

OJCS-168-74
14 FEB 1974

MEMORANDUM FOR: Deputy Director for Management and Services

SUBJECT : Proposed Agenda Items for Meeting at
[REDACTED]

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REFERENCE : DDM&S 74-0388 dated 2 February 1974

1. The following appear to merit consideration for the agenda of the Office Directors' meeting, 8-10 March 1974:

a. A discussion of Management by Objectives (progress of OTR plans for sponsoring MBO seminars).

b. A progress report on the efforts being made to reduce the paper work.

c. A discussion of the OJCS Computer System Plan.

d. How can technology help to reduce the American presence abroad?

e. A discussion of Letters of Instruction (their relation to Fitness Reports; progress on Agency-wide implementation; reasons for different LOI completion target dates for other directorates).

f. A discussion of means for establishing computer programming priorities within the Agency.

g. Continuation of discussion of Equal Employment Opportunities and Program.

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Director of Joint Computer Support

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