

~~SECRET~~

Approved For Release 2000/08/16 : CIA-RDP81-00755R000200140131-3

MEMORANDUM FOR: DIRECTOR OF TRAINING, CIA

VIA: Security Officer, CIA  
Comptroller, CIA

SUBJECT: Request for Authorization of Funds for Non-CIA Training

25X1A

REFERENCE: CIA Regulation [redacted]

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*authorization language lessons*

It is requested that funds be authorized for special schooling as outlined below. This training will enable the individual to better meet the requirements of his projected assignment and will therefore benefit the Agency.

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Name or Pseudonym: [redacted]		Status of Employee: Staff <i>Employee</i>		
Amount to be authorized: \$250.00		Subject to be studied: German Language		
School or Tutor: Berlitz School of Languages				
Location or Place of training: Washington, D.C.		Length of course: 2-3 months		Hours per week: 5-6
Reason existing facilities cannot be used: None currently available				
Responsible Div. or Branch Officer: [redacted]	Extension: 3093	Bldg: K	Room No. 2011	Initials

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[redacted]

APPROVED: DATE:

Chief, Personnel and Training Division  
Administration and Logistics Staff/OPC

Security Officer

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[redacted]

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Director of Training

NO SECURITY OBJECTIONS

Employee will make no reference to, or discuss his CIA connection, assignment or duties while participating in above course(s).

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Distribution:  
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Copy 3 - Sec Off (Form 208 B)

FOR THE SECURITY OFFICE, CIA:

OPC Form #208-A  
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[redacted]

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Chief, Security Control Staff

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