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Executive Registry
67-990

7 March 1967

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Report of Cable Secretariat Operations

1. Cables Processed

A. The combined work units of CIA and non-CIA cables totaled 56,036 items broken down as follows:

CIA IN	20,155
CIA OUT	7,727
Miscellaneous (including Archives 729)	4,784
Non-CIA Units	<u>23,370</u>
Total Work Units	56,036

B. CIA IN and OUT cables totaled 56,940 for the period 1 January - 28 February 1967, an increase of 4% compared to the same period in 1966 (54,683) and 25% more than the base period 1963 (45,501).

C. Non-CIA cables for 1 January - 28 February 1967 totaled 47,625, an increase of 8% over the same period in 1966 (44,150) and 70% more than the base period 1963 (28,041).

D. Work units totaled 114,370 for 1 January - 28 February 1966 which is 5% more than the same period 1966 (109,167) and 139% (82,297) more than base period 1963. Our Monday-Friday average for February 1967 was 2,318 items with an average of 2,001 items completed each 24 hours including Saturdays and Sundays.

E. 1,001 cables or 2% of all cables processed were furnished to the Director as compared to 1,197 or 2% for January 1967.

F. 1 January through 28 February 1967, we processed 8,341 miscellaneous items, which is 5% less than the same period 1966.

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2. Personnel

Last month we lost three persons, one to the military, one transferred to FE and one to accept a position with another Government agency. This leaves our strength at [REDACTED] eight short of our T/O of [REDACTED]

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[REDACTED]

✓ Cable Secretary