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24 March 1966

MEMORANDUM FOR: Deputy Director for Support

Bob:

I was with the DDCI this afternoon when he called Jack Smith to express his regrets that Jack was not among those to receive the National Civil Service League Award.

DDCI asked me to arrange for Jack to be put forward for the same award next year with the best possible documentation, and I herewith transfer the matter to you.

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	CENTRA	AL INTELLIGENCE A	GENCY	
	OFFIC	IAL ROUTING	SLIP	
то	NAME AND	ADDRESS	DATE	INITIALS
1	Deputy Directo 7D18 Headqua	or for Support arters	13 Dec.	REB
2	Executive Dire	ector-Comptroll	r	
3	Director of Co	entral e 7El2 Hqs.		
4	Director of Personnel 5E56 Headquarters			
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	ACTION	DIRECT REPLY		RE REPLY
	APPROVAL	DISPATCH	RECOMMENDATION	
	COMMENT	FILE RETURN		
	CONCURRENCE	INFORMATION	SIGNATURE	

## Remarks:

Attached for signature is a letter to Mr. J. Edward Day nominating R. Jack Smith for the National Civil Service League Award. It is requested that the letter and nominating document be signed and returned to the Director of Personnel. We will prepare required copies, attach photographs and deliver the papers to Mr. Day.

Deadline for submission of nominations is 20 December.

1	FOLD HERE TO RETURN TO SENDER		
	FROM: NAME, ADDRESS AND PHONE NO.	DATE	
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