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Approved For Release 2003/12/09 : CIA-RDP83-00764R000300100006-3

19 May 1966

MEMORANDUM FOR: Deputy Director for Plans  
SUBJECT : Product of the CS Historical Program

1. The CS Historical Program includes the acquisition of four types of historical submissions from DDP officers.

a. The historical monograph -- a priority program or operation of current importance, broad implication or potential for advancing CS professionalism. (A review, including research and interviews, of a designated segment of DDP operational responsibility, culminating in a historical paper of value for supporting higher authority, in briefing senior officers, in providing background for new operations, in planning, in facilitating policy development, and in training.)

b. The chronological history -- an organizational element - station, base, division, staff, branch or group. (A research product from administrative and operational records and interviewing, presenting the historical evolution of the component part and its functions.)

c. The historical report -- a self debriefing on past responsibilities of historical interest. (A report written with a minimum of research, as a contribution to a broader history of an activity or function.)

d. The debriefing report -- a selective debriefing covering a CS assignment on a priority program or in a staff or command position. (An organized and scheduled debriefing by a writer or historical officer, often on tape.)

2. Many papers written for other purposes can qualify as historical papers. They can eliminate what might otherwise be duplication and thus conserve our meager research, writing and typing resources. The designated division and staff Historical Officers are responsible for locating and submitting all such existing possibilities for consideration by the CS Historical Board. An outstanding effort has been made in this respect particularly by the CA, TSD, and FE Historical Officers. The file searches are continuing. Also the CS research group in the Historical Staff (HS/CSG) continues to look for such documents within the retired records, as well as for source documents of potential value to historical writers.

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downgrading and  
declassification

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3. Each DDP staff and division (plus FI/D, CCS, CDC, WPS and RID) has been drafting the outline of its historical program during the past year, in collaboration with the undersigned. Eleven outlines have been submitted thus far to the CS Historical Board. These total program outlines identify operations, programs, task force efforts and special activities as Priority A targets for analytical treatment in historical monographs. Each component's program outline also identifies the necessary chronology and simplified accounts of major organizational segments and their sub-elements. The latter are being considered as Priority B papers to be prepared when manpower is available between assignments, prior to retirement or on contract. Eighty one historical papers were submitted for final editing and processing or were in production by the end of the first year.

|   | PRIORITY |    | TOTAL    |
|---|----------|----|----------|
|   | A        | B  |          |
| a. Papers written for other purposes and accepted                 | 13       | 9  | 22       |
| b. Papers prepared within the CS Historical Program and submitted | 10       | 12 | 22       |
| c. Papers in production in the Program                            | 10       | 27 | 37       |
|   |          |    | <hr/> 81 |

At least 500 officers have been interviewed, debriefed or have submitted historical reports based upon their experiences as contributions to the above historical papers.

4. The CS Historical Program has progressed satisfactorily during its first year. As noted in the preceding paragraph, papers now are being submitted for final editing and publishing (typing). Editing and typing assistance on the historical papers is urgently required. Then they can be made available to potential users by the established control procedure. 25X1A

ATTACHMENTS

A - Chart of "Management of CS Historical Program

B - Examples of Assistance Provided DDP Officers

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### ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Addendum to CSHB 5-13-1 dated 27 Oct 1966

|                     |           |               |
|---------------------|-----------|---------------|
| FROM:               | EXTENSION | NO.           |
| CS Historical Board |           |               |
|                     |           | DATE          |
|                     |           | December 1966 |

| TO: (Officer designation, room number, and building) | DATE     |           | OFFICER'S INITIALS | COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.) |
|--|----------|-----------|--------------------|---|
|  | RECEIVED | FORWARDED |                    |   |
| [Redacted]   |          |           |                    | [Redacted]  |
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