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26 JUL 1966

MEMORANDUM FOR: Director of Personnel

SUBJECT

: Special Studies

- 1. As I mentioned at the 26 July 1966 Staff Meeting, we are required to submit a study on "Length of Overseas Tours of CIA Personnel" to the Bureau of the Budget. Attached is a list of specific questions which should be answered in the study. You will, of course, wish to call on the Plans Directorate for assistance and perhaps other Directorates as well. I think it would be perfectly appropriate to have exceptions, such as Vietnam, in order to limit the scope of the study.
- 2. Although the deadline for completion of the study is March 1967, I believe that we could complete this before Christmas. The Executive Director-Comptroller has asked the Director, OPPB, to follow the progress of the study and to provide assistance as required. I would suggest that your assumptions and outline of the study be cleared with them before much detailed work is undertaken.

FOIAb3b

Alan M. Warfield Assistant Deputy Director for Support

Att.

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