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FILE

Personnel 3

September 29, 1966

Honorable Richard Helms
Director, Central Intelligence Agency
Washington, D. C. 20505

Dear Dick:

It is my pleasure to invite your submission of nominees for the thirteenth annual Career Service Awards of the National Civil Service League.

The enclosed announcement, copies of which are being supplied to your personnel office, describes the program and outlines procedures for your submitting up to three candidates. We would appreciate receiving your nomination materials by November 21, 1966, or sooner, if possible.

The stature of our program to recognize significant achievements of career employees grows each year. This is due not only to the quality of the Awardees, but also to the support given the event by the President and participating officials.

Thanks for giving this invitation your personal attention; we appreciate your help in making the program a success.

Sincerely,

J. Edward Day

Noted at DD/S Noon Meeting, 7 October 1966.

STATINTL

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EVES ONLY

DD/S
Personnel 3

MEMORANDUM FOR: Director of Personnel

SUBJECT : Nomination for National Civil Service League Award

Mr. Bannerman approves the recommendation contained in paragraph 6 of your memorandum dated 25 October 1966 that a separate letter from Mr. Halm to Mr. Day be submitted when we make our nomination for the National Civil Service League Award. I understand that the nomination should be submitted within the next two or three weeks. In order to give the Executive Director-Comptroller and the Director time to review the nomination, it is requested that you forward the nomination and the separate letter to this office by 14 November.



Executive Officer to the
Deputy Director for Support

STATINTL

Att: Memo dtd 25 Oct 66 to DD/S
fr D/Pers, same subj.

Distribution:

Orig & 1 - Adse w/O of att (DD/S 66-5635)

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EO-DD/S:VRT:ews (1 Nov 66)

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SECRET

DD/S REGISTRY

EYES ONLY

FILE *Personnel 3*

DD/S 66-5230

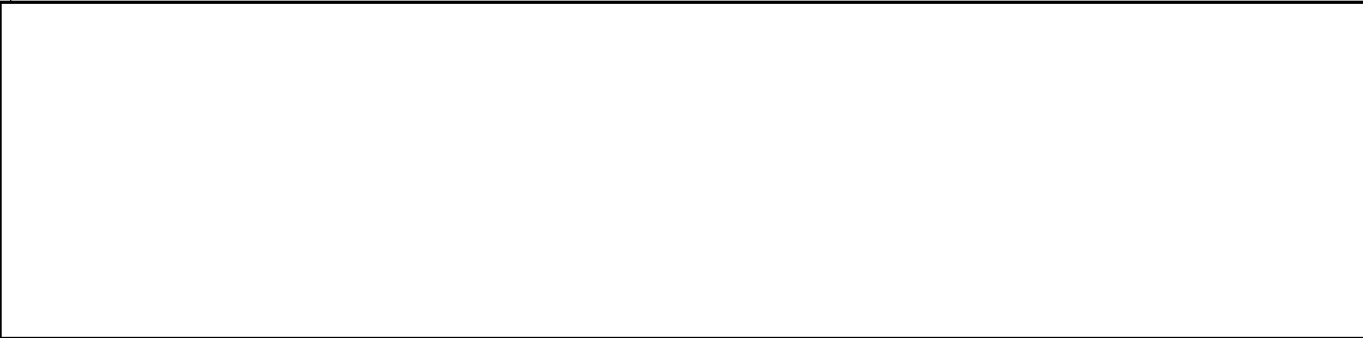
3 October 1966

MEMORANDUM FOR THE FILE

E-X-T-R-A-C-T

"2. For the University Associates, Col. White plans to speak for one hour, generally on the study we made of CIA relations with universities. Mr. Echols thinks this is a good idea. Mr. Echols is also going to suggest something that Mr. Helms might talk about for 10-15 minutes.

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E-X-T-R-A-C-T

ADD/S/AMW:bak(3 Oct. 66)

Distribution:

Orig. - D/Personnel on 4 October 1966

1 - DD/S Subject

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EYES ONLY