

~~CONFIDENTIAL~~

23 September 1980

MEMORANDUM FOR: Chief, Special Security Center

25X1A INFO: [redacted]
OS/PPG

25X1A FROM: [redacted]
Deputy Director for Community Affairs, OS

25X1A SUBJECT: [redacted] Resource Requirements Including FY 1981

1. This morning at the meeting of the [redacted] Steering Group I learned that there may be money available in FY 1981 through the SA/DCI/Compartmentation for departments and agencies to perform domestic and foreign travel to do [redacted] Introductory and Substantive Briefings. 25X1A

25X1A 2. AF, Navy and possibly NSA are requesting funds. CIA might elect to make a similar request. A travel proposal and cost figures addressed to [redacted] are all that is required. [redacted] will certify the request and the money voucher will be transferred from RM to OS for dispersal. 25X1A

25X1A 3. Attached is [redacted] request for [redacted] FY 1981 requirements. Would you review your needs and inform [redacted] accordingly. 25X1A

[redacted] 25X1A

Attachment

Distribution:

- Orig - Addressee w/att
- 1 - PPG wo/att

Regraded UNCLASSIFIED When
Separate From Attachment

ROUTING AND RECORD SHEET

SUBJECT: (Optional)
 Resource Requirements for [] Implementation

FROM: [] OS/PPG 4E70 Hqs
 EXTENSION: []
 NO. []
 DATE: 22 Sep 1980

TO: (Officer designation, room number, and building)
 DATE RECEIVED FORWARDED
 OFFICER'S INITIALS
 COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. DD/CA 300 Hqs 3D39 Hg
 The attached memoranda requesting resource requirements for [] implementation are self-explanatory. A couple of points to bear in mind:

2. DD/PTOS 202 []
 a. The [] package, including 4C operation, has already been included in the '82 submission. A copy of this package is attached for your review.

5. []
 b. This resource request includes FY81 requirements. Since 4C start-up costs have already been funded, there should not be additional costs for 4C in '81. However, are there other [] costs or resources necessary in '81? Also in later years that are not provided for in the [] package?

10. []
 Request addressees review their [] implementation and operational requirements to satisfy themselves that the resource requests we have already submitted are satisfactory, keeping in mind the DCI penchant for directing that any new requirements usually come out of existing resources. PPG will complete the [] forms, all we need are your requirements, detailed description and justification and impact statements.

14. []
 Request your responses by COB 29 Sep 1980.

DD/A 80-0126/14
19 SEP 1980

MEMORANDUM FOR: Director of Communications
Director of Data Processing
Director of Finance
Director of Information Services
Director of Logistics
Director of Medical Services
Director of Security
Director of Training & Education

25X1A FROM: [redacted]
Chief, Management Staff, DDA

SUBJECT: Resource Requirements for [redacted] Implementation 25X1A

REFERENCE: Memorandum from Comptroller, Same Subject,
dtd 16 September 1980

1. Reference memorandum (copy attached) requests that each directorate advise the Comptroller of its estimated [redacted] implementation resource requirements for the start-up year 1981 and the five year budget period 1982-1986 that are not included in the 1982 OMB Budget Estimate. 25X1A

25X1A 2. Please review your activity vis-a-vis implementing the [redacted] Special Access Control System on 1 January 1981. To the extent that [redacted] implementation, in full compliance with the [redacted] Special Access Control System Manual, will involve resources (positions and/or workyears), they should be reflected on the attached [redacted] forms 2 and 2A. Estimated costs (i.e., the total dollars and full-time equivalent workyears you feel you will need to implement [redacted] in your office) 1981 should be entered in the FY 1981 column without narrative comment and for 1982-1986 in the increment column only. The narrative on Form 2 should only address the resources required for 1982. To reemphasize a point made above, resources which are currently a part of your 1981 and 1982 budgets (FRS Level) should not be included in this estimate. Position requirements need not be submitted - only workyears. Please note that the Comptroller memorandum makes special note of the fact that you must explain the impact of not receiving these additional resources in the Adverse Impact section of the [redacted] forms. 25X1A

3. Please submit your written response--completed [redacted] Forms 2 and 2A--to the DDA Management Staff by 3 October 1980. A negative response is requested. Please address questions to [redacted] or [redacted] undersigned. 25X1A

[redacted] 25X1A

Attachments:

- A. Reference Memorandum
- B. [redacted] Control Officers
- C. [redacted]

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OS-0-0951/17

[redacted]

CGMPT

16 SEP 1980

MEMORANDUM FOR: Deputy Director for Administration
Director, National Foreign Assessment Center
Deputy Director for Operations
Deputy Director for Science and Technology
Administrative Officer, DCI Area

FROM: Maurice Lipton
Comptroller

SUBJECT: Resource Requirements for [] Implementation (C)

25X1A

REFERENCES: (a) Memo to National Foreign Intelligence Board
from Chairman, National Foreign Intelligence
Board dated 17 July 1980, Subject: []
Start-Up Date (C)

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(b) Memorandum (9.10/12) to National Foreign Intel-
ligence Board (NFIB) Members from D/DCI/RMS
dated 8 September 1980, Subject: Resource
Requirements for [] Implementation (C)

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1. As you know, [] is scheduled to start-up 1 January 1981. Imple-
mentation will not be accomplished overnight, but it is expected that we
will have passed over the threshold by that time. []

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2. Director, DIA, has raised the question of the impact of [] on
resources, indicating that an initial review, involving DIA and GDIP compo-
nents, yielded a projection that over 400 additional billets would be
required for implementation in FY 1981. Moreover, a need for 500 billets
was projected for FYs 1982-1986. Pursuant to this, Director, DIA, has
counseled a go-slow implementation mode to the DCI, pending solution of
the resource issue. []

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3. The DCI's response indicated that [] would proceed apace.
Necessary resources in 1981 to implement [] would be funded with com-
pensatory subtractions from other programs. However, the 1982 budget is
just now being prepared for submission to RMS and OMB, and the DCI has
decided that the [] resource requirements will be ranked within the
minimum NFIP guidance level without a comparable adjustment in guidance.
[]

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4. Reviews in CIA to date have shown no major resource affect.
Nonetheless, I think it makes sense now to have each Directorate make a
careful examination of the resource requirements necessary for conversion
to [] and for implementation over the next several years. Without an

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increase in guidance level, these resources will only be provided by displacing activities at the margin of the NFIP ranking, and therefore, requirements must be examined closely. The [] Government Manual and the Procedures Handbook have been distributed throughout the Agency and should be useful planning tools. I have listed below the names of Agency [] officials with whom you may wish to consult on this matter:

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[]

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CIA Member, [] Steering Group

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[]

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CIA [] Control Officer

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[]

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CIA [] Security Officer (C)

5. Please prepare by 8 October a statement of these [] implementation requirements for the start-up year 1981 and the five-year budget period 1982-1986. This statement should be prepared on [] Forms 2 and 2A. In the Adverse Impact section of the [] form, explain the affect of not providing these additional resources. Please direct these statements to the [] Control Officer, CIA, Room 3E65, Headquarters. They will be reviewed and packaged for my Office to forward to RMS by 15 October. (C)

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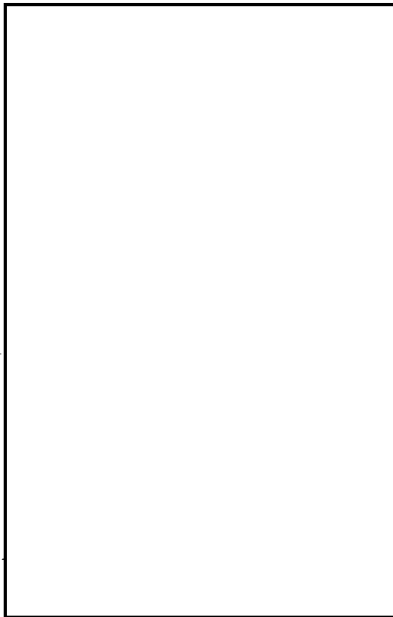
[]

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Maurice Lipton

25X1A Control Officers for DDA

- Office of Communications -
- Office of Data Processing -
- Office of Finance -
- Office of Logistics -
- Office of Medical Services -
- Office of Security -
- Office of Training -
- Information Services Staff -
- Office of the DDA -



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