

No. 24160
February 6, 1958

Hycan Manufacturing Company
Pasadena, California

Reference: Contract OS-100

Gentlemen:

25X1A

Attached is Check No. 14606, dated 4 February 1958, issued in favor of [REDACTED] in the amount of \$30.20. This amount represents settlement of subject individual's travel claim for the period 11-16 January 1958.

A summary of the claim follows:

Per diem paid through 2400, 10 January 1958, at Base B.

Departed:	Base B	0840 11 January 1958	Military Air
Arrived :	Rhein-Main	1700 11 January 1958	
Departed:	Rhein-Main	1600 15 January 1958	Military Air
Arrived :	Washington, D. C.	0800 16 January 1958	
Departed:	Washington, D. C.	1345 16 January 1958	Commercial Air
Arrived :	Los Angeles, California	1845 16 January 1958	

EXPENSES:

Commercial Air Fare, Washington, D. C. to San Francisco, California. The traveler is held to travel by direct schedule.

Cost of Air Fare from Washington, D. C. to Los Angeles, California \$107.80

Taxi - Andrews AFB to Washington Airport	3.50
Taxi - National Airport to Headquarters	1.25
Taxi - Headquarters to National Airport	1.25
Taxi - Los Angeles to Pasadena	3.00
	<u>\$ 9.00</u>

PER DIEM:

11 January 1958	1/2 day @ \$ 2.50	\$1.25	
	1/4 day @ \$ 6.00	1.50	
	1/4 day @ \$11.00	2.75	
	Less 20% Quarters	(1.10)	\$ 4.40
12-14 January 1958	Leave Status		
15 January 1958	1/2 day @ \$ 6.00		3.00
16 January 1958	1 day @ \$ 6.00		6.00
			<u>\$ 13.40</u>

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SUMMARY:

Per Diem	\$13.40
Transportation	107.80
Expenses	9.00
Total	<u>\$ 130.20</u>
Less Base B Advance	100.00
Balance Due	<u>\$ 30.20</u>


Traveler's claim for excess baggage in the amount of \$3.00 was not allowable. The stubs evidencing this claim should be forwarded to this office or an explanation of the absence of this stub with a summary of the computation showing the weight and amount charged is necessary to permit reimbursement.


Very truly yours,

Doug

Attachment: Check No. 14606

Distribution:

Original & 1 - Addressee	25X1A
3 - Contract OS-100	
4 - Proj. Pers. file	
5 - Reading File	
6 - Chrono	

25X1A
er: 6 February 1958