

CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP

TO		INITIALS	DATE
1	Chief, FBID		
2			
3			
4			
5			
FROM		INITIALS	DATE
1	Asst. Director for Operations	<i>GGC</i>	6 Oct 19
2			
3			

<input type="checkbox"/> APPROVAL	<input type="checkbox"/> INFORMATION	<input type="checkbox"/> SIGNATURE
<input checked="" type="checkbox"/> ACTION by 12 October	<input type="checkbox"/> DIRECT REPLY	<input type="checkbox"/> RETURN
<input type="checkbox"/> COMMENT	<input type="checkbox"/> PREPARATION OF REPLY	<input type="checkbox"/> DISPATCH
<input type="checkbox"/> CONCURRENCE	<input type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> FILE

REMARKS:

Please submit requested internal memoranda to OO by 12 October. Request that COPS be added to the distribution list for all future memoranda of this type.

G. G. C.

ans by memo 12 Oct 19

SECRET CONFIDENTIAL RESTRICTED UNCLASSIFIED

FORM NO.

ER-O-6743

50-19

4 October 1949

MEMORANDUM FOR: Assistant Director for Collection and Dissemination
Assistant Director for Operations
Assistant Director for Reports and Estimates
Assistant Director for Special Operations
Assistant Director for Scientific Intelligence
Assistant Director for Policy Coordination

SUBJECT: Internal Operating Memoranda

1. We believe that, apart from the General Orders and Notices and Administrative Instructions for all of CIA, the different Offices in CIA issue their own internal memoranda on operating procedures for their own offices.

2. Can you supply the Coordination, Operations, and Policy Staff with a file of those currently in effect for your office, and put us on your distribution list for those issued in the future?

SIGNED

PRESCOTT CHILDS, Chief
Coordination, Operations,
and Policy Staff

cc: Executive