

ADMINISTRATIVE MEMO NO. 3B

October 15, 1942

Add Paragraph G. to Administrative Memo No. 3,
as follows:

G. The general division of functions in the Director's Office between the Director and the Assistant Director is as follows: The Director will be mainly responsible for liaison and inter-agency relations; also relations with the Bureau of the Budget, other departments of the Federal Communications Commission, etc. The Director will also exercise functions of policy-making in relation to the budget, and will participate in major appointments. The Assistant Director will have general supervision over the internal management and operations of the Service, referring to the Director only major policy matters in internal management and direction.

Robert D. Leigh
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