

~~SECRET~~

REVISION OF FORM NO. 45

**SECTION B:**

**Descriptive Rating Number -**

1. Performs this duty in an unsatisfactory manner.
2. Performs this duty in a barely adequate manner.
3. Performs this duty acceptably.
4. Performs this duty in a competent and satisfactory manner.
  
5. Performs this duty in an excellent manner superior to most persons holding similar jobs.
6. Performs this duty in an outstanding manner found in very few persons holding similar jobs.
7. Performs this duty in an outstanding manner superior to all others known to the rater.

**SECTION E: NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE**

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Describe, if appropriate, his potential for career development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in Section B, C and D to provide the best basis for determining future personnel actions.

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