



DD/561-4437

Executive Registry  
11-9785

1962

engineers  
scientists  
and  
architects  
day

1612 k street, n.w.  
suite 502  
washington 6, d. c.

• in reply, address

National Science  
Foundation  
1951 Constitution Ave.  
Washington 25, D. C.  
Sterling 3-2140, X-452

December 20, 1961

Director  
Central Intelligence Agency  
Washington 25, D.C.

Dear Sir:

You are invited to nominate a staff member from your organization for special recognition during Engineers' Week.

A similar invitation is being extended to other organizations having engineering, architectural or scientific activities in the Metropolitan Washington area. Three young professional men, one architect, one applied scientist, and one engineer, will be honored on Wednesday, February 21, 1962, as part of the contribution of the D. C. Council of Engineering and Architectural Societies and the Washington Academy of Sciences to the nation-wide observance of Engineers' Week. Nominations must be received no later than January 15, 1962.

The major objective of the program is the development of a professional and public awareness of the contributions made by younger members of these professions and a stimulation of interest in the engineering, architectural and scientific areas by young people who are preparing for a professional career. It is hoped that this increased awareness on the part of young people in high school and college will result in an increased supply of young competent personnel into our professions.

Attached is a sheet outlining the criteria for nominations. The award to each of the three winners will consist of a suitably engraved gold key, known as the National Capital Award, and a certificate, to be presented during a luncheon to be held on Wednesday, February 21, 1962, at the Presidential Arms.

Sincerely,

*Samuel Seely*

Samuel Seely, Chairman  
Professional Awards  
Committee

sponsored by:  
D. C. Council of  
Engineering & Architectural  
Societies—  
Washington Academy  
of Sciences

PRESIDENTIAL ARMS  
WEDNESDAY,  
FEBRUARY 21

TICKETS AND  
RESERVATIONS:  
LEONARD D. SULLIVAN  
METropolitan 8-5205

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Nominees for special recognition during Engineers' Week must meet the following criteria:

Age: 35 years or younger as of February 23, 1962.\*

Sex: Open to both men and women.

Limitation on Number: Each organization issued an invitation may nominate one engineer, architect, and applied scientist. Previous award winners are ineligible for nomination.

Location: Must be employed within the Washington Metropolitan Area, defined as within a radius of 35 miles from the White House.

Profession: Must be an engineer or architect by college training, or an applied scientist (physical scientist, or mathematician by training engaged in the application of scientific knowledge). Present field may be research, development, design, administration, or other field appropriate for an engineer, architect, or applied scientist, regardless of present official title. Military or civilian nominees are invited.

Achievement: A single notable achievement, or a notable professional career.

Four items are to be submitted in support of the nomination of a person meeting the above criteria:

- (1) Basic Personal Information:  
Name and date of birth, title, organization, business address, sex, high school and college attended and degrees.
- (2) Description of Present Duties:  
Describe concisely in not more than one-half single-spaced type-written page.
- (3) Description of Achievement or Notable Career:  
Preferably one single-spaced type-written page, not more than two pages. Should be expressed in terminology understandable to those not engaged in the area of specialty.
- (4) Photograph:  
To be used for publicity of various types, such as press releases, a lobby display of nominees and winners. Preferably should show the nominee engaged in his professional work. Must be glossy prints, 5 x 7 inches, 2 copies.

Nominations must be received no later than Monday, January 15, 1962. They should be sent to: Dr. Samuel Seely, Chairman, Professional Awards Committee  
Head, Engineering Section, National Science Foundation,  
Room 342, Washington 25, D.C.

\* At the discretion of the Awards Committee, applicants may be considered who have received their first degree within the past 10 years.

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UNCLASSIFIED	CONFIDENTIAL		
<b>CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP</b>			
TO	NAME AND ADDRESS	DATE	INITIALS
1	DD/S	12/26/61	CEB
2	<i>D/Pers</i>	<i>27 Dec 61</i>	
3			
4			
5			
6			
ACTION	DIRECT REPLY	PREPARE REPLY	
APPROVAL	DISPATCH	RECOMMENDATION	
COMMENT	FILE	RETURN	
CONCURRENCE	INFORMATION	SIGNATURE	
<b>Remarks:</b>  For appropriate action.			
<b>FOLD HERE TO RETURN TO SENDER</b>			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
[Redacted] Dept. to the DCT			12/26/61
UNCLASSIFIED	CONFIDENTIAL	SECRET	

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