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MEMORANDUM FOR: [REDACTED]

SUBJECT : Terms of Reference for Review of CIA
Security Compartmentation

1. This initiates formal response to action item 9 of the
2 May 1971 Director's Planning Conference:

"The Director instructed that Colonel White have
an objective look taken at CIA security compartmentation
and the requirements and procedures for communication
and handling of various source materials as they relate to
both CIA or the Community. The Director indicated he was
in favor of simplifying the entire range of clearances and
handling procedures."

The statute, 50 U.S.C.A. 403, provides "That the Director of Central
Intelligence shall be responsible for protecting intelligence sources
and methods from unauthorized disclosure."

2. Under the foregoing authorities and with the full assistance of
designees of each of the Directorates of the Central Intelligence Agency,
you are requested to review security compartmentation in the Agency
in accordance with the assumptions, tasks and objectives stated in
the attachment hereto. You are requested to confine the scope of the review

to CIA activities and operations. It is desired that your report and recommendations:

a. Provide a basis for practical action by the Director with respect to Agency certification of personnel with a "need-to-know" under existing compartmentation systems and with respect to the retention, simplification or elimination of related control procedures, courier and communication channels, sanitization operations, personnel registries, working space barriers and the like.

b. Develop a basis for the establishment of a unified policy, criteria and standards for use by the Director of Central Intelligence in the initiation and maintenance of essential compartments of intelligence activities, operations and products, and for use in elimination of non-essential compartments.

c. Identify any appropriate follow-on action with respect to security compartmentation in the U. S. Intelligence Community.

3. Your report should be available on or shortly after 1 December 1971 and should state the agreement of the principals, the Deputy Directors and me, relative to findings and recommendations. On

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particular matters which are not agreed, the separate views of dissenting principals should be stated in the report. To arrive at your findings and recommendations, you and the designated assistants are authorized and directed to review all intelligence security compartmentation systems, channels and control procedures in use within current CIA activities except those in use for "Covert Action" programs and projects, and specific clandestine collection operations under the DDP. On your request, the designated assistants will provide relevant reference documentation and materials, arrange necessary interviews and briefings, assist in the examination and analysis of reference documentation and materials and assist in the drafting and preparation of your report.

L. K. White
Executive Director-Comptroller.

Attachment

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