

TOPICS CONSIDERED BY ADVISORY GROUP

<u>TOPIC</u>	<u>MEETING #/DATE</u>	<u>AG ACTION</u>	<u>MANAGEMENT ACTION</u>
DDM&S Overseas Slots - later developed to all M&S slots & people	2, 19 Jul 73	Memo submitted 15 Oct 73 recommending DDM&S control all slots & people in all Directorates	Dropped due to negative response from directorate
	3, 31 Jul 73		
	6, 1 Oct 73		
	7, 10 Oct 73		
	9, 13 Nov 73		
	11, 20 Dec 73		
Assignments Across Directorate Lines	2, 19 Jul 73	Dropped	---
	8, 5 Nov 73		
Ames Cafeteria	2, 19 Jul 73	Dropped	---
Matching Employee Qualifications with Jobs	2, 19 Jul 73	Dropped	---
VIP review	2, 19 Jul 73	Dropped	---
Flexible Hours for Car Pool Ease	2, 19 Jul 73	Dropped	---
External Training (see also page 6)	2, 19 Jul 73	Dropped in 73	---
	12, 8 Jan 74		
	13, 21 Jan 74		
Summer Dress Code	2, 19 Jul 73	Dropped	---
Property Requisition Priorities	2, 19 Jul 73	Dropped	---
Regulatory System (DDO Publications Group bottleneck)	2, 19 Jul 73	Memo submitted 19 Sep 73 recommending study of problem & assignment of DDO, DDI & DDS&T members to task force	DDM&S was to bring problem to Mgmt Committee. Recommendation <u>NOT</u> adopted.
	3, 31 Jul 73		
	8, 5 Nov 73		
	9, 13 Nov 73		
OSI Program Review	2, 19 Jul 73	Memo submitted 14 Sep 73 recommending clarification of & standardization of guidelines	DDM&S disagreed with MSAG recommendation. NO FURTHER ACTION. Mtg 9: Maintain status quo.
	3, 31 Jul 73		
	8, 5 Nov 73		
	9, 13 Nov 73		
Profit & Loss Criteria for motivation & performance evaluation	2, 19 Jul 73	Dropped	---
Clerical Career Development	3, 31 Jul 73	Memo submitted 9 Nov 73 recommending establishment of Clerical Career	
	8, 5 Nov 73		
	9, 13 Nov 73		

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Space Problem	3, 31 Jul 73 7, 10 Oct 73 8, 5 Nov 73	Memo submitted 7 Nov 73 (Brief #1) recommending several actions to solve space problem.	Recommendation considered not feasible - not adopted
Mailing of Salary Checks (Reaction question - no paper)	5, 17 Sep 73	Recommended <u>all</u> salary checks be mailed	
Badges for Contract Personnel	5, 17 Sep 73 7, 10 Oct 73	Dropped	---
Office Designations	7, 10 Oct 73 8, 5 Nov 73 9, 13 Nov 73 18, 23 Apr 74	Brief #7 submitted 7 Nov 73 recommending centralized point for designating office names, initials, etc.	Meeting #18: OP is working on it.
SPS Fitness Reports	5, 17 Sep 73 8, 5 Nov 73 10, 3 Dec 73	Dropped	---
Morale and Incentive System (retitled Honor & Merit Awards Program - page 4)	8, 5 Nov 73 10, 3 Dec 73 11, 20 Dec 73	---	---
Attitudinal Survey	8, 5 Nov 73 10, 3 Dec 73		
Expanded Shuttle System	8, 5 Nov 73	dropped thru AG inaction	--
Interoffice Envelopes	8, 5 Nov 73 9, 13 Nov 73	Brief #4 submitted 7 Nov 73 recommending use of numbered spaces on envelope with removable address stickers	OL was to pursue
Expanded Agency Exhibits	8, 5 Nov 73 9, 13 Nov 73 18, 23 Apr 74	Brief #6 submitted 7 Nov 73 recommending certain Agency displays be shown outside the Agency	22 Jul 74: Displays of Agency activities not feasible due to climate. Employee displays under consideration

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State of Directorate Meetings	8, 5 Nov 73	None	---
Drug problems of possible overseas assignees	8, 5 Nov 73 11, 20 Dec 73 12, 8 Jan 74	Verbal recom to DDM&S	Agency issuances covered subject
Tube System Use	8, 5 Nov 73 9, 13 Nov 73	Brief # 2 submitted 7 Nov 73 recommending circulation of Agency-wide notice on subject	?
Fire Drills	9, 13 Nov 73	Brief # 3 submitted 7 Nov 73 recommending drill dates be kept secret	None since fire drill dates are leaked, not published.
Commuter Service	9, 13 Nov 73	Brief # 5 submitted 7 Nov 73 recommending several suggestions to ease use of pools, etc.	None. Energy crisis-generated parking reallocations solved the problem.
Office-Wide Meetings	9, 13 Nov 73	Brief #8 submitted 7 Nov 73 recommending semi-annual or annual sessions	M&S was to encourage. OF format suggested in July. Was to be on agenda for Office II ad meeting Sep 74
Publication of information for employees on sterile letterhead	10, 3 Dec 73 11, 20 Dec 73	Brief #9 submitted 20 Dec 73 recommending publication of unclassified general info on Agency-sterile paper	Unclassified info of general interest is being published on Agency-Sterile paper
VIP Unit Price	10, 3 Dec 73 11, 20 Dec 73	Brief #10 submitted 20 Dec 73 recommending posting of unit price on bulletin boards	Unit price is being posted.