

5 January 1954

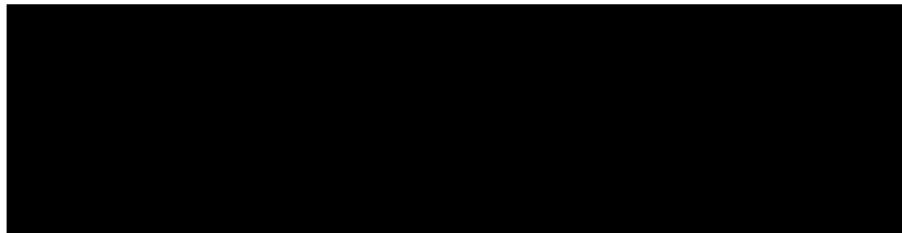
MEMORANDUM FOR: CHIEF OF OPERATIONS

SUBJECT: PPC Staff Assignments

1. This memorandum gives the requested summary of PPC tasks and the persons to whom they are assigned.

2. Members of the Staff:

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3. The Chief, PPC Staff, and Deputy [redacted] have general supervisory and coordinating responsibilities over all charter subjects and also take care of the numerous calls from Area Divisions and other Staff Sections for advice and guidance in the policy and planning fields.

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a. Chief PPC maintains high level liaison contacts with all elements of the Department of Defense upon request of DD/P or any element thereof, and personally conducts briefings within the Clandestine Services and coordinates these activities with DD/I and DD/A and others as appropriate.

b. Deputy Chief PPC also functions as a coordinator in the resolution of many problems involving one or more divisions and other staff elements. He drafts and coordinates major papers on ad hoc matters such as the [redacted] Transfer. He is currently spending substantive time in collaboration with the Paramilitary Staff in the drafting of an overall war planning procedure.

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4. The continuing planning activities of this Staff and the internal organization and assignments for their performance are:

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25X1A a. The Strategy and Policy Group (Mr [redacted] Chief; [redacted] The general functions of this group are:

(1) To identify and codify for areas and staffs the objectives required of the Clandestine Services by established NSC and Military policy. For PP-PM, for which the broad policy base is common to both, this is an active task performed in this Staff by means of Section I of the CS Policy Book. For FI activities, the function is performed by FI, and PPC interest is only that it is done

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(2) To assure formulation of cold war strategy for accomplishment of PP-PM policy objectives, including: The analysis of intelligence estimates, etc., for strategic implications for covert operations [REDACTED] preparation of intelligence annexes as foundation for strategic plans [REDACTED] the drafting and coordination of general strategic concepts and plans for cold war [REDACTED]

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[REDACTED]. Since the strategic concept, in the military sense, does not have the same applicability to FI matters, PPC maintains a minimum general knowledge of FI classes of objectives and priorities, an interest that FI sufficiently plans the implementation, and an interest that such planning is not inconsistent with or a duplication of other planning ([REDACTED])

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(3) To review the major aspects of war planning for consistency with policy and for balance with cold war planning.

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(4) To be generally familiar with undeveloped strategic opportunities, technical developments which may affect strategy, and contingency situations which require anticipatory preparation, and to recommend the coverage required on such items in current planning [REDACTED]

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(5) To compare plans, budgets, and programs with existing policy to assure consistency and to determine need for new policy [REDACTED]

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(6) To be generally familiar with the interaction between covert operations activities and over-all CIA intelligence

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activities, and to make recommendations for the improvement of mutual support and contribution [REDACTED]

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(7) To formulate a general concept and plan to meet the CS long-range needs for non-technical research [REDACTED]

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b. Program Coordination Group [REDACTED] Chief, and [REDACTED] and probably [REDACTED] on conclusion of current special assignment). The general function of this group is to initiate and generally administer Clandestine Services instructions establishing a planning and programming system. This includes: [REDACTED] on both items):

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(1) To monitor actively the preparation of long-range plans for covert operations.

(2) To be sufficiently familiar with FI long-range planning to assure consistency between FI and PP-PM planning.

(3) To collaborate with DD/P-ADMIN and senior staffs in monitoring the development of CS budgets and programs.

(4) To assure consistency and integration between war planning procedures, monitored in detail by PM Staff, and cold war planning procedures.

(5) To maintain general control records to assure that firmly programmed objectives are accounted for by assignment to projects for execution.

(6) To participate in overseas logistical base support planning.

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c. Review and Reports Group [REDACTED] Acting Chief, and [REDACTED]

The general function of this group is to initiate and generally administer Clandestine Services instructions establishing a system of periodic reports on CS activities, and to monitor the evaluation of effort on the basis of such reports. This includes: [REDACTED]

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- (1) Initiation of instructions in the CSI 237 sub-series to define reporting responsibilities of CS elements and the formats and procedures to be used.
- (2) The general review of reporting activities accomplished by other elements for reduction of burden and improvement of content.
- (3) The review and final assembly of the monthly Clandestine Services Report. (May be changed to a quarterly report)
- (4) Participation in the preparation of special reports required by higher authority from time to time.
- (5) The development of a system for evaluation of activity on the basis of reported information, with special present attention to covert operations.

5. Certain special assignments to PPC Staff members, not properly classified as continuing planning responsibilities, are as follows:

- a. Arrangement of briefings [redacted]
- b. Control of NSC document review [redacted]
- c. General coordination of [redacted] Transfer
- d. On ad hoc OCB matters involving this Staff, liaison with OCB through designated CIA liaison control point [redacted]
- e. Agreed Activities (Mr. [redacted])
- f. General administration [redacted]
- g. Other ad hoc matters: Special assignments as they arise.

DD/P-PPC/EHD/mth
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25X1A Sign [redacted]
Chief, Planning and Program
Coordination Staff