

SECRET

5494
DD/S 66-1401

25 FEB 1966

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Materiel Resources System Concept

REFERENCE : MR from SA-DD/S, same subject, dated 28 January 1966

The Office of Logistics (OL) concurs in the reference memorandum with the recommendation that the following be considered in the development of the Materiel Resources System Concept:

- a. The operating divisions of OL will be consulted in determining the design of the system in order to satisfy the requirements necessary for the management of logistical activities.
- b. The Logistics career personnel presently assigned to the Materiel Resources Group be retained in their current assignments for an indefinite period to perform the continuing function of systems review in coordination with OL and the Office of Computer Services (OCS).
- c. OCS, in conjunction with the Office of Training (OTR), establish internal and external training programs that will provide suitable training for senior personnel, branch and section chiefs and clerical personnel. The training program would be required on a continuing basis and scheduled at least twice a year to maintain proficiency with the developments in the field of automation and to insure adequate training of Logistics personnel involved in rotating assignments.
- d. The Procurement Office should be included in the system, as this office is an integral part of the Headquarters Procurement Division.
- e. Procurements involving research and development should be included in the system to provide for the input of statistics which will include listings of final costs, additional funding for amendments, overruns, results of incentive provisions and other factors.

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GEORGE E. MELOON
 Director of Logistics

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SECRET

Excluded from automatic
 downgrading and
 declassification

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Director of Logistics
1 C 47 Quarters Eye

EXTENSION

NO.

DATE

25 FEB 1966

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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FORWARDED

STAT

1. Director of Finance
1212 Key Building

3/14/66

2.

3. Deputy Director for Support
7D18 Headquarters

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