

81 MAR 1970

**MEMORANDUM FOR: Deputy Director for Support**

**SUBJECT : National Civil Service League Career Service Award - Mr. Lawrence R. Houston**

1. This memorandum is for information only.

2. A dinner honoring the winners of the National Civil Service League (NCSL) Career Service Award will take place at 7:30 p.m. Friday, 8 May 1970, at the Washington Hilton Hotel. It will be preceded by a reception and cash bar at 6:30 p.m.

3. Last year the NCSL indicated that they wished as many as 2000 people to attend the awards ceremony with a minimum of 150 from each agency having an employee being honored. (136 Agency employees attended the ceremony last year.) This year the NCSL has not specified any number although I am sure they expect the agencies concerned to do as much as possible to encourage employees to attend.

4. Using last year's experience in part as a guide, we propose that the following action be taken both to publicize Mr. Houston's award and to encourage Agency employees to honor Mr. Houston by attending the awards ceremony.

a. The Director be asked to discuss the awards dinner at his morning meeting. If he does, I will send memoranda shortly thereafter to each of the Deputy Directors and the Executive Director urging their prompt indication of reservations desired. We will also ask them to select an individual to be responsible for coordinating ticket reservations with a representative of this Office. Reservation forms will be distributed to the individuals designated to assist in the Directorates. We will be in touch directly with Mr. Houston concerning invitations he may wish to make to his non-Agency friends.

b. Announcements be made at all Senior Staff Meetings.

c. A notice be sent to all employees announcing Mr. Houston's selection as an award winner this year, and pertinent information concerning his achievements (draft attached).

d. Appropriate posters with a picture of Mr. Houston be displayed on all bulletin boards. Last year the NCSL prepared a suitable poster but none is available this year. If this suggestion is accepted, we will arrange for a suitable poster to be prepared.

e. A main entrance display as done last year.

5. As you know, the NCSL this year has requested that a film clip be made of each award winner. Representatives of the Department of Agriculture have expressed their willingness to prepare the film clip for each award winner at a cost of approximately \$600 per film clip. We have already informed the NCSL of our preference to have Agriculture prepare the film clip and we will be expected to pay the fee. In conversations with the NCSL representative today, we learned that a final decision on the film clip and how it will be prepared has not been made since other agencies have not yet expressed themselves. A meeting to resolve this item is planned for 31 March. We will attend and will report the results to you immediately.

6. We have forwarded to you for review a statement for the Director's use should he decide to discuss Mr. Houston's award at a morning meeting. In the next few days we will be forwarding statements requested by the NCSL by 22 April: one is a proposed citation to be read when Mr. Houston receives the award at the ceremony; the other is a short statement to be used by the Director when he introduces Mr. Houston at the ceremony.

/s/ Robert S. Wattles

Robert S. Wattles  
Director of Personnel

Att

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STATINTL

**HEADQUARTERS EMPLOYEE BULLETIN**

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**NATIONAL CIVIL SERVICE LEAGUE  
CAREER SERVICE AWARDS**

**1. The National Civil Service League's Career Service Awards**

Program was initiated to strengthen the public service by bringing national recognition to significant careers in the Federal service. Each year the League grants awards to ten federal career employees who exemplify in an outstanding manner the primary characteristics of the career service.

2. Mr. Lawrence R. Houston, General Counsel, has been chosen for one of the ten awards granted by the National Civil Service League this year. In nominating Mr. Houston, the Director of Central Intelligence said in part, "During more than two decades of service, Mr. Houston has compiled a record of achievement so extraordinary that, joined with his devotion and thorough dedication, he has become a key adviser to me as to all other Directors of Central Intelligence. Unquestionably the effects of his panoramic contributions to the Agency and to our country will endure. They will remain as witness to his expertise, to his character, and to his superlative capacity in responding to the challenges of our national security and the dramatic times in which we live."

3. The following are additional comments made by the Director in nominating Mr. Houston for this award.

Prior to World War II, Mr. Houston was well established in a private legal career. With the war he entered military service, was commissioned in the Army JAG and served with OSS. At war's end, he returned to OSS Headquarters and was at once involved in the preparatory planning for a centralized intelligence organization.

Demonstrating the highest degree of professional skills, Mr. Houston created the legislative design for the Agency that was incorporated in the National Security Act of 1947. An equally remarkable achievement was the creation of the Central Intelligence Agency Act of 1949. Mr. Houston designed the legal tools that would enable an intelligence organization to function effectively, and the artisanship of these legal instruments is so superior that no changes have been made.

The legal executive behind the U-2 story and the Francis Gary Powers saga again was Lawrence Houston. Beginning with the unique aircraft procurement contract, he applied his legal skills and ingenuity to the program. The U-2 program over Russia ended on 1 May 1960 when Powers was captured. Behind the scenes Mr. Houston was fully engaged in the unique aspects of international law which were involved. After Powers' trial and imprisonment, Mr. Houston oversaw negotiations which brought about the exchange of Powers for Rudolf Abel, a convicted Russian spy, and also

devised the means to resolve the many questions concerning the crash of  
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the U-2 and the conduct of Powers during his mission and trial.

During recent years the Agency has become increasingly involved in the judicial process. In every litigation the protection of our national security complicated enormously the often complex legal issues, and the courts themselves have defined a sharply limited area within which national security is paramount. By so doing, the courts safeguard the constitutional rights of American citizens. In every court case to which the Agency was party it has been Mr. Houston's responsibility to present to the courts, in camera where necessary, the reasons for asserting considerations of national security.

Mr. Houston is both creator and principal practitioner of "intelligence law", a new body of law derived from the continuing flow of Agency activities, particularly clandestine operations. Mr. Houston was called upon to create new legal concepts and instruments to resolve problems unique to the profession of intelligence and to the needs of our national security. His solutions have become precedents in this growing and highly specialized legal field.

As this Agency's first and only General Counsel, Mr. Houston has practiced two professions simultaneously: intelligence and the law. Through the quality of his performance in each, the Agency has gained immeasurably while the government as a whole has been a beneficiary.

DISTRIBUTION: ALL EMPLOYEES

# *Career Service Awards*

**ANNUAL PRESENTATION  
HONORING CAREER PUBLIC SERVANTS**



*National Civil Service League*

## INSTRUCTIONS TO AGENCIES NOMINATING CANDIDATES

Agency and department heads are invited to nominate candidates. Men and women in all grades and occupations, in the field, overseas, and in the departmental service are eligible. Nominees must meet the "Basis of Selection" criteria established in this announcement. They must be employed in one of the career services of the federal government or by their records be clearly identified as career employees making government service their lifework.

WHAT TO SUBMIT. Each agency and department head may nominate three (for agencies employing more than 100,000 -- four) candidates by submitting:

1. FOUR COPIES of a written statement, no more than five pages in length containing:
  - A. Justification in detail for the nomination in terms of the primary considerations noted as the basis for selection.
  - B. Human interest factors especially related to the candidate's career that would give insight into the candidate's character and assist in promulgation of widespread publicity on the candidate's selection.
  - C. Comments on the candidate's participation in professional, social and civic activities and organizations.
  - D. A list of organizations, (e.g., schools & C, above) and media (professional journals, home town press, etc.) that might be interested in the candidate's selection and thus promote the prestige of the public service.

**Item 3 may be two pages long if necessary** prints.

3. FIFTY COPIES (original and 49 copies) summary statement, preferably one page long, organized as indicated below:

NAME, TITLE AND GRADE: \_\_\_\_\_ LENGTH OF SERVICE: \_\_\_\_\_

BUSINESS ADDRESS & PHONE #: \_\_\_\_\_ MARITAL STATUS: \_\_\_\_\_

RESIDENCE ADDRESS & PHONE #: \_\_\_\_\_ DATE & PLACE OF BIRTH: \_\_\_\_\_

EDUCATION AND DEGREES (INCLUDING NAMES OF SCHOOLS): \_\_\_\_\_

CHRONOLOGICAL SYNOPSIS OF CAREER SERVICE PROGRESSION, SHOWING TITLES & GOVERNMENT ORGANIZATIONS:

BRIEF STATEMENT SETTING FORTH IN SUMMARY THE SUBSTANTIVE ACHIEVEMENTS WHICH QUALIFY THE CANDIDATE FOR CONSIDERATION AND INDICATING THE AGENCY HEAD'S PRIMARY REASON(S) FOR SUBMITTING THE CANDIDATE'S NAME.

Submitted by: \_\_\_\_\_  
(agency head's signature on original only)

NOTE: Supplemental material may be submitted, but the material above should stand on its own.

Submit materials to National Civil Service League, 1028 Connecticut Ave., N.W.  
Washington, D. C. 20036

## CAREER SERVICE AWARDS

### PURPOSE

This National Civil Service League program strengthens the public service by bringing national recognition to significant careers in the federal service.

The League will grant awards to ten career employees who exemplify in an outstanding manner the primary characteristics of the career service: efficiency, achievement, character, and service. Extensive publicity through television, radio, magazines, and newspapers will be given to the selections and the presentation of the awards.

### THE AWARD

The Career Service Award recipients will be guests of honor at a dinner-dance in Washington, D. C. to be addressed by a nationally prominent speaker and attended by many leaders of government, business, education, and the professions.

### BASIS OF SELECTION

1. Efficiency and achievement  
A record of exceptional efficiency; evidence of sustained superior performance and accomplishment.
2. Character  
A record of integrity and devotion to the principles of public service.
3. Service  
At least ten years -- this may include military service and employment in state or local, as well as federal, governments.



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**Leaders Praise Public Service and League**

"I was deeply proud to participate in the ceremony honoring the National Civil Service League's Career Service Awards winners. It is always a pleasure to see reward given to those public servants, so dedicated and a credit to their country."

**LYNDON B. JOHNSON**

"The National Civil Service League, by its selection and acclaim of outstanding award winners, made a valuable contribution to better public understanding of our career service."

**JOHN F. KENNEDY**

"The National Civil Service League is to be commended for its efforts to strengthen the public service and for its program of bringing national recognition to significant careers in the Federal Service."

**DWIGHT D. EISENHOWER**

"We are all indebted to the League and its members for their untiring work in helping to improve Civil Service systems throughout the nation."

**HARRY S. TRUMAN**

## *Career Service Awards*

• *To Stimulate able young people  
to choose government careers*

• *To Encourage all in government  
to pursue excellence*

• *To Promote public appreciation  
of quality in government*

• *To Honor Career civil servants  
for significant contributions*

NATIONAL CIVIL SERVICE LEAGUE  
1028 Connecticut Ave., N.W.,  
Washington, D. C.

(202) ~~659-2414~~

859-4714