


TRANSMITTAL SLIP		DATE 21 Aug 64
TO: Mr. Bay		
ROOM NO.	B	
REMARKS: <i>Perhaps you would like to be briefed on the attached. Office Heads concerned have concurred in the reductions, or to coin an abbreviation - NOBLE (No backlash expected). Recommend six signatures.</i>		
 JHP		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

GPO : 1957-O-439445

(47)

25X1 3. As we proceed through FY 1965, I anticipate a need for considerable reprogramming within Directorates and between Directorates. Adjustments in funds and manpower callings will be involved. BPAM will continue to provide an independent review of financial and manpower implications of new programs which originate within the Agency or in response to USIB or Special Group requirements, and will continue to assure that the Agency's financial plan, as recorded with the Bureau of the Budget and the President, is kept current and reflects both in form and substance the program decisions of each Directorate. In addition to their regular reviews of your programs and projects as provided in [redacted] I will be calling upon BPAM to undertake a variety of special studies which will assist us in consideration of dollar and manpower levels for operations in FY 1966 and in the identification of possible organizational problems. Of course, these matters are your direct responsibility in the first instance.

4. During the year I shall continue to look to the Financial Policy and Budget Committee as a sounding board and advisory body to assist me in the immediate and long range financial and program issues of the Agency and in the implementation of changes that may be required to improve our general performance. I will also meet with you from time to time to go over the substance of your programs, including any organizational, dollar and manpower implications. I am convinced that if all Directorates work together, the Agency can progressively enhance its personnel and dollar utilization and substantively respond to the Director's policy to improve productivity and quality of performance in the execution of the Agency's mission.

Lyman B. Kirkpatrick
Executive Director-Comptroller