

CONFIDENTIAL

18 JUN 1973

MEMORANDUM FOR: Director of Security

SUBJECT : Reorganization of the Office of Security

1. Pursuant to your instructions, the Task Force has examined the problems involved in the implementation of the proposed reorganization of the Office of Security. Detailed examinations of these problems were considered by a number of separate subcommittees. The subcommittees functioned very effectively and harmoniously and as a result of their efforts the major obstacles to orderly implementation have been surfaced and resolved. The Chairmen of these committees and the committeemen deserve a vote of gratitude for their accomplishments. They are individually noted in TAB A.

2. The Task Force believes that there are significant advantages to be achieved through space consolidation of the various divisions. The physical moves would, of course, involve expenditure of funds, delay and temporary disorganization. However, the advantages of contiguous space are so obvious that these moves should not be delayed. Attached as TAB B is a space summary and a flow chart which suggest areas which will accommodate the various divisions and the order in which the moves should be effected. We believe the total implementation can be completed within 60 days. PTOS can be fully implemented almost immediately since minimal physical movement is contemplated for this Directorate.

3. The Task Force believes that minor T/O changes, procedures, name changes and restructuring will be required after implementation and you will note in the tabs that several of the subcommittees have made such recommendations. It is our contention, however, that these alterations should await experience under the new organization in order to avoid premature changes. It should be noted in this regard that any changes in the structure of the organization after implementation should be made to the extent possible within the command jurisdiction of the responsible components. In other words, changes within the Clearance Division should be handled within that Division, failing that, within the Directorate prior to seeking help from other Directorates.

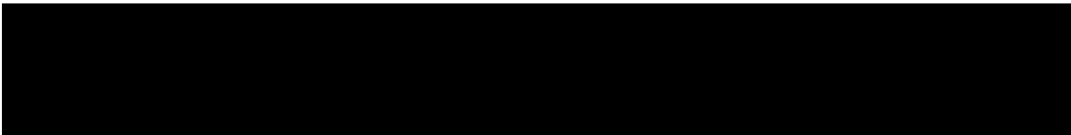
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4. In the case of SRS, the Task Force believes that the current file holdings should be drastically purged, and the files remaining which belong to the SR&CD, returned to SR&CD. Further, the precise tasking of the Research Branch and the responsibility for liaison with other government components and other SRS related functions be left to the discretion of DD/PSI and Chief Clearance Division as those responsibilities would impact most heavily in their area of cognizance. It should also be noted that the SRS space represents a keystone for all other moves to fully implement the reorganization, therefore, an early decision to reduce the file holdings of SRS and to reassign its personnel is necessary prerequisite for the implementation.

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6. As indicated above, the details of the implementation, projected responsibilities and organization of the components through branch and section level are detailed under TABs C through T. Although the Task Force does not agree in complete detail with all suggestions outlined in the TABs, we believe the overall implementation plans are practical. It is our view that these documents represent an excellent guide but should not be considered a binding or definitive directive. Flow charts are included where the use of these devices portray the work flow more clearly than a narrative description.

Reviewed in Draft

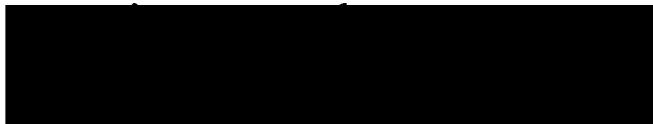
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Chief

Personnel Security Division

25X1A



Assistant Deputy Director of Security
for Personnel Security

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SUBJECT: Reorganization of the Office of Security

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— [REDACTED]

Assistant Deputy Director of Security
for Physical, Technical and Overseas Security

25X1A

— [REDACTED]

Assistant Deputy Director of Security
for Investigations and Operational Support

25X1A

[REDACTED]

Acting Executive Officer

Atts.
Tab Index
Tabs A through T

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UNCLASSIFIED CONFIDENTIAL SECRET

OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	DIOS	26 JUN 1973	H/O
2	DDIOS	26 JUN 1973	[Signature]
3	ADD/PTOS		[Signature]
4			
5			
6			

<input type="checkbox"/>	ACTION	<input type="checkbox"/>	DIRECT REPLY	<input type="checkbox"/>	PREPARE REPLY
<input type="checkbox"/>	APPROVAL	<input type="checkbox"/>	DISPATCH	<input type="checkbox"/>	RECOMMENDATION
<input type="checkbox"/>	COMMENT	<input type="checkbox"/>	FILE	<input type="checkbox"/>	RETURN
<input type="checkbox"/>	CONCURRENCE	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	SIGNATURE

Remarks:

1 to 3
 Pls circulate some
 of comments by
 ADD/PTOS to those
 who worked on this

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.

DATE

Executive Officer [Signature]

26 JUN 1973

UNCLASSIFIED	CONFIDENTIAL	SECRET	
OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	EO - DD / M48	6/25/73	<i>[Signature]</i>
2	ADD / M48	25 JUN 1973	<i>[Signature]</i>
3			
4			
5			
6	<i>Director of Security</i>		
	ACTION	DIRECT REPLY	PREPARE REPLY
	APPROVAL	DISPATCH	RECOMMENDATION
	COMMENT	FILE	RETURN
	CONCURRENCE	INFORMATION	SIGNATURE
Remarks:			
<p><i>Show to Galt</i></p> <p><i>Bar.</i></p> <hr/> <p><i>Impressive staff work - Galt</i></p> <p><i>HAVEN'T READ IN DETAIL BUT THIS SEEMS TO REFLECT A LOT OF HARD THINKING - GOOD WORK AND GOOD FOR THOSE WHO DID IT.</i></p> <p style="text-align:right;"><i>Bar</i></p>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Reorganization of the Office of Security

FROM:	EXTENSION	NO.
Task Force		
		DATE

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		

1.	Director of Security		6/1/73	AS/fo	<p style="font-size: 1.2em; margin: 0;"><i>Charles</i></p> <p style="font-size: 1.2em; margin: 0;"><i>An excellent job -</i></p> <p style="font-size: 1.2em; margin: 0;"><i>oz</i></p> <p style="font-size: 1.2em; margin: 0;"><i>agree -</i></p> <p style="font-size: 1.2em; margin: 0;"><i>Let's take the next step -</i></p>
2.	<i>DO/sec</i>			<i>Lee</i>	
3.					
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