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16 June 1977

MEMORANDUM FOR: Director of Data Processing  
ATTENTION : Executive Officer  
FROM : [REDACTED]  
Chief, Management Staff  
SUBJECT : Management Staff Weekly Report  
13 - 17 June 1977

Presidential Review Memorandum PRM/NSC-29 (U)

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(U) ODP has received a request from the DDA staff to comment on the present security classification system or any of the specific points outlined in PRM/NSC-29. This PRM directs that E011652 be replaced and, among other points, directs that the declassification schedule be reduced from 30 years to 20 years. [REDACTED]

Reply to Draft DCID (U)

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(C) ODP comments on a draft of DCID 1/16 (Computer Security Policy for the Intelligence Community) and the companion Computer Security Regulation were submitted to the Office of Security. ODP disagrees with the addition of an "expanded compartmented mode" of processing in this DCID. This mode would allow people cleared for Secret to access a computer system containing Top Secret and compartmented data. [REDACTED]

EAG Key Issue #3 (U)

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(U) A revised draft of the EAG Key Issue #3 report was submitted to D/ODP. Key Issue #3 is the balance of centralized and decentralized ADP facilities in the Agency. [REDACTED]

Reply for Select Committee on Intelligence (U)

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(U) ODP reported to the DDA staff the number of contractors with whom we have contracts greater than \$100K and with whom we share information. This information was requested by the Senate Select Committee on Intelligence. [REDACTED]

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TRW Contract for GIM II (U)

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(U/AIUO) ODP prepared a draft memo to the DCI requesting authority to obligate [redacted] of funds on the [redacted] contract for GIM II maintenance. This memo was necessary [redacted] cause of a DCI directive not to obligate further funds for [redacted]. [redacted]

ODP Travel and Training Funds Low (U/AIUO)

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(U/AIUO) ODP travel and training funds for the remainder of FY-77 are \$4,000 and \$13,000. Travel requests will continue to be processed until the travel funds are within \$2,000 of the budgeted amount. Likewise training requests will continue to be processed until the funds are within \$5,000 of the budgeted amount.

A case by case review of travel and training requests will be instituted once the above thresholds have been reached. [redacted] ODP Internal Report Only)

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DDA ADP Control Officer Briefing (U)

(U) [redacted], the ODP ADP Control Officer, briefed [redacted] the DDA ADP Control Officer, on the ODP projects included in the Project Activity Report (PAR). [redacted] will ask all DDA offices for a similar briefing in an effort to understand the DDA's use of ODP's services. [redacted]

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Suggestion for Use of Computer Printouts (U)

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(C) The implementation of a suggestion to use unclassified computer printouts as scrap paper has been halted by ODP and the Office of Security. This suggestion, which was approved by the Suggestion Awards Committee, is in conflict with security regulation [redacted]

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Instruction on Release of Magnetic Storage Media (U)

(U) A new draft of the ODP instruction on Release of Magnetic Storage Media Outside of CIA is being rewritten to incorporate the comments and suggestions received from ADP Control Officers. [redacted]

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