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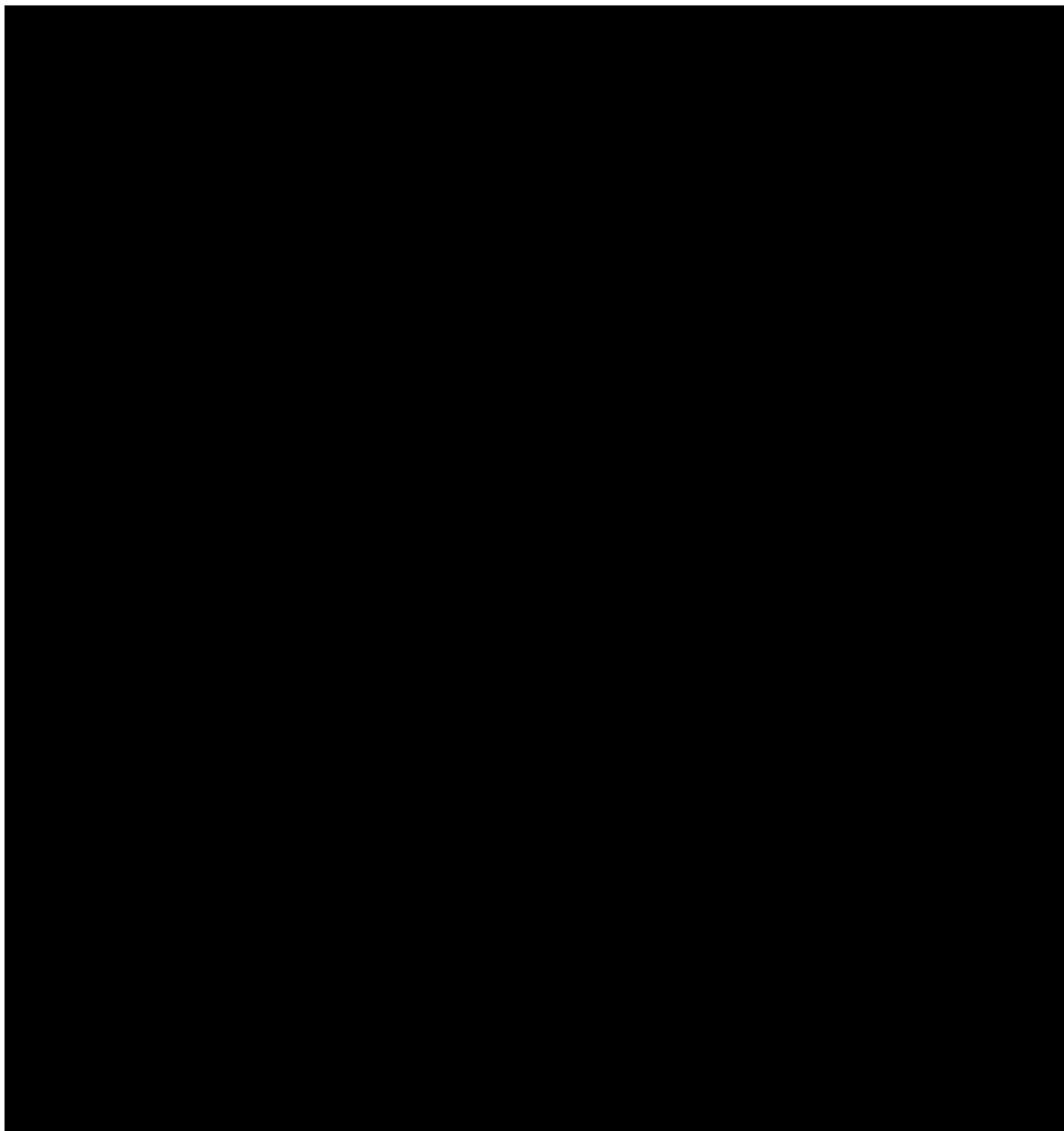
OFFICE OF SECURITY WEEKLY STAFF MEETING (U)

ROOM 4E-64

27 October 1977

25X1A

1. (C) Reassignments



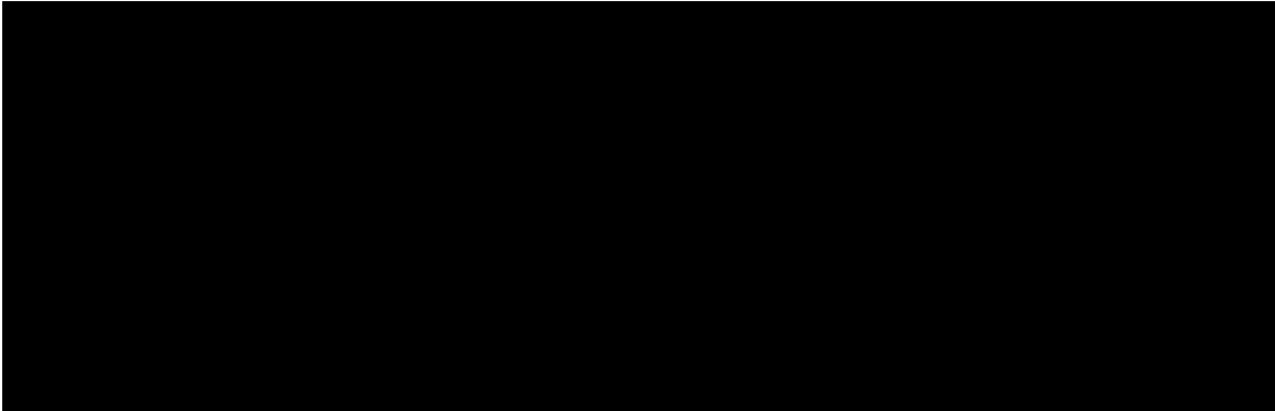
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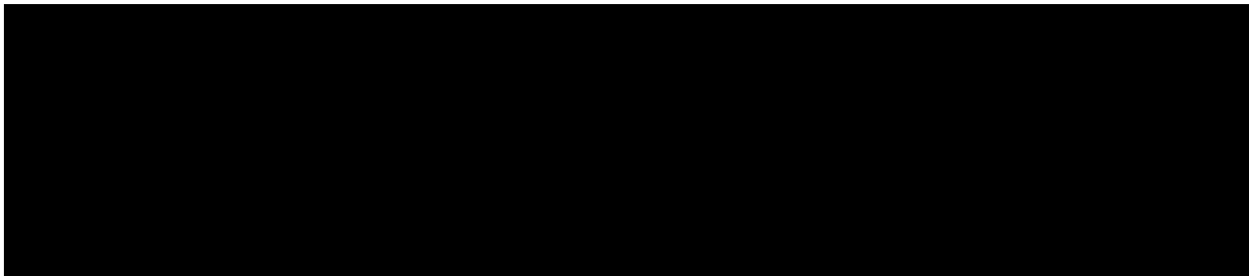
3. (U/AIUO) Conduct of Employees

Mr. Gambino reminded all personnel of their responsibility to follow Agency regulations and other legal requirements in their official conduct. He noted that recently a number of cases have arisen in the Agency involving false statements in such matters as the submission of travel vouchers. Mr. Gambino also underscored the need for Office of Security personnel and their spouses to avoid any activities that might be construed as a conflict of interest between official and personal requirements. For example, he noted that a well-intentioned inquiry from a former employee or activities surrounding a spouse's non-Agency occupation might represent potential conflict of interest situations.

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6. (U) Safety Briefings

Employees unable to attend one of the initial safety briefings will have the opportunity to do so on 2 November 0900, 1100, 1500 and 1800 hours and on 16 November at 0600, 0900, 1100 and 1300 hours.