

**SECRET**

No. 23139

January 7, 1958

Hycon Manufacturing Company  
Pasadena, California

Reference: Contract GS-100

Gentlemen:

██████████'s travel voucher for the period 8-21 November 1957 has been audited and approved in the amount of \$166.92. This amount has been applied against a ██████████ advance of \$250.00 resulting in a balance of \$83.08 to be refunded. Details of the computation follow:

ITINERARY:

8 November 1957	*LV:	██████████
9 November	AR:	██████████
11 November	LV:	██████████
	**AR:	██████████
12-18 November	On	██████████
19 November	LV:	██████████
20 November	AR: McGuire AFB	1700
	LV: McGuire AFB	1800
	AR: Trenton	1830
	LV: Trenton	1835
	AR: Washington, D.C.	2150
21 November	LV: Washington, D.C.	1300
	AR: Los Angeles	1845

\*Quarters furnished - 20% deduction from Per Diem  
\*Subsistence paid by station through 10 November 1957

PER DIEM COMPUTATION:

8 November	Per Diem paid by Station	—0—
9 November	1/4 day @ \$6.00 - \$1.50	
	3/4 day @ 9.00 - 6.75 less Station payment(2.50)	5.75
10 November	1 day @ 9.00 less Station payment(2.50)	6.50
11 November	1/2 day @ 9.00 - 4.50	
	1/2 day @ 6.00 - 3.00 less 20%	6.00

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CLASS. CHANGED TO: 2011

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12-18 November	On Leave - No Per Diem	—0—
19 November	1 day @ \$11.00	11.00
20 November	1 day @ 6.00	6.00
21 November	3/4 day @ 12.00 - \$9.00	
	1/4 day @ 6.00 - <u>1.50</u>	10.50
PER DIEM CREDIT		<u><u>45.75</u></u>

TRANSPORTATION COSTS: (Reimbursable)

RAIL: Trenton - Washington, D.C.	\$ 6.96
AIR : Washington, D.C. - Los Angeles	107.80
TRANSPORTATION COSTS CREDIT	<u><u>114.76</u></u>

MISCELLANEOUS EXPENSES: (Reimbursable)

BUS : McGuire - Trenton	\$ .50
TAXI: Union Station, Washington, D.C. - Hotel	.80
TAXI: Hotel to Air Terminal	1.75
TAXI: Los Angeles Airport - Residence	3.36
MISCELLANEOUS EXPENSES CREDIT	<u><u>6.41</u></u>

SUMMARY:

25X1A	Advance: [REDACTED]	\$250.00
	Less:	
	Per Diem Credit \$ 45.75	
	Transportation Credit 114.76	
	Miscellaneous Credit <u>6.41</u>	<u>166.92</u>
25X1A	NET AMOUNT TO BE REFUNDED	<u><u>\$ 83.08</u></u>

It is requested that [REDACTED] refund the amount of \$83.08. Remittance should be made by personal check or money order made payable to [REDACTED].

Yours very truly,

Doug

Distribution:

- 0 & 1 p-Addressee
- 3 - Pers file
- 4 - [REDACTED] (DS-100)
- 5 - Finance Reading
- 6 - Chrono

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