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29 August 1966

MEMORANDUM FOR: Chief, Special Register, OCR

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SUBJECT:

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Questions Regarding

Survey

Terms of Reference

1. By the very nature of its operation, as well as its assigned responsibility under the terms of production office, not a reference service, per se. Is this to be taken into account, particularly in view of Production.

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2. How can the survey be restricted to the DD/I area when such customers constitute an estimated customer demand of less than ten percent of requests. (DD/P, for instance, accounts for 35% of requests received.) Further, in determining support for the production offices, can the roles of RID, DIA's Military Capabilities Division and be ignored?

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3. Most emphatically, however, too great a volume of material has been asked for. To adequately cover "Historical Background", for example, literally dozens of pages of text would be required. Some of the other questions would require statistical data which may very well no longer be available (T/O's, budgets, request levels, etc.).

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