Approved For Release 2001/04/10 : CIA-RDP81B00878R 200020294-7

SAPC 19571 COPY / OF Z

16 September 1957

greature to

Subject: Contract OS-100, Travel Vouchers

Reference: Letter #17674 dated 25 July 1957, DO to BPM

Dear Sir:

25X1A

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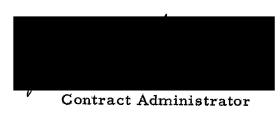
This is to advise you that we are in receipt of the referenced letter and will submit travel vouchers for our personnel claiming reimbursement for travel expenses whenever applicable. These travel vouchers would cover travel advances drawn by our personnel at 25X1A In the referenced letter you stated accountings were required from 25X1A for \$500 to cover 25X1A travel advances drawn by them at has advised me that he received a \$400 advance at | 25X1A rather than \$500 as stated in the referenced letter. I will appreciate your rechecking this account. I have received from a \$150 personal check, 25X1A payable to Hycon Mfg. Company, covering his travel advance. is prepared to repay his travel advance of \$400.

been submitted on normal company travel expense vouchers and we have determined those expenses as satisfactory and reasonable. Repayment to you of the above noted amounts can be made in the form of a Hycon check to you personally or we can cover the amount of these advances in the form of a credit memo on one of our subsequent invoices. Please advise me of the manner in which you prefer this account to be handled.

Very truly yours,

HYCON MFG. COMPANY

25X1A



TLB/pe

DOGUMENT NO. 25%
NO CHANGE IN CLASS. EI
LI DEGLASSIFIED
CLASS. CHANGED TO: TS S C 20//
NOYT SEVIEW DATE:
ACTURE HR 70-2
DATE /// 26/ REVIEWER: 010956

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