

November 1949

MEMORANDUM

TO : The Executive  
THROUGH: Chief, S S S  
Budget Officer  
FROM : Finance Division  
SUBJECT: Travel

1. Reference is made to paragraph 6.0 (2) Confidential Funds Regulations dated 1 July 1949. This paragraph sets forth a basic CIA policy that, excepting when security considerations warrant the use of Confidential Funds, travel be paid from the same type funds as the funds from which the employee's salary is paid.

2. We have made a study of travel order requests and travel accounts and have ascertained that with but a few exceptions all travel by members of the covert offices, and occasional travel by members of other offices, has been requested and paid from unvouchered funds on the basis of security considerations. This indicates a very strict concept of security in conjunction with travel in the U. S. This concept is based on the theory that if vouchered funds Government Transportation Requests are used, hostile informants in railroad and airline terminals would be alerted to the travel and destination of CIA personnel, thus endangering covert operations and contacts.

3. In addition to this broad security concept, the covert offices have pointed out other considerations which contribute greatly to the desirability of effecting domestic travel of vouchered fund employees of the covert offices on unvouchered funds. These considerations include the following:

- (a) The desirability of assembling all costs of a covert project or activity in the Finance Division records where the funds for the project have been budgeted.
- (b) The physical proximity of the Finance Division to the covert offices permits expeditious issuance of travel orders and advance of funds, even though there is little advance notice of the need for the travel. These conditions are the rule rather than the exception in connection with covert operations.

4. Your decision is requested as to whether or not it is appropriate for us to continue payment of the major portion of all travel of covert office employees and occasional travel by members of other offices from Confidential Funds, in view of the somewhat restrictive terminology of paragraph 6.0 (2) of the Confidential Funds Regulations. In this connection, we have interpreted paragraph 6.0 (2) to include military personnel, although such personnel are specifically referred to in paragraph 6.0 (4) in connection with overseas travel.

5. If it is the Agency's policy to continue travel from Confidential Funds, as described above, the attached statement appears to be adequate for the purpose and would eliminate the necessity to amend the regulations.

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Acting Chief, Finance Division

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cc: Budget Officer