

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for requesting [redacted] documentation for Office of Security employees.
Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6

25X1A

ACTIVITY CODE: II, E, (b), COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?
At the direction of the Director of Security.

Is (are) the reference(s) still in force? Yes No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes No
Do(es) the beneficiary(ies) feel it is still necessary? Yes No
Can the activity be done more efficiently or less costly? Yes No
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No If so, what?

The Office of Security component that serves as secretary to the Professional Security Career Service Board and is responsible for preparation of agenda and minutes of meetings.

ACTIVITY CODE: II, E, (b), 1 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

At the direction of the Director of Security.

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component that
Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6
commended by the
Security Career Service Boards.

ACTIVITY CODE: II, E, (b), 2 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

As directed by the Director of Security.

Is (are) the reference(s) still in force? Yes X No _____

Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No _____
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No _____
Can the activity be done more efficiently or less costly? Yes _____ No X
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes _____ No X
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes _____ No X If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes _____ No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes _____ No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes _____ No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible
Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6
for the preparation of the Annual Personnel
Plan.

ACTIVITY CODE: II, E, (b), 3 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?
Personnel Advisory Study Group and CIA Management Committee, 1974

Is (are) the reference(s) still in force? Yes No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes No
Do(es) the beneficiary(ies) feel it is still necessary? Yes No
Can the activity be done more efficiently or less costly? Yes No
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible
Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6
for the Personnel
Development Program.

ACTIVITY CODE: II, E, (b), 4 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

Personnel Advisory Study Group and CIA Management Committee, 1974.

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security and Personnel Management
Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6
Component responsible for providing guidance and counseling to supervisors and employees on benefits, processing, grievances, disciplinary actions and preparation of Fitness Reports, etc.

ACTIVITY CODE: II, E, (b), 5 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

Is (are) the reference(s) still in force? Yes No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes No
Do(es) the beneficiary(ies) feel it is still necessary? Yes No
Can the activity be done more efficiently or less costly? Yes No
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for preparing a Security data base to provide projections regarding positions, personnel ceiling, attrition and promotional headroom.

Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6

ACTIVITY CODE: II, E, (b), 6 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

[REDACTED]

25X1A

Is (are) the reference(s) still in force? Yes No

Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes No

Do(es) the beneficiary(ies) feel it is still necessary? Yes No

Can the activity be done more efficiently or less costly? Yes No

If so, how?

Do you feel that responsibility for the activity should be transferred

to another OS component or to another Office? Yes No

If so, where and why?

Can another component do the activity more efficiently? Less costly?

More properly? Yes No If so, which component and why?

Does the activity include anything questionable in the light of

Watergate? Yes No If so, what?

Can this activity be reduced in scope/size or discontinued without

significant effect on overall Agency security? Yes No

If so, how?

Is there any activity not now being pursued by OS that you feel is more

important than this one? Yes No If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible
Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6
for preparing background files, date of
grade roster, etc. for Office of Security
management use.

ACTIVITY CODE: II, E, (b), 7 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?
25X1A [REDACTED] 25 April 1965 and at the direction of the Director of Security.

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for recruiting and processing professional and contract personnel.
Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6

ACTIVITY CODE: II, E, (b), 8 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security Component responsible for providing guidance and counseling to supervisors and employees on personnel matters and employee benefits, such as insurance, Credit Union, Federal Employee Compensation Act, and leave entitlements.

Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6

ACTIVITY CODE: II, E, (b), 9 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

25X1A

DATE:

What is (are) our reference(s) for this activity? Date(s)?



Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No

Do(es) the beneficiary(ies) feel it is still necessary? Yes X No

Can the activity be done more efficiently or less costly? Yes No X

If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X

If so, where and why?

Can another component do the activity more efficiently? Less costly?

More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X

If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component that provides
Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6
advice and administrative support on
disciplinary and placement problems to senior
management of the Office of Security.

ACTIVITY CODE: II, E, (b), 10 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

Is (are) the reference(s) still in force? Yes No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes No
Do(es) the beneficiary(ies) feel it is still necessary? Yes No
Can the activity be done more efficiently or less costly? Yes No
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component that provides
Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6
Guidance for Submission of
Honor and Merit awards.

ACTIVITY CODE: II, E, (b), 11 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?

Is (are) the reference(s) still in force? Yes No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes No
Do(es) the beneficiary(ies) feel it is still necessary? Yes No
Can the activity be done more efficiently or less costly? Yes No
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component that handles arrangements for presentation of certificate awards by the Director of Security.
Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6

ACTIVITY CODE: II, E, (b), 12 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

At the direction of the Director of Security.

Is (are) the reference(s) still in force? Yes No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes No
Do(es) the beneficiary(ies) feel it is still necessary? Yes No
Can the activity be done more efficiently or less costly? Yes No
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component provides retirement projections by system and maintains statistics of Office of Security retirees. and arrange appropriate appointments and processes retiring employees.

Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6

ACTIVITY CODE: II, E, (b), 13 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible
Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6
travel orders on Office of Security employees.

ACTIVITY CODE: II, E, (b), 14 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

25X1A

DATE:

What is (are) our reference(s) for this activity? Date(s)?

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No X If so, what?

ACTIVITY CODE: II, E, (b), 15 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

At the direction of the Director of Security.

Is (are) the reference(s) still in force? Yes No

Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes No

Do(es) the beneficiary(ies) feel it is still necessary? Yes No

Can the activity be done more efficiently or less costly? Yes No

If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No

If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible
Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6
all personnel transactions.

ACTIVITY CODE: II, E, (b), 16 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible
Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6 checkout
appointments for employees resigning or
changing assignments.

ACTIVITY CODE: II, E, (b), 17 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION: DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?



Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for ensuring that all Periodic Step-Increases on Office of Security personnel are submitted when due.

ACTIVITY CODE: II, E, (b), 18 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION: 25X1A DATE:

What is (are) our reference(s) for this activity? Date(s)?



Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component that
Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6
the Office of Security Assignment
Preference Book and recording employee
preferences.

ACTIVITY CODE: II, E, (b), 19 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

25X1A

DATE:

What is (are) our reference(s) for this activity? Date(s)?

Is (are) the reference(s) still in force? Yes No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes No
Do(es) the beneficiary(ies) feel it is still necessary? Yes No
Can the activity be done more efficiently or less costly? Yes No
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible
Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6 Security vacancy
notices, and records responses to these
notices,

ACTIVITY CODE: II, E, (b), 20 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

Career Board and Director of Security.
Minutes of Career Board meeting of 10 April 1974.

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible
Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6
for determining criteria for staffing requirements
to Office of Personnel.

ACTIVITY CODE: II, E, (b), 21 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

DD/M&S Memorandum 74-0525, 20 February 1974

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No

Do(es) the beneficiary(ies) feel it is still necessary? Yes X No

Can the activity be done more efficiently or less costly? Yes No X

If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No X

If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible
Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6 of Personnel,
annually, staffing requirements for Summer
Only employees.

ACTIVITY CODE: II, E, (b), 22 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?

Is (are) the reference(s) still in force? Yes X No _____
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No _____
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No _____
Can the activity be done more efficiently or less costly? Yes _____ No X
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes _____ No X
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes _____ No X If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes _____ No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes _____ No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes _____ No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for the interviewing and arranging the EOD processing of Office of Security Summer Only employees.

Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6

ACTIVITY CODE: II, E, (b), 23 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?



Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component that maintains locator records and administrative files on Office of Security personnel, in addition insures that copies of LOIs and Fair Labor Standards Act information are placed in the admin file.

Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6

ACTIVITY CODE: II, E, (b), 24 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION: 25X1A DATE:

What is (are) our reference(s) for this activity? Date(s)?



Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for preparing the Office of Security Affirmative Action Plan and advises Office of Security management of overall Agency EEO programs.

Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6

ACTIVITY CODE: II, E, (b), 25 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

25X1A

DATE:

What is (are) our reference(s) for this activity? Date(s)?

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component that prepares and maintains upward mobility Programs.
Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6

ACTIVITY CODE: II, E, (b), 26 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?

[REDACTED] and at the direction of the Director of Security.

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component that
Approved For Release 2000/09/02 : CIA-RDP83B00823R000700020021-6
involvement in
the NPIC/Directors Opportunity Program and
the Physically Handicapped Program.

ACTIVITY CODE: II, E, (b), 27 COMPONENT: OS/P&M/A&TD/Personnel Branch

EVALUATION:

DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?

Career Board and Director of Security direction.
[REDACTED]

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No X If so, what?

TRANSMITTAL SLIP		DATE
TO:		
ROOM NO.	BUILDING	
REMARKS: OS/EAB handles this activity.		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)