

TECHNOLOGY - America's Strength

Executive Registry

1958 ENGINEERS AND ARCHITECTS DAY OBSERVANCE

DD/S

*Sponsored by*D. C. Council of Engineering & Architectural Societies
Washington Academy of Sciences
Washington Section, IRE

57-4175

Rec'd 1645

FRIDAY, 21 FEBRUARY • 10 A. M. - 2:30 P. M. • WILLARD HOTEL, WASHINGTON, D. C.

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December 9, 1957

Mr. Allen W. Dulles, Director
Central Intelligence Agency

Dear Sir:

You are invited to nominate a staff member from your organization for special recognition during Engineers Week. A similar invitation is being extended to other organizations having engineering, architectural or scientific activities in the Metropolitan Washington area. Three young professional men, one architect, one applied scientist, and one engineer will be honored on Friday, 21 February 1958, as part of the contribution of the D. C. Council of Engineering and Architectural Societies to the nationwide observance of Engineers Week. Nominations must be received no later than 10 January 1958.

The major objective of the program is the development of a professional and public awareness of the contributions made by younger members of these professions and a stimulation of interest in the engineering, architectural and scientific areas by young people who are preparing for a professional career. It is hoped that this increased awareness on the part of young people in high school and college will result in an increased supply of young competent personnel into our professions.

Attached is a sheet outlining the criteria for nominations. The award to each of the three winners will consist of a suitably engraved gold key, to be known henceforth as the National Capital Award, and a certificate, to be presented during a luncheon to be held at 12:00 p.m., Friday, 21 February 1958, at the Willard Hotel.

Sincerely,



Gene M. Nordby
Chairman
Professional Awards Committee

Nominees for special recognition during Engineers' Week must meet the following criteria:

Age: 35 years or younger as of February 21, 1958.

Sex: Open to both men and women.

Limitation on Number:

Each organization issued an invitation may nominate one person. Previous award winners are ineligible for nomination.

Location:

Must be employed within the Washington metropolitan area, defined as within a radius of 30 miles from the White House.

Profession:

Must be an engineer or architect by college training, or an applied scientist (physical scientist, or mathematician by training engaged in the application of scientific knowledge). Present field may be research, development, design, administration, or other field appropriate for an engineer, architect, or applied scientist, regardless of present official title. Military or civilian nominees are invited.

Achievement:

A single notable achievement, or a notable professional career.

Four items are to be submitted in support of the nomination of a person meeting the above criteria:

- (1) Basic Personal Information:
Name and date of birth, title, organization, business address, sex, high school and college attended and degrees.
- (2) Description of Present Duties:
Describe concisely in not more than one-half single-spaced typewritten page.
- (3) Description of Achievement or Notable Career:
Preferably one single-spaced typewritten page, not more than two pages. Should be expressed in terminology understandable to those not engaged in the area of specialty.
- (4) Photograph:
To be used for publicity of various types, such as press releases, a lobby display of nominees and winners. Preferably should show the nominee engaged in his professional work. Must be glossy prints, 5 x 7 inches, 2 copies.

Nominations must be received no later than Thursday, January 10, 1957. They should be sent to:

Chairman, Professional Awards Committee
Dr. G. M. Nordby, Program Director for
Engineering Sciences
National Science Foundation, Room 315
Washington 25, D. C.

UNCLASSIFIED CONFIDENTIAL SECRET

CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	INITIALS	DATE
1	DD/S	W	12/12/57
2	Director of Personnel	W	12/16/57
3	[REDACTED]		
4			
5			
6			

<input type="checkbox"/>	ACTION	<input type="checkbox"/>	DIRECT REPLY	<input type="checkbox"/>	PREPARE REPLY
<input type="checkbox"/>	APPROVAL	<input type="checkbox"/>	DISPATCH	<input type="checkbox"/>	RECOMMENDATION
<input type="checkbox"/>	COMMENT	<input type="checkbox"/>	FILE	<input type="checkbox"/>	RETURN
<input type="checkbox"/>	CONCURRENCE	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	SIGNATURE

Remarks:

For appropriate handling.

Please note deadline of 10 Jan.

1-2 series the general policy seems to be to participate in this sort of thing if think we should back the reports if they can to submit a memorandum

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FROM: NAME, ADDRESS AND PHONE NO. DATE

Assistant to the Director 12 Dec

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*Do not mention
any candidate.*

LHW

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