due to lack of both funds and intelligence interest. CIA components as well as CODIB member agencies were surveyed for interest.	Uncat. coll.
	July	Comptroller Instruction No. 72 revised, issued 1 July 1961 by the Deputy Comptroller. This authority provided procedures for distributing the cost of books and publications to Agency components, with the CIA Library managing both the procurement and the reporting.	E-112

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1961	July	Collection Branch of Liaison Division, with 10 positions, transferred to OO Contact Division. Liaison Division renamed Liaison Staff.	K-104, E-101
		Responsibility for the control of biographic information on political personalities transferred to the Biographic Register with 67 positions transferred from the Department of State.	K-104
	September	Staff for the Community Information Processing Study (SCIPS) established to review the processing of information systems in the Intelligence Community.	K-104
	October	Automation Development Group (ADG) in OCR abolished.	K-104 (Sept.)
		Move of OCR to the new headquarters building completed.	L-501 (FY 1962)
		Liaison and Collection Division (OCR) chaired a group to study the feasibility of establishing a Central Requirements Registry. This would maintain a single reference point for requirements and to relate requirements to national intelligence priorities. Approved. Machine support provided by SR for the Requirements Registry established in LCD.	K-104, L-501 (FY 62) (FY 63)
	November	Intelifax Reference Questionnaire sent by AD/CR (Mr. Borel) to users; 273 replies received. Three OCR Division Chiefs comment on results.	C-135 (a-b)

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1962	January	Special Register/CR reported it is servicing a limited number of requests on an "all source" basis. Other OCR Divisions' support is summarized.	A-111 (b)
		Industrial Register reinstated coverage of Cuban industrial and scientific installations at the direction of the DDI.	K-104, L-502
		<u>Development Program for the DDI</u> , prepared by the Automatic Data Processing Staff, 2 January 1962. (Includes <u>chronology</u> of major events in the development program for the DD/I.)	Uncat. coll.
February		DCID No. 1/7: Controls for Dissemination and Use of Intelligence and Intelligence Information, approved 21 February 1962. In addition to the codification of the various controls this DCID imposes on OCR, the directive spells out responsibility for safeguarding classified information by <u>all</u> intelligence agencies.	C-138 (a-b)
25X1A		Revised plan of operations for <u>SCIPS</u> approved by CODIB and USIB. By June 1962, staffing of SCIPS substantially completed.	G-132 (a)
March		OCR details [] to the CIA Automatic Data Processing Staff (ADPS) effective 5 March 1962, as liaison officer between OCR, ADPS and SCIPS; and as a systems analyst on ADPS studies in OCR areas of interest.	
		Special Register began to process special intelligence teletype reports.	K-104

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1962	March	NSA support requirements from OCR, FY 1964-1968, to assist NSA in making its 5-year plan.	G-133
	April	Why FDD should be in OCR; notes used by AD/CR (Mr. Borel) in discussion with Mr. Kirkpatrick in April 1962, regarding recommendations of his group.	H-108
	June	Graphics Register/CR installs videotape playback equipment, to improve its facilities for covering television programs of interest to intelligence.	L-501 (FY 1962)
		Release of selected CIA publications via the CIA Library to the academic community. Continuing program.	G-102 (b), G-101 (a) G-119, G-109
	July	USIB disestablished PROCIB as a USIB committee on 18 July 1962 (approved 25 July 1962).	B-106, Tab A
	September	CIA Library staffs branch library for Office of General Counsel.	Chrono 1962-F, F-103 F-117
		Acting DCI established a corps of senior substantive officers in the DDI area to maintain close operational contact with appropriate officers elsewhere in the Agency and the intelligence community.	
	25X1A	[redacted] was the responsible officer, so the project came to be known as the [redacted] OCR contributed extensively from its many resources.	
	25X1A		

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1962 25X1A	September	Manpower Review of OCR completed by Task Force Team No. 2 [redacted] Chairman).	K-111 (a-b)
	October	First DARE (Document Abstract Recording Equipment) machine received in OCR. Testing begins, at first applied to use of NODEX material on cards; two other pieces of equipment on order.	Uncat. coll.
	November	OCR contributions to review of intelligence activities re Cuban crisis submitted, 14 April to 14 October 1962. Wrap up in November 1962.	F-118 (a-c), F-106
		OCR/BR began rearranging its files, coverage and service on International Scientific Organizations of Interest to the USSR, absorbing this new function within its existing T/O. The request was levied on BR jointly by OSI, and Chief, Covert Action, DDP.	F-120
	December	AD/CR took a firm stand against the establishment of a CIA Career Corps, as proposed by the Director of Training. Spells out objections and suggests further considerations.	E-110

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1963	January	AD/CR proposed that the "Key Personalities" portions of the NIS, produced by OBI, be discontinued and that ER/CR be responsible for certain types of biographic coverage. This proposal was to be referred to USIB for approval if concurred in by the NIS Committee. AD/BI and DDI both concurred in AD/CR proposal.	G-117
		AD/CR, in a memorandum of 28 January 1963 to Director, Executive Staff, INR, Department of State, described in detail why DCID 1/7 applies to Foreign Service reporting. The memorandum, prepared at the request of the recipient, also includes extracts from directives bearing on State's responsibilities to the Intelligence Community.	C-138 (c)
		Requirements Registry reconstituted as Requirements Coordination Staff (RCS) and transferred to the Collection Guidance Staff (10 January 1963) in the office of the DDI.	L-501 (FY 1963)
	March	In response to DCI Action Memo 161, 11 January 1963, calling for maximum intelligence effort on Communist China, OCR reported activities of the OCR Divisions in support of the program.	F-108
		SA/AD/CR presented a staff study to clarify the centralized support activities required to establish a DDI All-Source Center, under the management of OCR.	A-111 (a)

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1963	April	OCR contributed to the financial support of the program of the External Research Staff in the State Department. In 1963, OCR surveyed some components of the DDI and the DDP. Results are reflected in the memorandum from AD/CR to DDI, 17 April 1963, recommending continued DDI support of the program. Approved for FY 1964.	
	25X1A 25X1A	[redacted] appointed Special Assistant to AD/CR vice [redacted], who assumed duties as Executive Assistant to AD/CR.	L-501 (FY 1963)
	May	Special Register/CR began to index, store and retrieve T-KH documents; getting closer to the "all source" reference service concept.	K-104
	June	AD/CR presented to the DDICI, through appropriate channels, a detailed study which recommended that CIA assume responsibility for and control of the management and operations of the Foreign Publications Procurement Program, to be administered by OCR. DDI concurred, expressing the realization that budgetary considerations will have an important bearing on the plan (11 July 1963).	B-106
		Document dissemination functions of ORR and the special intelligence dissemination function of OCI transferred to OCR with 20 positions.	K-104

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1963	June	25X1A [redacted] the Biographic Register/CR, appointed as Director of the [redacted] Document Center.	L-501 (FY 1963)
	July	25X1A [redacted] appointed DAD/CR effective 8 July 1963, vice [redacted] [redacted] selected as Chief of the new Collection Guidance Staff (CGS) in the office of the DDI.	25X1A L-501 (FY 1963)
	August	25X1A CIA Automatic Data Processing Staff (ADPS) re-named Office of Computer Services and transferred from DDS to DD/S&T. [redacted] [redacted] appointed Director, OCS.	25X1A
	25X1A	25X1A [redacted] appointed CIA Librarian vice [redacted] who began a tour of duty [redacted] as Publications Procurement Officer.	L-501 (FY 1963)
	September	The OCS/CHIVE group concluded its Phase I (fact-finding) for an over-all computer-oriented information / document retrieval system. Management of project assigned to OCR. Phase II (Systems Design) being considered.	E-533
		Agreement between AD/CR and CIA Records Management Officer to have OCR/LY microfilm copies of OO, FDD, and DDP reports declared as the record copy for these series. The microfilm copies, plus the non-filmable copies so designated will relieve the Records Center of duplicate holdings.	L-107 (a)
		Industrial Register disestablishment in response to DDI request for 66 positions from OCR; 15 positions given to SR to help establish FIB, and 51 abolished.	K-104, E-533

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1963	October	OCR responded to 1963 Survey of OCR by the Inspector General.	Uncat. coll.
		Report of the Staff for Community Information Processing Study (SCIPS) presented to CODIB.	K-104, E-513
	December	Foreign Documents Division, formerly part of the Office of Operations, added to OCR with 269 positions.	K-104
		Changes in OCR management: ^{25X1A} (1) AD/CR, John K. Vance vice Paul A Borel; (2) DAD/CR, [redacted] vice John K. Vance.	L-501 (FY 1964)

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25X1A

<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1964	February	[REDACTED]	CCR Notice, CR 20-190-40
	March	[REDACTED]	B-111
	25X1C	Further discussions between CIA and State Department regarding CIA take-over of the management of the Foreign Publications Procurement Program. The new element added at this time is the possibility of using contract personnel.	B-107
	April	DCI Action Memorandum No. A-375, 28 April 1964, directed that CIA "shall develop the best possible system for the handling of information, indexing and data processing." As a result, a Project 375 panel, with Paul A. Borel as Chairman, was established to coordinate all efforts. OCR played important role in this program (Projects [REDACTED] etc.)	D-505, 502,504
25X1A		OCR discontinued fiscal support of the Library of Congress <u>Monthly Index of Russian Accessions</u> at end of FY 1967. The Library of Congress was first notified of this on 5 October 1965.	
25X1A		[REDACTED] Chief, Administrative Staff, CR, since 1949, resigned. [REDACTED] Special Assistant to AD/CR, designated Acting Chief, Administrative Staff, in addition to his other duties.	L-501 (FY 1964)

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1964	May	Report of the Staff for the Community Information Processing Study (SCIPS) approved by USIB; permanent Executive Secretariat for continuing study. Later this Secretariat was organized as the CODIB Support Staff (see 1964-October).	L-501 (FY 1964) E-531, USIB-39.7/6
		CIA Library/CR established a focal point to provide more centralized service in support of scientific and technical activities of CIA. This service (SATIS) also provided an announcement service by means of reproduced tables of contents of selected journals for requesters.	F-102
		OCR compiled its portion of the Historical Review of the Agency's Activities in Vietnam, 1950-1964, a program of the Historical Staff, O/DCI.	F-111 (a-c)
		FIB/SR became operational on an all-source basis, including COMCR target files.	L-501 (FY 1964)
	June	OCR issued handbook: <u>CCR, Your Information Center</u> , a guide to the resources of the Office of Central Reference.	Uncat. coll.
25X1A		[redacted] appointed Chief, Administrative Staff, CR, vice [redacted] Acting.	L-501 (FY 1964)
25X1A		OCR announced to the Department of State that it proposed to cut off financial support (printing and distribution) of the [redacted] Press Summaries as of 30 June 1964.	G-124 (a-c)

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
			25X1A
1964	June	OCR and OCS negotiated a contract with [] for an Automatic Language Processing (ALP) System to provide machine-assisted translation from Russian to English.	L-501 (FY 1964) E-531
	October	CODIB Support Staff fully operational. Located in and supported by OCR with 4 positions.	L-501 (FY 1964) E-531
		[]	H-105, 106
		DARE equipment in CCR processing system fully operational after two years of exhaustive testing and modification.	25X1 D-504
		The CIA Library completed the conversion of its collections (as well as those of HIC) from using the Intelligence Subject Code for the classification of its collections to the Library of Congress. When this project began in 1959, it was supposed to have taken 10 years to complete the conversion; the CIA Library did it in just over 5.	Library files
	December	Summary of OCR problems with the Defense Intelligence Agency (DIA). Chief, Graphics Register/CR prepared a review of the [] project (cf. original paper, sensitive security classification) which includes a history of the project from World War II. A supplementary paper was issued 8 February 1965, with additional information.	G-122 25X1A B-116 (b-c)

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>	
1965	January	OCR continued to pursue the elusive goal of a common intelligence community information report format. Cites the fact that some 37 CODIB documents related to this subject were issued. Common report format is essential to making the [] system more effective and subsequently, the CHIVE program as well.	D-501	
		Chief, Machine Division, OCR, evaluated several types of computers and recommended that OCR place a letter of intent with IBM for one 360/30 computer.	D-112	25X1A
	February	CIA Library ceased staffing the OTR Language and Area School branch library since the functions of the new Language Training School had been changed by CTR.	F-103	
	March	[]	E-509	25X1
		[] designated Chief, Special Register, effective 28 March 1965.	CCR Notice, CR 20-190-48	25X1A
	April	Acquisitions Branch of the CIA Library transferred to Foreign Documents Division, OCR.	I-501 (FY 1965) CCR Notice, CR 1-130-11 E-512	

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25X1A - 33 -

<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1965 25X1A	May	A Systems Analysis Staff was established, responsible to the Director, CR. Effective 1 May 1965 [redacted] is designated Chief of the Staff. [redacted] is designated Acting CIA Librarian.	L-501 (FY 1965) OCR Notice, CR 20-190-47 OCR Notice, CR 1-130-12
		Internal OCR suggestion to consider possible reorganization by regrouping: Group A (Processing); Group B (Service); and Group C (Publications) resulted in carefully prepared replies to AD/CR, after thorough discussion by senior OCR personnel. Gist of studies is that OCR should try to improve its on-going system wherever possible, but not to interfere with the promise of the future: CHIVE.	E-512
	June	To improve its support activities in processing intelligence on Communist China, OCR would need 10 additional persons; one to handle increased TV and motion picture coverage, six to index special intelligence reports not now indexed, and three to prepare biographic reference aids and process material at the Chicom provincial level.	F-504
		OCR proposal to purchase the Filmsort 2000 and companion Quadrant printers approved. This equipment would enable OCR to produce automatically 35mm aperture cards in one step. Furthermore, it is compatible with future CHIVE and fully automated delivery systems.	C-503

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1965	July	Director/CR described OCR methods for coordinating biographic services, including development of the all-source approach and future CHIVE biographic information processing.	E-511, F-502
		In response to a call from the DCI for a Fifteen Year Intelligence Plan (1966-80), OCR prepared its contribution, 23 July 1965.	Job No. 68-487, Box 4
	September	Phase II, Systems Design of CHIVE Report completed and evaluated. Initial planning and allocation of resources for Phase III under way.	L-501 (FY 1965) 25X1A
		Since OCR request to increase its table of organization by <input type="checkbox"/> persons to proceed with implementation of CHIVE Phase III, was denied. D/CR reviews the OCR activities he will have to curtail in order to absorb the CHIVE personnel requirements.	E-510
	October	SPA/OCR completed a thorough survey of the internal publications program of the Foreign Documents Division. Results of the recommendations and discussions will be reported later; as will a complementary study of Joint Publications Research Service.	H-501
		CHIVE Phase III begun: Tasks and personnel assignments. Staffing pattern for the CHIVE Task Force established, with 54 personnel required from OCR; others from CCS and contractors.	E-510 OCR Notice 65-3

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25X1A

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1965	October	Having completed his assignment as Publications Procurement Officer in [redacted] reappointed as CIA Librarian.	Bio. Files
	November	Intellofax Reference Group (IRG) transferred from CIA Library to the Document Division, where it will be known as Intellofax Reference Service (IRS) effective 15 November 1965.	C-501 OCR Instruction, CR-1-3
	December	Changes in OCR top management: (1) [redacted] DAD/CR, reassigned to Office of DDI as Planning Officer (November); (2) [redacted] EXA to D/CR, appointed DAD/CR vice [redacted] (3) [redacted] Map Library, appointed EXA to D/CR vice [redacted]	Bio. File
25X1A	25X1A	25X1A	25X1A
	25X1A	25X1A	

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1966	January	The Acquisitions Branch, FDD/CR, issued a publication " <u>The Procurement of Communist Chinese Publications</u> " which includes a history of the program, together with comments on the many obstacles to successful procurement of this material.	B-109
	March	Agreement signed and action effected to merge the Publications and Map Procurement Programs, with State Department and CIA representatives signing. Included among the latter was the Director, CR. The agreement is the culmination in particular of the efforts of the Coordinator for Maps, [redacted] who first proposed this merger early in 1961.	B-108, B-103
25X1A		OCR issued first <u>Combined Program Call, FY 1967-1972</u> , as requested. The paper described the Operating Program for FY 1967, Statement on Unbudgeted FY 1967 Items, and Program Plans and Proposals, FY 1968-FY1972.	Uncat. coll.
25X1A		Budget cuts of approximately 16% for the contractual programs of FDD required OCR to contact each major component to indicate where reductions could be put into effect.	H-101 (a-b)
		[redacted] appointed Chief, Development Staff, CHIVE Task Force, vice [redacted] detailed to the State Department.	OCR Notice 66-1 Personnel, 15 March 1966
25X1A			

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1966	April	A Long Distance Xerography (LDX) circuit between Headquarters Building and NPIC was installed in the Special Register/CR in April (operational 1 May 1966). The system provided the capability of transmitting critical documents at all levels of security classification, where courier or teletype transmission will not suffice.	D-105 (a-c)
		At the request of the Executive Director-Comptroller to report on the current utilization of automatic data processing (ADP) equipment in the Agency, OCR prepared a summary covering Special Register and Machine Division.	F-104
	25X1A	From fall 1965 to spring 1966, OCR, among others, provided many papers (and man-hours) to the PFIAB/CST Joint Guidance and Evaluation Panel ("Panel"), which studied information processing in the intelligence community.	1966-G (Chrono) G-101 (b)
	25X1A	OCR discontinued fiscal support of the Library of Congress <u>Monthly Index of Russian Accessions</u> at end of FY 1967. The Library of Congress was first notified of this on 5 October 1965.	Uncat. coll.
	May	OCR participated in a DDI Committee on Publications Control chaired by [redacted]. The Committee investigated the proposal to centralize dissemination, record-keeping and storing of DDI publications; it rejected the proposal. In the OCR response, dissemination practices of DD and SR are fully described.	C-111
	June 25X1A	Changes in OCR top management: (1) Charles A. Briggs, DAD/CR appointed Director, OCS; (2) [redacted], NFIC, appointed DAD/CR vice Charles A. Briggs.	Bio. file

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1966	June	The AD/CR presented to the Ass't. DDI a background paper on the termination at end of June 1966 of OCR/CIA support to the Library of Congress for the publication of the <u>Monthly Index of Russian Accessions</u> (MIRA). Mention is made also of the two requests made by LC to CIA for some termination funds in 1967; both requests turned down by Colonel White.	Uncat. coll.
	August	In May 1966, the Ass't. DDI appointed [] as Chairman of a Study Group "to ascertain whether the consolidation of foreign media monitoring and exploitation or other arrangements to perform a greater proportion of these and related functions in the field would result in a net advantage to U.S. intelligence". The final "[] Report" was issued 15 August 1966.	Chrono: 1966-H
		OCI and OCR signed agreement for the coordination of the production of finished biographic intelligence. Support for the White House continued per arrangements made in July 1963.	E-140
	September	At the request of ORD, the CIA Library assisted in planning and establishing a branch library for ORD. It was opened 12 September 1966 with a senior librarian detailed to the ORD table of organization.	F-103 (a)
25X1A		<u>Description and Statistical Summary of OCR Reference Support Programs</u> , prepared by [] and [] OCR, for use as background material for the O/DDI study of OCR conducted by [] Chairman.	K-104, K-102
			25X1A

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
		25X1A	
1966	September	Effective 26 September 1966, three new OCR divisions were constituted from all existing elements of the Machine and Document Division, Special Register and a portion of the CIA Library: (1) Dissemination & Files Division (DFD), Chief, [redacted]; (2) Indexing and Services Division (ISD), Chief, [redacted] (3) Machine Support Division (MSD), Chief, [redacted] These Divisions will function as a DOCUMENT SYSTEMS GROUP, with [redacted] as Chief.	E-111
25X1A			25X1A
		Foreign Installations Branch re-designated Foreign Installations Division and is to report to the office of the AD/CR.	E-111
	October	OCR participated in an extensive study by the Director, Intelligence Support Services (Mr. Borel) regarding the release of <u>CIA-attributed</u> materials to the academic community. Several OCR publications were reviewed but the SA/CR recommended careful consideration at the highest Agency levels before CIA attribution becomes policy.	C-103
		OCR ordered drastic curtailment of overtime compensation as directed. Affects many OCR services.	E-106
		The FDD/CR Automatic Language Processing (ALP) experiment is terminated 14 October 1966. FDD experimented with the system and found it would require more staff and money, and takes longer to supply the requested data.	H-104

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<u>Year</u>	<u>Month</u>	<u>Event</u>	<u>Source</u>
1966	November	D/CR requested authorization from DDI to upgrade OCR EAM equipment to EDP. DDI intended to approve OCR request but first asked for comments from Chief, Info. Processing Staff, C/PFB.	Chrono 1966-D
25X1A	25X1A	Effective 7 November 1966, [redacted] [redacted]	OCR Notice 66-15
		Because of budgetary pressures, the D/CR informed the Librarian of Congress of the termination of CIA/CR fiscal support to the <u>World List of Future International Meetings</u> on 30 June 1967.	
		25X1A The DDI asked D/CR to submit plans for the possible reduction of OCR's personnel strength from [redacted]. D/CR submits on 12 January 1967 a study with three alternative plans, two of which would reduce Office strength to 600 within 24 to 30 months, and a third which would level off the reduced strength at 755. Attached also is a paper by D/CR " <u>My Thoughts on the Central Reference Function</u> ".	E-529
	December	DIA offered CIA (through ORD) the opportunity to query a 100,000 document data base via a remote console (<u>COLEX System</u>). ORD will finance the project and the console should be installed in the CIA Library by March 1967.	D-101, D-104
		25X1A Choosing the OCR File System, by [redacted] prepared for the Asst. DDI, 1 December 1966.	K-102

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