

21 December 1981

D/NFAC
NFAC 83-70-8

MEMORANDUM FOR: Executive Committee Members

FROM: Robert M. Gates
Director, DCI/DDCI Executive Staff

SUBJECT: Minutes of the 14 December 1981 Executive Committee Meeting: CORE Recommendations

1. The Executive Committee met on 14 December 1981 to review nine recommendations of the Agency's Cost Reduction and Efficiency (CORE) Committee. Admiral Inman chaired the session; participants included Messrs. Fitzwater (DDA), Stein (DDO), Hineman (DD/NFAC), Taylor (ADDS&T), Lipton (Comptroller), Briggs (IG), Sporkin (GC), Gates (D/OPP), and several DDA representatives. (AIUO)

2. Mr. Lipton reviewed the background of the CORE exercise. [redacted] (DD/OL) then amplified the nine recommendations (see attachment). In response to a DDCI question, [redacted] (OC) said that accelerating the secure voice program (Recommendation 1) would not improve secure communications with other intelligence community components. Admiral Inman noted that he considered such improvement his first priority in this area. The DDCI also asked for clarification of Recommendation 9 on commuted rate travel for TDYs. [redacted] explained this might result in spending more on travel but could save accounting costs. Admiral Inman then requested members' views on the recommendations. (C)

3. Mr. Stein opposed consolidating micrographics (Recommendation 4) on security grounds. He noted the need to ensure that employees were not hurt financially if commuted rate travel were adopted. He also questioned where the funds required to implement the recommendations could be obtained given the number of priority unfunded requirements. Mr. Gates expressed similar concerns, deferring to the Deputy Directors who would have to absorb the costs. Mr. Briggs alluded to the long history of the concept of consolidating micrographics and said that he thought it could be done. He also noted that the Information Handling Systems Architect (IHSA) should be kept informed of developments in this area. Regarding the "Blue Blazer" Protective Force (Recommendation 8), Mr. Briggs observed that a recent inspection of the Office of Security surfaced more than just cost problems with the security guard force. (AIUO)

4. Mr. Lipton opined that the Agency could not afford to accelerate the secure voice program at this time. He favored procuring the new printing equipment (Recommendation 3) if possible, which might free up slots to shift to internal TEMPEST testing (Recommendation 2). He endorsed the remaining recommendations. Mr. Hineman explained that NFAC opposed consolidating micrographics because the \$8 million-ADSTAR system was about to become operational. He also noted that NFAC needed to control its genigraphic equipment (Recommendation 5), which supports intelligence production. He, Mr. Taylor, and Mr. Fitzwater echoed earlier remarks on the stringent budget picture. Mr. Fitzwater also said that he endorsed the recommendations presented, but did not think they represented a strong response to the DCI's charge. (C)

CONFIDENTIAL

163a

A
REFERENCE

25

5. Admiral Inman noted that he was not surprised at the results, given the drawdown in Agency resources over the last 10 years. Under the circumstances, he concluded that the committee had done well. He suggested that the Comptroller continue the CORE effort as the Agency begins to build its FY-1984 program, looking for areas where substantial investments might free financial and human resources in the out years. As general guidance, he requested members to avoid relying on reprogramming to solve future resource problems and called instead for more long-term planning and discipline. He also noted his belief that common user services can and should work, and the security concerns of DDO in the micrographics case should be able to be accommodated in a consolidated arrangement. (AIUO)

6. The DDCI then reached the following decisions on the specific recommendations:

- Recommendation 1 (secure voice) was not approved, and improving secure communications with outside agencies is to be considered a priority.
- Recommendations 2 and 3 were approved, subject to the availability of funds.
- ~~The CORE is to take another look at Recommendation 4 to determine how micrographics could be consolidated and accommodate NFAC and DDO concerns. CORE should touch base with the IHSA in doing so and report its findings by 15 March.~~ *
- Recommendations 5, 6 and 9 were approved.
- DDA is expected to implement Recommendation 7 when it can by using advanced planning.
- A decision on Recommendation 8 will be postponed, pending DDCI review of the Inspection Report on the Office of Security. (C)

7. The meeting was then adjourned. (AIUO)

[Redacted Signature]

Robert M. Gates

25X1

Attachment:
CORE Recommendations

* C/SS9
Adm

EXCOM 81-9056

Distribution:

- 1 - DCI
- 1 - DDCI
- 1 - D/NFAC
- 1 - DDO
- 1 - DDA
- 1 - DDS&T
- 1 - Comptroller
- 1 - IG
- 1 - GC
- 1 - D/OPP
- 1 - EXCOM Chrono
- 1 - EXCOM DDA File
- 1 - ER via ES
- 1 - DD/OL
- 1 - EXCOM Minutes File

25X1

Approved For Release 2007/02/28 : CIA-RDP83M00914R002400100034-2

Page Denied

26 JAN 1982

83-078/1

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science and Technology

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Micrographics Consolidation

REFERENCE: Memo for EXCOM from Director, DCI/DDCI Executive Staff, dtd 21 Dec 1981, Subject: Minutes of the 14 December 1981 EXCOM Meeting: CORE Recommendations (EXCOM 81-9056)

163a

REFERENCE
B

1. Recommendation 4 from the Agency Cost Reduction and Efficiency (CORE) briefing to the Executive Committee (EXCOM) on 14 December called for the consolidation of the Agency micrographics facilities. The EXCOM did not concur in the recommendation, but asked the CORE Working Group to study the issue further to determine how micrographics could be consolidated to accommodate the concerns of the involved components. The EXCOM also asked that during the study the Information Handling Systems Architect (IHSA) be kept advised. The CORE Working Group is to report its findings to the Committee by 15 March 1982.

2. In order to comply with the EXCOM request that the micrographics consolidation issue be studied further, it is necessary that a task group be established. The task group should address the following issues:

- a. Current resources (personnel, space, equipment, etc.) and production requirements of the individual component micrographics facilities.
- b. Redundant services that could be provided in a consolidated facility.
- c. Planned expansion in, or decrease of, component micrographics services.
- d. Savings (if any) in personnel, space, equipment, and operating costs that can be derived by consolidation.

SUBJECT: Micrographics Consolidation

e. Impact of consolidation on customer service.

f. Impact of consolidation on existing component micrographics systems.

g. Impact of consolidation on micrographics personnel career development.

h. Any other items identified and agreed to by task group members.

3. If there are no objections from the components involved, it is requested that a task group be established under Office of Logistics (OL) chairmanship. I have nominated [redacted] who has recently been designated Chief, Printing and Photography Division, OL (P&PD/OL), to chair the group. In addition to [redacted] P&PD/OL, and [redacted] Office of Information Services, will represent the Directorate of Administration.

25X1
25X1

4. It is requested that each directorate nominate a representative to the task group. The names of the nominees should be provided to [redacted] by 29 January 1982. Any questions concerning this memorandum or the task group should also be directed to him. He can be reached on extension [redacted]

25X1

25X1

25X1

Harry E. Fitzwater

cc: IHSA
C/P&PD/OL

25X1

25X1

25X1

OIS