

6 October 1948

OFFICE OF CHIEF OF COUNSEL FOR WAR CRIMES, PALACE OF JUSTICE, NUREMBERG,  
GERMANY, APO 696a (22-24 JULY 1948)

GENERAL

1. The main document repository for the Office of Chief of Counsel for War Crimes (OCCWC) is the Document Control Branch (DCB) (see Appendix I). With two exceptions this branch controls all documents used by the OCCWC.
2. The first exception is the Defense Information Center. The holdings of this center are very small and are mainly composed of a few private papers of the defendants and copies of documents passed on to it by the DCB. In addition, in considering the disposition of the Nuremberg documents, it must be remembered that the OCCWC has no legal right to this small collection.
3. The second exception to the control of DCB has been until recently more important. In the past the individual Trial Divisions have sent their analysts into the field and collected documents independently of the DCB. These unregistered documents were then brought to Nuremberg and screened by the analysts. If the analyst found something of prosecution evidential value in the document, he brought it to the DCB where it was registered and processed. Frequently, however, the analyst found little or nothing of prosecution value in these documents. What disposition was then made of them is a matter of conjecture. They may have remained in the offices of the analysts, been returned to the lending agencies or, perhaps been discarded with the waste paper. Mr. Dodge, liaison representative of Document Section, 7707th ECIC liaison to OCCWC, has been in Nuremberg a year photostating documents of intelligence value. These photostats are then forwarded to Document Section, 7707th ECIC for disposition. Unfortunately he has never had complete access to the collections maintained by the individual analysts.
4. This situation has recently been rectified. At a meeting of the OCCWC Survey Committee on Inventory and Disposal of Records of Nuremberg Tribunals held in August this year, the analysts were ordered to bring all unregistered documents in their possession to a central registration point supervised by DCB. Here all unregistered documents including those on loan will be accessioned. Copies of these accession lists will be sent to Captain Bernhardt, Document Section, ODDI, EUCOM. It is planned that the remaining documents, i.e., the documents not on loan, will be included in the general disposition plan of the Nuremberg records.

Nazi/Japanese War Crimes Task Force review completed

DISPOSITION OF RECORDS

5. A committee was set up by the OCCWC on 19 February 1948 to consider the disposition of the Nuremberg records. This committee was called the Survey Committee on Inventory and Disposal of Records of Nuremberg Tribunals (see Appendix 2 for the minutes of meetings).

6. At the time of this party's visit to Nuremberg, a memorandum, dated 13 July 1948, had been written by this committee presenting a series of recommendations for the disposition of the Nuremberg records (see Appendix 3). However, when query was made as to the responsible party for the actual packing and shipping of these records, no one seemed to know. In fact, it was found that the OCCWC did not have an appropriation to cover the cost of packing and shipping. This matter was brought to the attention of Captain Bernhardt with the suggestion that Document Section assume the responsibility for the packing and shipping of material of intelligence interest.

7. As a result, Major Kaufman of Document Section, 7707th ECIC attended a meeting in August at the OCCWC to clarify this matter. At this meeting, Major Kaufman agreed that his section would assume responsibility for the disposition of specific material.

8. Although many of the registered documents no longer have any trial value due to the fact that the trials they pertained to have now ended, it is believed that none of the documents will be shipped to the United States until the conclusion of the trials. This will be sometime in early 1949.

RECOMMENDATIONS

9. This party concurs with memorandum, "Disposition of Nuremberg Records", dated 13 July 1948 (see Appendix 3) in so far as paragraph B is concerned except that the recipient should be designated as the German Military Document Section, AGO, Room MB 867, The Pentagon, Washington 25, D.C. The remaining material discussed in paragraphs A, C, D, and E of this memorandum is considered to have no intelligence value.

10. Below is a detailed listing of OCCWC collections considered of intelligence or reference value, some of which were not covered in the OCCWC memorandum. It is suggested that these collections be shipped to the address given in paragraph 9 above.

- a. IMT collection (Room 364, Palace of Justice). This collection should be properly packed and shipped in toto. It is recognized that the majority of these documents will have no intelligence interest and, in addition, will be duplications of the originals held in GMDS. However, as the collection is excellently indexed, it will facilitate screening if the collection is maintained in its entirety.

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13

- b. MT Collection (Room 366, Palace of Justice). Same as a above.
- c. A complete set of SEAs (Room 406, Palace of Justice). These SEAs cover the collections of a and b above and will therefore serve as a catalog.
- d. Biographical File (Room 408, Palace of Justice). This file with the IMT and MT collections will be of value to BIR, OCD, CIA.
- e. (1) Unregistered Documents. All unregistered documents, including both accessioned and unaccessioned, which are the property of OCCWC. Accession lists, if any, should accompany the shipment.  
  
(2) Accession lists of documents returned to lending agencies.
- f. Biographical File maintained by Dr. Kempner, Director of Ministries Division. This is a personality file placing special emphasis on the German Foreign Service personnel. The individual card lists all the documentation available in allied possession on that individual. This file will undoubtedly be of value to the State Department and to the FBI.
- g. Library Branch, Evidence Division (see Appendix 4).
  - (1) All books, periodicals, and newspapers not on loan from other agencies and of reference or intelligence value.
  - (2) Interrogations.
  - (3) Biographical dossiers.

Encl.: 4

1. Description, Document Control Branch.
2. Minutes of Meetings, OCCWC Document Survey Committee.
3. Memorandum, Disposition of Nuremberg Records.
4. Inventory, Library Branch.

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DOCUMENT CONTROL BRANCH (DCB), EVIDENCE DIVISION, OGCWC

GENERAL DESCRIPTION OF RECORDS

1. This branch contains all documentary material either used in the preparation of or introduced as evidence in the International Military Tribunal (IMT) trial or the Military Tribunal (MT) Subsequent Proceedings.

2. The groupings of documents are:

- a. Original documents or photostatic copies thereof.
- b. Staff Evidence Analyses (SEAs). These are reports prepared by the research analysts who examine the original documents for evidence. The individual SEA contains the document source and date, the DCB control number, and a short summary of the document contents from the legal viewpoint.
- c. English translations of the original documents.
- d. German mimeographic copies of the original documents.
- e. Document books containing a photostatic copy of the original document with its English translation and a German mimeographic copy of the original. These document books may be considered the final product of previous document research and are introduced in court as evidence for specific charges.

3. Each original document is expanded upon by b - d above depending entirely upon the use to which it is put. For example, an attorney may believe he may have use for a particular original document. He gives this document plus a SEA to the DCB where it is given a control number. If he does not call for this document to be used in the compilation of a document book, nothing further will be done to it, and it will remain in the master files of DCB. If the attorney believes he will use the document as evidence, an English translation and German mimeograph will be made.

RECORD LOCATION BY ROOM

4. Following are listed the individual rooms occupied by DCB and their contents:

- a. Room 366

This room contains all documentary material either used in the preparation of or introduced as evidence in the IMT.

The documents are either the original or a photostatic copy thereof. Occasionally there are two copies of the same document. Each document is accompanied by an SEA. The DCB control number indicates the loaning agency followed by an accession number. For example, L 245 - the L indicates the document was loaned by London, the 245 indicates that this was the 245th document loaned. The approximate weight of this collection is two tons.

b. Room 364

This room contains all documentary material either used in the preparation of or introduced as evidence in the MT. Each document is represented either by the original and one photostatic copy or two photostats of the original document and a SEA. In addition there may be an English translation and German mimeograph depending upon the use to which the document was put. The DCB control number indicates by letter designation the trial in which the document was used followed by an accession number. For example, NI 232 - the NI indicates the trial of the Nazi Industrialists, the 232 indicates that this is the 232nd document in this collection. The approximate weight of this collection is five tons.

c. Room 404

This room is the distribution center for SEAs, English translations, and German mimeographs of the original document.

d. Room 406

This room contains a complete set of SEAs.

e. Room 408

This room contains a biographical file of persons involved in the trials. Each individual personality card contains a list of DCB control numbers which give reference to documents containing information on that person.

f. Room 410

This is the central reference room where all requests for document information are handled. These files contain in varying degrees of completeness items as set forth in paragraph 2.

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22

g. Alcove of Document Control

This is the storage and distribution room for document books.

h. Annex 405

This annex contains copies of the transcripts of both the IMT and MT trials.

i. Rooms 370, 405, 411, 414, 420-423

These are the stock rooms for copies of the individual original documents and their addenda. The documents are in individual pigeon holes accompanied, in varying degrees, by their SEAs, English translations and German mimeographs.

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OFFICE OF CHIEF OF COUNSEL FOR WAR CRIMES  
APO 696 A U S ARMY

19 February 1948

SUBJECT: Minutes of Meeting to Discuss Inventory of Records of  
the Nurnberg Tribunals

TO : See Distribution

1. Lt Col Maroun called a meeting at 1100 hours this date in the Executive Office to discuss the projected inventory of records of the Nurnberg Military Tribunals with a view to their eventual disposition. The following individuals were present:

Lt Col Maroun  
Mr. Ferencz  
Dr. Russell  
Maj Evans  
Capt Paul  
Capt Valentine  
Capt Rice  
Mrs. Mandellaub  
Mr. Niebergall  
Mr. Herz  
Mrs. Bullen

2. The following committee was appointed to conduct a survey of the records of both IMT and the subsequent Military Tribunals:

Capt Paul, Chairman  
Mr. Ferencz, Executive Counsel  
Mrs. Mandellaub, Secretary General  
Mr. Niebergall, Document Control  
Mrs. Bullen, Recorder  
Mr. Iacono, Alternate Recorder

3. The survey of the files is to be divided into the following categories with the indicated individuals responsible:

	<u>Responsible Individual</u>
a. Transcripts and document books (including photostats)	Mr. Niebergall

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Responsible Individual

- |  |                                  |
|--|----------------------------------|
| b. Documents, both used and not used in evidence   | Mr. Niebergall                   |
| c. IMT Records   | Capt Paul through Mr. Jooston    |
| d. Court Archives and Secretary General (including sound recordings, files, official court Records)                      | Mrs. Mandellaub                  |
| e. Division files (to include interrogations written or recorded)  |                                  |
| (1) Legal Div, including Evidence Div, (but not Document Control)  | Mr. Ferencz                      |
| (2) Secretary General  | Mrs. Mandellaub                  |
| (3) Administrative Div (to include Exec Office and Gen Taylor's office), Reproduction Div, Language Div, Signal Div, PIO | Capt Paul through Capt Valentine |
| (4) Library  | Capt Paul through Mr. Heiss      |
| (5) Film Library (including captured enemy films, slides, Photographs, etc.)   | Capt Paul through Maj Granzin    |
| (6) Stencils (to be maintained in Reproduction Div till end of trials and destroyed)                                     | Capt Paul through Maj Grazin     |
| (7) Documents belonging to Berlin and Frankfurt branches   | Mr. Ferencz                      |
| (8) Miscellaneous  | Capt Paul                        |

4. The survey to be conducted by the responsible individuals indicated above is to determine the type, volume, and location of documents within the Courthouse.

5. At the next meeting, to be held in Mr. Ferencz' office on 17 March at 1600 hours, the results of the survey will be presented and disposition of the various categories of material will be discussed. A third meeting will consider the problem of shipping the records. Intervening meetings or subsequent meetings will be held to determine progress

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of survey and plans. Only the committee named above will attend these future meetings and those whom they call in connection with the matters under discussion.

6. Mrs. Mandellaub stressed the importance of keeping the Court Records separate from all other records.

7. The meeting adjourned at 1200 hours.

EMILY BULLEN, Recorder

DONALD PAUL, Capt, Inf  
Committee Chairman

Distribution:

Executive Office	(1)
Mr. Ferencz	(1)
Dr. Russell	(1)
Capt Paul	(1)
Maj Evans	(1)
Capt Rice	(1)
Mrs. Mandellaub	(3)
Mr. Niebergall	(1)
Mr. Herz	(1)
Maj Granzin	(1)

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