

IAD - 128/66  
19 December 1966

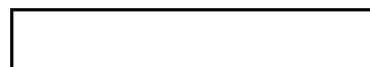
MEMORANDUM FOR: Executive Director, NPIC  
FROM: Chief, Imagery Analysis Division, CIA  
SUBJECT: Agenda Items for a Planned Senior Staff Conference

1. Pursuant to your request of 7 December attached is a staff study on the problem of what constitutes a basic report. With limited manpower and budget, this is considered to be the most fundamental problem facing all the elements involved in National or "Basic Reporting". The extent to which the basic report can be simplified will in large part determine whether or not all involved components can meet their national tasks and hopefully have some remaining assets available to meet crises and other work of equal importance. One thing is certain. If IAD and NPIC do not come forward with a proposed format others will provide a solution much less palatable.

2. Although basic reporting is of extreme importance, there are many other pressing problems confronting IAD. Some of these are:

- a. IAD Internal vs External Support Concepts
- b. The possible relocation of IAD
- c. PI Rotation, Recruitment and Training
- d. Participation of IAD on National Committees

We feel, however, there is one fundamental question that must be answered prior to discussing these as the parameters will change drastically. That one question requiring resolution is the "accommodation or termination of the 2-hat concept for IAD management".



25X1A

Attachment:  
Staff Study

Distribution:  
Orig - Addressee  
2 - CIA/IAD

**SECRET**

GROUP 1  
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downgrading and  
declassification

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NPIC/D-274-66  
7 December 1966

MEMORANDUM FOR: Division and Staff Chiefs, NPIC

SUBJECT: Agenda Items for a Planned Senior Staff Conference

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1. It is planned to hold a two day Senior Staff Conference at [redacted] immediately following receipt of word that the JIIRG Report is approved. The purpose of the Conference is to develop a uniform rationale for Center action in effectively implementing the JIIRG Report recommendations as well as to discuss and better understand specific problem areas of our activities.

2. It is requested that suggested Agenda items be submitted to me no later than 19 December 1966.

[redacted signature box]

Executive Director, NPIC

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Distribution:

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Due 19 Dec

to

[redacted name box]

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Approved For Release 2002/06/14 : CIA-RDP81T00990R000100160001-5




IAD - 124/66  
8 December 1966

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MEMORANDUM FOR: IAD Senior Staff

FROM: Chief, Imagery Analysis Division, CIA

SUBJECT: Agenda Items for  Meeting

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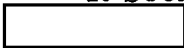
Assuming that JIIRG (Option II) is put into effect as we know it, please shape up suggested agenda items asked for on the attached memo.

"To develop a uniform rationale for Center action in effectively implementing JIIRG Report recommendations as well as to discuss and better understand specific problem areas of our activities."


At this point in time and space fault-finding with and correction of JIIRG is a little late. Develop agenda items that will promote IAD operations in meeting both its Departmental and JIIRG-assigned National responsibilities.

All aspects of operations must be considered from support forthcoming from NPIC to manpower available within IAD.

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It seems to me that the first agenda item might be that all participants at  vouch for the fact that they have read and understand all of the JIIRG Report.

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All Branch and Staff Chiefs, chaired by the Deputy Chief, IAD, will submit agenda items for preparation of a Division paper to be submitted to  by 19 December.

  
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ATTACHMENT:  
As stated above

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For base reporting purposes, this format would seem to have some definite advantages over the small format base report where double or triple foldouts are often to be contended with.

A base report produced in the form of a single target sheet would have real merit in terms of future exploitation techniques. These sheets could be copied and viewed as part of the NPIC data base in reading out new materials.

IV. Components Affected

PAG IAD

TID CSD

PSD PD

Asst. for Operations

All other national basic report producers and  
related support components

6. Reference Block - complete inventory of available photography of target

Format

A variety of formats could be (and have been) used for base reports. In the past, small format reports of several pages under hard covers have sometimes been generated and then later updated by similar pages issued under a cover sheet only. The cost of producing and filing such base reports which are to be continually updated merits some consideration.

Another approach might very well be a single 18 x 25 (+) sheet printed on both sides. Such a sheet would accommodate most targets as defined under the present COMOR system of defining targets for high resolution photography. For instance, one sheet would describe a missile launch area; a series of sheets would be required for an entire launch complex. Similarly, several sheets would be produced to cover an entire nuclear weapons proving ground or industrial complex, but a single sheet would comprise the basic report on any one test area or specific industrial target.

These target sheets could be pre-folded for filing purposes. The large size would accommodate large-scale base drawings on one side and locator maps, photos, data blocks, and references on the other side. Economy measures could be served in terms of time and money by keeping the format and presentation simple with a minimum of color separation plates.

Submitted by IAD

I. Subject: Basic Exploitation

(Definition) "Basic Intelligence Support Exploitation is that imagery interpretation effort which is undertaken to provide a flow of basic image-derived information required by more than one agency, department, or command. It is a step-by-step process of extracting and accumulating information from reconnaissance imagery. Basic Intelligence Support Exploitation involves and is limited to the derivation of information on each specific installation, object, activity, or search area examined. It requires the preparation of an authoritative base report which is augmented by information derived from subsequent first- and second-phase reporting and is updated periodically, or as required by appropriate authority, during third-phase exploitation. Basic Intelligence Support Exploitation can be provided as a service of common concern and effectively programmed against the acquisition of all modes of reconnaissance imagery."

JIRG Report, Appendix L, Sec. III-A

II. Problem: What should a "base report" consist of?

From the JIRG definition we see that the base report should:

1. Be limited to a given target;
2. Be based on photographic data only;
3. Include basic data which can be updated periodically by information derived from subsequent first- and second-phase reporting;
4. Be provided as a service of common concern.

On the other hand basic exploitation does not involve in-depth exploitation or correlation with other information. Such refinement and supplementation of the base are characteristic of Direct Exploitation as defined by JIRG (Appendix L, Sec. III-D).

### III. Proposed Solution:

It is proposed that a base report should consist of the following:

1. Basic Data Block
  - a. Official designation of target by name, number, and type
  - b. Precise geographic coordinates, UTM coordinates (as required)
  - c. Negation date and date first seen
  - d. Status or stage of construction
  - e. Other basic data such as geology, prevailing wind direction, etc. - as required
2. Summary of Current Activities (paragraph)
3. Site Location and Layout (map, layout drawing)
4. Best Latest Overall Photograph of Target
5. Base Plan
  - a. Drawn to prescribed scale with significant measurements noted
  - b. Major features identified
  - c. Major changes added with each updating
  - d. Topography shown as required