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ORGANIZATIONAL PATTERNS FOR THE SECOND CONGRESS
OF THE COMMUNIST PARTY

In accord with the Resolution of the Fifth Meeting of the Central Committee in which is convoked the Second Congress of the Party, the Political Bureau has elaborated the following organizational patterns and preparations for the Second Congress of the Communist Party:

AUTHORITY AND AIMS OF THE CONGRESS

1. The maxim authority of the Communist Party is its National Congress. This must meet every two years to adopt political and organizational decisions, obligatory for the Party and for each one of its members. (Art. 25 of Communist Party Statutes.)

The Congress of the Party has the following aims:

- a) To discuss and adopt resolutions on matters presented by the National Committee.
- b) To establish the general, political and organizational line of the Party and to adopt fundamental resolutions for the life and orientation of same.
- c) To elect the National Commission of Control and the Central Committee.

PROCESS OF INTEGRATION OF THE CONGRESS

3. The Second National Congress of the Party will meet according to the following procedure:

- a) Reunion of all members of each Cell to constitute the Assembly of the Cell.

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- b) Reunion of all Delegates of Cells of the same locale or zone to constitute the Local Conference.
- c) Reunion of all Delegates of the Local Conferences of the same region to constitute the Regional Conference.
- d) Reunion of all Regional Delegates to constitute the National Congress.

4. The Order of the Day of the Congress will be discussed for modification or approval in the Preparatory Reunion of the Congress. In this same Preparatory Reunion the Congress will designate the Commission of Credentials and the Presidium of the Congress. It will also designate Secretaries of Labor.

5. All material of the Congress must be discussed, and either approved or suggestions made to the Congress for its modification or expansion, in the Assemblies of the Cells, Zone Conferences and Regional Conferences.

6. During the process of preparation of the Congress each member has the right to send to the Political Bureau his written opinion on the material in discussion. These opinions of the members must be publicized in one of the press organs of the Party which the Political Bureau will designate.

THE ASSEMBLIES OF THE CELLS

- 7. The Assembly of a Cell is the highest organism of the Cell.
- 8. The Process of interrelation of the Congress is initiated, structurally speaking, with the reunions of the Cells' Assemblies throughout the country.
- 9. The Assemblies of the Cells are the reunions of all members of a Cell, called by its Directorate, and attendance of members is obligatory.
- 10. The Assemblies of Cells must be celebrated all over the country before June 15th.
- 11. The discussions in the Assemblies of the Cells will be held following the same Order of the Day of the Congress and on the basis of the plans set forth by the Political Bureau. There will also be discussed special matters presented by the Secretaries of the Cells on tasks accomplished, the organizational and internal problems, perspectives and tasks of the organism. Directorate of the Cell will be elected.
- 12. Once opened, the Assembly of the Cell will proceed to elect a President and two Secretaries who will form the Effective Presidium of the Assembly. Minutes will be kept setting forth the conclusions of the Assembly and members present.
- 13. All members of the Cell have the right always to speak and vote regarding the matters of the day of the Party. There is no organizational sanction against this. Those interventions and the time of their duration will be regulated in accord with the law of the Assembly.
- 14. Once the Assembly has commenced, the persons present cannot retire until the Assembly has finished its tasks unless there is presented a petition which is approved by a majority of votes.
- 15. When the discussion of the Order of the Day is ended, the Assembly will designate a Commission of Resolutions which will draw up the conclusions of the discussion and present them to the Assembly for approval or modification. Later the Assembly will designate its delegates in the local or zone Conferences.

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16. The Delegates from the Cell to the Zone Conference must be elected on the following basis:

- a) One Delegate for each five members and one more for the fraction of three members.
- b) To be a Delegate of the Cell, a person must have been a member of the Party for at least two months.

17. Once the conclusions of the Cell have been definitely approved by the Assembly, the Political Secretary must send a copy of them and of the minutes to the Zone Committee over the Cell.

18. The Delegates must be in possession of their credentials signed by the Presidium.

THE "LOCAL" OR ZONE CONFERENCES

19. The "Local" or Zone Conferences are the highest organisms of direction of the Party in the locality.

20. The Zone Conferences must be celebrated throughout the national territory between June 15 and 30.

21. The Zone Conferences will be made up of Delegates from the Cells' Assemblies in the same section. Members of the Zone Committees will participate in the Conferences with the right to speak and vote.

22. Discussion in the Zone Conferences will be carried on following the same Order of the Day of the Second Congress on the basis of the materials for discussion set forth by the Political Bureau. They will discuss special matters presented by the Secretaries of the Zone Committee re the works effected by them, the organizational and prospective problems, and the tasks of the movement. They will also elect a new Zone Committee.

23. Once opened, the Zone Conference will proceed to review the credentials of the Delegates to verify their correctness. An effective Presidium of three members, who will direct the debates, and two Secretaries will be designated. Minutes will be taken of the conclusions of the Conference and members present.

24. When the discussion of the Order of the Day is ended, the Conference will designate a Commission of Resolutions to draw up the conclusions of the discussion. The Commission will present the conclusions to the Conference for its approval or modification. Later the Assembly will designate its Delegates to the Regional Conferences.

25. The Delegates to the Conference must be elected according to the following:

- a) One Delegate for each five active participants to the Zone Conference or fraction of three.
- b) The Delegates to the Regional Conference must have been members of the Party for at least two months.

26. Once approved by the Zone Conference, the Political Secretary of the Committee is to send copies of the conclusions and the minutes to the Regional Committee over the Zone.

27. The Zone Conferences will follow the rules set forth under 14 and 16.

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THE REGIONAL CONFERENCES

28. The Regional Conferences are the highest organisms of direction of the Party in the regional scale.
29. The Regional Conferences must be held in all national territory from July 1 to 15, coinciding with the date of the Conference of the Political Bureau of the Party.
30. The Regional Conferences will be composed of Delegates of the Local or Zone Conferences under the same jurisdiction. They will participate with the right to speak and vote. The members of the Regional Committees, who are not Delegates, only have the right to speak.
31. The discussion in the Regional Conference will follow the same Order of the Day of the Second Congress and on the basis of the plans elaborated by the Political Bureau of the Central Committee. There will be discussed special matters presented by the Secretaries of the Regional Committees on the work effected by the political situation, regional problems and tasks of the movement. There also will be elected a new Regional Committee.
32. Once opened, the Regional Conference will proceed to review the credentials of the Delegates. An effective Presidium of five members, who will direct the debates, and two Secretaries will be designated. Minutes will be kept of the conclusions of the Regional Conference and the members present.
33. The discussion of the Order of the Day ended, the Conference will designate a Commission of Resolutions which will draw up the conclusions of the discussions and will present them to the Conference for their approval or modification. Later the Delegates to the Second National Congress will be designated.
34. The Delegates to the National Congress of the Party will be elected on the following basis:
- a) One Delegate for each 200 subscribed members or any in excess of 100, for Regions which have more than 1000 subscribed members.
 - b) One Delegate for each 100 to 150 subscribed members, or any in excess of 100, for the regions which have less than 1000 subscribed members.
 - c) Each Region will have the right to send two Delegates as a minimum, no matter the number of members.
 - d) The Delegates of the Regional Conference to the Congress must have been members of the Party for at least three months.
35. Once the conclusions are approved and the designation of the Delegates verified by the Regional Conference, the General Secretary of the Regional Committee must send them and the minutes to the Political Bureau.
36. The Regional Conferences will follow the rules set forth under 14 and 18.
37. Each Regional Committee will stand the expenses of round trip transportation for its respective Delegations.

THE SECOND NATIONAL CONGRESS

38. The Second National Congress of the Party will be made up of Delegates of the Regional Conferences who must be in Caracas not later than 22 July.

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39. All the delegates will have the right to speak and vote. The members of the Central Committee and of the National Commission of Control, who are not Delegates, will have only the right to speak.
40. All the members of the Central Committee, the National Commission of Control, and the Representatives of the Party in the National Congress, in the Legislative Assemblies of the States and the Municipal Councils of the Federal District, will be obliged to assist the Congress, and have the right to speak even though they are not Effective Delegates to the Congress.
41. The Political Bureau will study the necessity of sending special invitations to some members of the Party who, because of their special work, can contribute richly to the discussions of the Congress. Those invited will enjoy only the right of speech.
42. Each Delegate will receive a credential which will identify him as such.
43. The work of the Second Congress will be realized in the following order:
 44. The Effective Presidium of the Congress will preside over the sessions of the Congress, set the time limits, designate Special Commissions, direct all activities of the Congress and supply the Directors of the Debates.
 45. The Secretaries of Labor of the Congress will take the minutes, read the material which is passed to the Secretariat and fulfill whatever other mission recommended by the Presidium.
 46. The discussions in Congress will be initiated on each point of the Order of the Day with a speech pertaining to the subject, followed later by discussion.
 47. The time given to vocal discussion on the part of the Delegates will be regulated by the Presidium of the Congress in consultation with the Assembly.
 48. Once the discussion of a point of the Order of the Day is ended, Congress will proceed to elect a Commission of Resolutions to incorporate the conclusions on the point debated. The Commission will go over said conclusions and submit them again for the consideration of the Congress for their definitive approval as a resolution.

Caracas April of 1948

The Political Bureau of the Central Committee:

Luis B. Arrieta, Juan B. Fuenmayor, Gustavo Machado, Jesus Faria, Eduardo Machado, Pompeyo Marquez, Martin J. Ramirez, Jose Martinez Pozo, Eloy Torres.

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