

**EYES ONLY**

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OFFICE OF SECURITY REORGANIZATION

At the meeting of 25 June 1973 with the Director and Deputy Director of Security, the following general guidelines were established:

A. The reorganization of PTOS is rather "minimal" and it was originally suggested that the plan be put in effect on 1 July. This was later changed to 9 July 1973.

B. Personnel assignments should be approached on a "Directorate" basis. Each Directorate will list the people we will have to carry--including personnel from Security Research Staff.

C. We will have to "accommodate" all personnel in the Office of Security, not withstanding the forty cuts. All personnel are to be kept busy and we should do everything possible to avoid a morale problem.

D. The Task Force should make the ultimate decision on personnel assignments. There should be "negotiations" on this; the Task Force should act as a Junior Career Board, and we should avoid parochial views--looking towards the good of the office.

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E. The DD/PSI should arrange for [REDACTED] and a small task unit to review all the file holdings of Security Research Staff. This should be done by 1 July, but nothing is to be destroyed without the approval of the Director or Deputy Director of Security.

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F. Space and physical moves are a real problem. [REDACTED] should be the focal point on this, and [REDACTED] is designated to deal with him.

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G. The DD/P&M reorganization is to be put in effect immediately--as with PTOS. The deadline went from 1 July to 9 July.

H. The target date for completion of the entire reorganization is 30 July 1973--short of physical moves.

I. There will be a review of the entire reorganization in about ninety days--15 October 1973.

J. The Chief, A&TS and/or DC/A&TS is to participate in all aspects of the reorganization--particularly all meetings relative to personnel and space.

K. There was reference to the possibility of an excess personnel exercise at some point in the future, but we must be careful of the morale problem. We might have to go with people who will be leaving later--putting the "stars" in the #2 position.

L. It is entirely a new ball game re personnel returning from overseas and have been pinpointed for particular assignments. There will be some adjustments--as in the case of [REDACTED] who has been accepted for a Pentagon assignment.

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M. The deadline for further review by the Director and Deputy Director of Security is Friday--6 July 1973.

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