Tech
Sec

SECURITY EQUIPMENT BRANCH

FUNCTIONS AND ACTIVITIES

25X1A I. FUNCTION

Provide an intrusion alarm program for [redacted] foreign installations. 25X1A

ACTIVITY

A. Test and evaluate alarm equipment to ensure that the Agency has state-of-the-art security alarm systems.

B. Develop through ORD and OTS both improved and Agency peculiar equipments.

C. Install and maintain intrusion alarm equipment worldwide.

II. FUNCTION

Develop hardware, specifications and policy regarding safekeeping equipments including safes, locks, vault doors, vaults and secure areas.

ACTIVITY

A. Test and evaluate safekeeping equipment.

B. Participate in government sponsored tests of security construction.

25X1A C. Develop special security devices such as [redacted] detectors.

D. Develop techniques for inspecting physical security equipment for evidence [redacted]. 25X1A

25X1A E. Modify physical security equipment to prevent [redacted]

III. FUNCTION

Develop hardware and Agency policy regarding classified material destruction devices.

ACTIVITY

A. Test and evaluate commercially available destruction equipment.

B. Through the manufacturer, modify equipment to Agency needs.

C. Participate in government sponsored development programs.

IV. FUNCTION

Maintain continuing liaison with security personnel of other government agencies as well as representatives of commercial ~~industry~~ firms engaged in the production of security equipment.

ACTIVITY

A. Act as the Agency's representative to the Interagency Advisory Committee on Security Equipment which is primarily engaged in the development of specifications for physical security equipment.

B. Periodically visit the manufacturing facilities of the major producers of security equipment to consult on new developments.

IDENTIFICATION: The Office of Security component responsible for testing and evaluating alarm equipment to ensure that the Agency has state-of-the-art security alarm systems.

ACTIVITY CODE: III, B, (c) 1 COMPONENT: OS/PTOS/Technical Security Division/SEB

EVALUATION: DATE:

What is (are) our reference(s) for this activity? Date(s)?

[redacted] 25X1A

Is (are) the reference(s) still in force? Yes ✓ No ____
Who is (are) the beneficiary(ies) of this activity?
AGENCY ELEMENTS ([redacted] OVERSEAS) 25X1A

Do you feel the activity is still necessary? Yes ✓ No ____
Do(es) the beneficiary(ies) feel it is still necessary? Yes ✓ No ____
Can the activity be done more efficiently or less costly? Yes ____ No ✓
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ____ No ✓
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ____ No ✓ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ____ No ✓ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ____ No ✓
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ____ No ✓ If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for developing improved and Agency peculiar 25X1A [redacted] alarm equipment.

ACTIVITY CODE: III, B, (c) 2 COMPONENT: OS/PTOS/Technical Security Division/SEB

EVALUATION: DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A [redacted] (2) dated Nov 1966
(13) Dated Oct 1971

Is (are) the reference(s) still in force? Yes ✓ No ____
Who is (are) the beneficiary(ies) of this activity?

AGENCY ELEMENTS ([redacted] OVERSEAS) 25X1A

Do you feel the activity is still necessary? Yes ✓ No ____
Do(es) the beneficiary(ies) feel it is still necessary? Yes ✓ No ____
Can the activity be done more efficiently or less costly? Yes ____ No ✓
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ____ No ✓
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ____ No ✓ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ____ No ✓ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ____ No ✓
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ____ No ✓ If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for installing and maintaining intrusion alarm equipment worldwide.

ACTIVITY CODE: III, B, (c) 3 COMPONENT: OS/PTOS/Technical Security Division/SEB

EVALUATION: DATE:

What is (are) our reference(s) for this activity? Date(s)? [redacted] 25X1A

Is (are) the reference(s) still in force? Yes ✓ No ____
Who is (are) the beneficiary(ies) of this activity?
AGENCY ELEMENTS [redacted] OVERSEAS) 25X1A

Do you feel the activity is still necessary? Yes ✓ No ____
Do(es) the beneficiary(ies) feel it is still necessary? Yes ✓ No ____
Can the activity be done more efficiently or less costly? Yes ____ No ✓
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ____ No ✓
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ____ No ✓ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ____ No ✓ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ____ No ✓
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ____ No ✓ If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for testing and evaluating safekeeping equipment.

ACTIVITY CODE: III, B, (c) 4 COMPONENT: OS/PTOS/Technical Security Division/SEB

EVALUATION: DATE:

What is (are) our reference(s) for this activity? Date(s)?

[redacted] 25X1A

Is (are) the reference(s) still in force? Yes ✓ No____
Who is (are) the beneficiary(ies) of this activity?

AGENCY ELEMENTS [redacted] OVERSEAS) 25X1A

Do you feel the activity is still necessary? Yes ✓ No____
Do(es) the beneficiary(ies) feel it is still necessary? Yes ✓ No____
Can the activity be done more efficiently or less costly? Yes____ No ✓
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes____ No ✓
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes____ No ✓ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes____ No ✓ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes____ No ✓
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes____ No ✓ If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for participating in government sponsored tests of security construction.

ACTIVITY CODE: III, B, (c) 5 COMPONENT: OS/PTOS/Technical Security Division/SEB

EVALUATION: DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?

[redacted]

Is (are) the reference(s) still in force? Yes ✓ No ____
Who is (are) the beneficiary(ies) of this activity?

AGENCY ELEMENTS [redacted] OVERSEAS) 25X1A

Do you feel the activity is still necessary? Yes ✓ No ____
Do(es) the beneficiary(ies) feel it is still necessary? Yes ✓ No ____
Can the activity be done more efficiently or less costly? Yes ____ No ✓
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ____ No ✓
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ____ No ✓ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ____ No ✓ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ____ No ✓
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ____ No ✓ If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for developing special security devices.

ACTIVITY CODE: III, B, (c) 6 COMPONENT: OS/PTOS/Technical Security Division/SEB

EVALUATION: DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?

[redacted]

Is (are) the reference(s) still in force? Yes____ No ✓
Who is (are) the beneficiary(ies) of this activity?

AGENCY ELEMENTS ([redacted] OVERSEAS) 25X1A

Do you feel the activity is still necessary? Yes ✓ No____
Do(es) the beneficiary(ies) feel it is still necessary? Yes ✓ No____
Can the activity be done more efficiently or less costly? Yes____ No ✓
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes____ No ✓
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes____ No ✓ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes____ No ✓ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes____ No ✓
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes____ No ✓ If so, what?

IDENTIFICATION OF ACTIVITY: 25X1A [redacted]

ACTIVITY CODE: III, B, (c) 7 COMPONENT: OS/PTOS/Technical Security Division/SEB

EVALUATION: DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A [redacted]

Is (are) the reference(s) still in force? Yes ✓ No ____
Who is (are) the beneficiary(ies) of this activity?

AGENCY ELEMENTS ([redacted] OVERSEAS 25X1A

Do you feel the activity is still necessary? Yes ✓ No ____
Do(es) the beneficiary(ies) feel it is still necessary? Yes ✓ No ____
Can the activity be done more efficiently or less costly? Yes ____ No ✓
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ____ No ✓
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ____ No ✓ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ____ No ✓ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ____ No ✓
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ____ No ✓ If so, what?

25X1A

IDENTIFICATION OF ACTIVITY: [redacted]

ACTIVITY CODE: III, B, (c) 8 COMPONENT: OS/PTOS/Technical Security Division/SEB

EVALUATION: 25X1A DATE:

What is (are) our reference(s) for this activity? Date(s)? [redacted]

Is (are) the reference(s) still in force? Yes ✓ No ____
Who is (are) the beneficiary(ies) of this activity?
AGENCY ELEMENTS [redacted] OVERSEAS) 25X1A

Do you feel the activity is still necessary? Yes ✓ No ____
Do(es) the beneficiary(ies) feel it is still necessary? Yes ✓ No ____
Can the activity be done more efficiently or less costly? Yes ____ No ✓
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ____ No ✓
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ____ No ✓ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ____ No ✓ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ____ No ✓
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ____ No ✓ If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for testing and evaluating commercially available classified material destruction equipment.

ACTIVITY CODE: III, B, (c) 9 COMPONENT: OS/PTOS/Technical Security Division/SEB

EVALUATION: DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?

[redacted]

Is (are) the reference(s) still in force? Yes ✓ No ____

25X1A

Who is (are) the beneficiary(ies) of this activity?

AGENCY ELEMENTS [redacted] OVERSEAS)

Do you feel the activity is still necessary? Yes ✓ No ____

Do(es) the beneficiary(ies) feel it is still necessary? Yes ✓ No ____

Can the activity be done more efficiently or less costly? Yes ____ No ✓

If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ____ No ✓

If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ____ No ✓ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ____ No ✓ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ____ No ✓

If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ____ No ✓ If so, what?

IDENTIFICATION of Activity: The Office of Security component responsible for working with the manufacturer to have commercially produced classified material destruction equipment modified to meet Agency needs.

ACTIVITY CODE: III, B, (c) 10 COMPONENT: OS/PTOS/Technical Security Division/SEB

EVALUATION: DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?

[redacted]

Is (are) the reference(s) still in force? Yes ✓ No ____
Who is (are) the beneficiary(ies) of this activity?

AGENCY ELEMENTS [redacted] OVERSEAS) 25X1A

Do you feel the activity is still necessary? Yes ✓ No ____
Do(es) the beneficiary(ies) feel it is still necessary? Yes ✓ No ____
Can the activity be done more efficiently or less costly? Yes ____ No ✓
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ____ No ✓
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ____ No ✓ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ____ No ✓ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ____ No ✓
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ____ No ✓ If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for participating in government sponsored programs for the development of classified material destruction devices.

ACTIVITY CODE: III, B, (c) 11 COMPONENT: OS/PTOS/Technical Security Division/SEB

EVALUATION: DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?

[redacted]

Is (are) the reference(s) still in force? Yes ✓ No ____
Who is (are) the beneficiary(ies) of this activity?

AGENCY ELEMENTS [redacted] OVERSEAS) 25X1A

Do you feel the activity is still necessary? Yes ✓ No ____
Do(es) the beneficiary(ies) feel it is still necessary? Yes ✓ No ____
Can the activity be done more efficiently or less costly? Yes ____ No ✓
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ____ No ✓
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ____ No ✓ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ____ No ✓ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ____ No ✓
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ____ No ✓ If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for acting as the Agency's representative to the Interagency Advisory Committee on Security Equipment which is primarily engaged in the development of specifications for physical security equipment.

ACTIVITY CODE: III, B, (c) 12 COMPONENT: OS/PTOS/Technical Security Division/SEB

EVALUATION: DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?

[redacted]

Is (are) the reference(s) still in force? Yes ✓ No ____
Who is (are) the beneficiary(ies) of this activity?

AGENCY ELEMENTS ([redacted] OVERSEAS) 25X1A

Do you feel the activity is still necessary? Yes ✓ No ____
Do(es) the beneficiary(ies) feel it is still necessary? Yes ✓ No ____
Can the activity be done more efficiently or less costly? Yes ____ No ✓
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ____ No ✓
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ____ No ✓ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ____ No ✓ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ____ No ✓
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ____ No ✓ If so, what?

IDENTIFICATION OF ACTIVITY: The OS component responsible for visting manufacturing facilities of the major producers of security equipment to consult on new development.

ACTIVITY CODE: III, B, (c) 13 COMPONENT: OS/PTOS/Technical Security Division/SEB

EVALUATION: DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?

[redacted]

Is (are) the reference(s) still in force? Yes ✓ No ____
Who is (are) the beneficiary(ies) of this activity?

AGENCY ELEMENTS [redacted] OVERSEAS) 25X1A

Do you feel the activity is still necessary? Yes ✓ No ____
Do(es) the beneficiary(ies) feel it is still necessary? Yes ✓ No ____
Can the activity be done more efficiently or less costly? Yes ____ No ✓
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ____ No ✓
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ____ No ✓ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ____ No ✓ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ____ No ✓
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ____ No ✓ If so, what?

☐ UNCLASSIFIED ☐ INTERNAL USE ONLY ☐ CONFIDENTIAL ☐ SECRET

ROUTING AND RECORD SHEET

SUBJECT: (Optional) 25X1A

FROM: [redacted]
Policy and Plans Group

EXTENSION x5311

NO.

DATE 10 March 1975

TO: (Officer designation, room number, and building)	DATE RECEIVED	DATE FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. Chief, Security Equipment Branch			B	Under Objective B57104 the Office of Security will review and validate all Office of Security functions, activities...to ensure effectiveness, economy and efficiency. The attached documents represent two milestones under that objective. Milestone 1, the components identified their functions and activities. Milestone 2 was establishment of a format for evaluating these...activities. It is requested that Security Equipment Branch review the attachments and: a) Certify that there are no deletions/corrections/ additions to be made to the previous listing submitted by your office. b) Review the Identification of Activity statement on each evaluation sheet to ensure it fully equals to the comparable activity from your offices listing. c) Use the attached format to evaluate each individual activity.
2. AC/TSD			AT	
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

FORM 3-62 610 USE PREVIOUS EDITIONS ☐ SECRET ☐ CONFIDENTIAL ☐ INTERNAL USE ONLY ☐ UNCLASSIFIED