ADMINISTRATIVE - INTERNAL USE ONLY Approved For Release 2003/05/05 : CIA-RDP84-00780R001400060022-9566

DD/S REGISTRE FILE Personnel 11 30 AUG 1966

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MEMORANDUM FOR: Chief of Graphics Register

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ATTENTION

SUBJECT

: Film of Swearing In Ceremony

- 1. It is my understanding that the film of the swearing in ceremony for the Director has been shown throughout Agency installations in the Washington area. My thanks to you and your people for the good work done.
- 2. We now wish to arrange for copies of the film to be placed for an indefinite time as the occasion arises (certain seminars, classes, etc., and for other uses as determined by appropriate officials). Initially, I would like to have three copies of the film delivered and charged to the DD/S. Additional copies may be needed at a later date if, for example, it is decided to show the film at selected locations outside the United States.
 - 3. May I have the first three copies of the film by 6 September?

SIGNED Alan M. Warfield

Alan M. Warfield Assistant Deputy Director for Support

Distribution:

Orig & 1 - Adse

1 - DD/S Subject

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EO-DD/S:VRT:ews (30 Aug 66)

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