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DD/S 68-3195

JUN 24 1968

DD/S REGISTRY
FILE OM8

MEMORANDUM FOR: Director of Finance

SUBJECT : Administrative Authorities

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1. Attached is a copy of a memorandum dated 31 May 1968 from Bob [redacted] passing along some guidance from Colonel White about the application of administrative authorities which are being adopted by the Agency. Mr. Bannerman will shortly be giving you more specific guidance along these lines.

2. The attached is forwarded for your use in drafting the regulations.

[redacted]

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**Executive Officer to the
Deputy Director for Support**

Attachment

cc: Director of Personnel

EO-DD/S:VRT:es (24 June 68)

Distribution:

- Orig & 1 - Adse w/cy of att (DD/S 68-2780)
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DBS 68 2780
Executive Registry
68-274/3

31 May 1968

MEMORANDUM FOR: Executive Officer to the DD/S

Vernon:

Colonel White signed the 21 May memorandum on administrative authorities (re travel of survivors) with the oral proviso that I pass along to you his concern that the benefits therein should also be extended to survivors of Agency employees who are not participants in the CIARS but who are nonetheless subject to "rotational assignments." This caveat presumably would also apply to the benefits extended by his approval of the 30 April 1968 memorandum covering travel and transportation expenses of CIARS retirees. No doubt the same would apply to future proposals to adopt benefits authorized under the Foreign Service Act.

Colonel White suggested that the DD/S should review now the whole matter of which employees get covered by what and then present overall conclusions and recommendations, rather than to approach the question of extending coverage on a piecemeal basis.



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Administrative Authorities Proposal #1

DD FORM 1315

FILE *J.F.M.S.*

30 April 1968

MEMORANDUM FOR THE RECORD

SUBJECT: Administrative Authorities

1. The General Counsel had some concern with the Administrative Authorities Committee proposal number 2 -- home leave timetable. In order to attempt to get the travel and transportation proposal approved on 30 April 1968, the original paper was revised to encompass only that proposal. As revised it was coordinated by Mr. Houston and, after some discussion, by Mr. Warner. Mr. Warner would have preferred for the paper to be broadened beyond Agency personnel in the CIA Retirement System. He agreed that we could subsequently recommend an extension and, accordingly, that we should go ahead with the present version in view of the individual cases on which this change would have a considerable influence. Colonel White subsequently approved the paper after raising the question of the duration of the option of the retiree or resignee. Colonel White stipulated that, in rewriting the regulation, the time frame should be specified.

2. We now have the matter of implementing the approval by regulation change which should be drafted by the Office of Personnel. In this process not only the time frame noted by Colonel White must be considered but also other omissions mentioned by [REDACTED]

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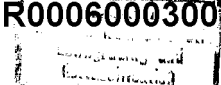
[REDACTED]. Further, we should consider the points mentioned by Mr. Warner to see if we could specify as exceptions individuals who could be considered eligible as having met the basic overseas duty criterion but are not in the CIARS. (For example, a resignee who has spent several years abroad but resigns after serving some time PCS at Headquarters, or the individual who meets all of the Foreign Service Act criteria but has elected to move into the CSCRS in order to take advantage of the upcoming increase to 80% in the maximum retirement entitlement.)

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John Coffey
Assistant Deputy Director
for [REDACTED]

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DD/S 68-2178

29 APR 1968
FILE 0.028

MEMORANDUM FOR: Chairman, Study Group, Administrative Authorities

SUBJECT : Administrative Authorities

REFERENCE : Administrative Authorities Committee Report
Supplement of March 1968

1. In the 14 December 1967 meeting of the Administrative Study Group, you discussed the subject of a benefit currently provided for in the Foreign Service Travel Regulations permitting reimbursement for travel and transportation costs to a designated residence for the dependents of a deceased employee stationed PCS in the U.S. This subject is referred to in paragraph 5a of the minutes of that meeting and it would appear that, while it was intended that this subject would be further discussed in a subsequent meeting, it apparently was not because no mention is made in the minutes of subsequent group meetings.

2. The purpose of this memorandum is to request the group to again consider this subject with the view to resolving whether the authority which provides for this employee benefit should be recommended for adoption by the Agency and incorporated in Agency Regulations.

3. For use of the group in its discussions on this subject, we are attaching a copy of a memorandum dated 21 December 1967 addressed to the Deputy Director for Support from the Acting Director of Communications, subj: Travel and Transportation Expenses Incurred by Family of Deceased Employee. Also attached is a copy of a memorandum dated 19 April 1968 addressed to the Deputy Special Support Assistant/DDS from Associate General Counsel, same subject. This latter memorandum was in response to our request for an opinion of General Counsel on the legality of making the payment requested in the Office of Communications' memorandum.

4. It would appear to us that there is no significant difference between the service requirements of certain employees of this Agency and members of the Foreign Service as regards the requirement to serve tours of duty at any location throughout the world including the U.S. While there may be other instances also, we suggest that this has particular pertinence to employees of the Office of Communications and certain employees

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